

**Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee,
Wednesday 26th January 2023 at 17:30 at Coubro Chambers, Holbeach**

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council, Open Spaces Committee	Cllrs: M Murfet, I Hutchinson, & C Simpson Clerk: Jan Hearsey	Cllr S Hussain	Cllr R Flood
Public including Councillors			

Chair Cllr M Murfet open the meeting at: 17:39

2022/3-102 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted under the delegated powers of the Clerk from: Cllr S Hussain. Late apologies were received from Cllr R Flood and the reasons given were not accepted under the delegated powers of the Clerk

2022/3-103 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

2022/3-104 Minutes-

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 19th December 2022 and to authorise the Chair to sign the official minutes.

2022/3-105 Clerks report

- a) To receive a report from the Clerk – see appendix a

2022/3-106 Carters Park

- a) It was resolved to agree the way forward with the roses maintenance – Clerk to go back to the rose supplier to arrange a mutually convenient time
- b) It was **resolved** to agree to repair the tennis courts and to add to the work schedule
- c) To receive an update on the tender for the slide – cannot go out to tender until the old slide is removed.

2022/3-107– Allotments

- a) An update was received on the waiting list – 7 plots available and 4 on waiting list, put on Facebook again
- b) It proposed, seconded and agreed to amend the agenda item to include plots BFG8 & BFG5 and it was **resolved** to agree to grant permission for sheds & polytunnels at Battlefields on these allotments and BFG14

2022/3 -108 – Nature Reserve

- a) It was discussed and **resolved** to agree the way forward with the tree report in that all the ivy needs to be severed, needs doing with hand tools and to put on work schedule

2022/3-109 – Cemeteries

- a) A request from a parishioner for a bench by the memorial wall in Hall Gate was discussed and the offer of a bench from a local organisation was discussed and it was **resolved** to agree a way forward in that the offer of the bench is accepted subject to the bench being suitable, the Clerk to ask for a photo.
- b) It was **resolved** to agree to join the ICCM (Institute of Cemetery & Crematorium Management)

2022/3-110 – Grass cutting

- a) It was discussed and **resolved** to agree the grass cutting for the remaining months of this financial year in that subject to **Full Council** approval, the surplus budget from Park Road cemetery fees will be used to instruct the contractor for the month of March

2022/3-111 – Kubota repair

- a) It was proposed, seconded and agreed to amend the agenda item to: It was **resolved** to agree to service both kubota's before repairs. The Clerk pointed out for transparency that a local company who has a connection to a member of staff has offered a discount on part previously so they could be contacted for a price for servicing.

2022/3-112- Work scheduling

- a) It was **resolved** to agree the work schedule – see appendix b
- b) It was **resolved** to agree that Cllr I Hutchinson will represent the committee at the work schedule meeting on Thursday 26th January at 14:00

2022/3-113 –Open Spaces meetings

- a) It was **resolved** to agree the meeting dates for the remaining Council year – see appendix c

It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

Open meeting closed at 18:20



Closed meeting opened at 18:23

2022/3- 114 – Cemeteries accounting

- a) It was **resolved** to agree to refund overpayment in cemetery fees re 175w
- b) It was **resolved** to agree to refund overpayment in cemetery fees re 181ii & 181jj

2022/3 -115 – Uncultivated allotments

- a) It was **resolved** to agree the way forward with two separate uncultivated allotment plots as to write to the allotment holders and say regular inspection would take place and if no improvement a notice to quit would be served.

Meeting closed at 18:39

Signed Chair.....Date.....

**Appendix a
Park Road Cemetery**

The initial tree report said to fell the cedar however the tree surgeon recommended taking out the crown etc. I have gone back to the tree expert and they have confirmed that this action is perfectly acceptable.

The tree surgeon will be back to do the trees in Park Road but has an issue with his chipper and once fixed he will be back.

Carters Park

The tree surgeon has finished. Some youths climbed into the park last Saturday at locking up time, the Police were called.

The tree canopy on the Park Road boundary is being raised this week. The planning application for the removal of condition 3 was submitted last week.

Waiting to hear back from slide company as to when it is being removed.

Netherfields

Nothing to report

Holbeach Bank Playing Field

Nothing to report

Email received offering free exercise equipment, I have sent an email to find out more details.



Appendix b

Red	Amber	Green
Bowls lawn maintenance & leaves	Pavilion (move to red on wet day)	Nature reserve pruning – revisit in Spring
CP raise tree canopy to 3m – near bungalow	Collect bench and take to Hall Gate	Spray Park Road cemetery (AT)
P/R trim boundary hedges- raise canopy to 3m – ongoing	Chain across office car park	Tidy boundary of bowls club
Sever ivy from all trees nature reserve	Battlefields - prep plot for composting	Benches repaint & re-site CP
Tennis court repair	Prune roses (all areas)	Toilets – doors & remove brick walls
Cedar stump (meet on site)	Play equipment repaint CP (move to red on wet day)	
Chippings (ongoing)	Churchyard remove low hanging branches and Buddleia	
Battlefields mark out plots	Pressure wash tennis courts	
Risk assessments & paperwork	Fortnightly visits to Hall Gate	
Monthly – oil locks		

Appendix c

Thursday 23rd February @ 17:30
 Wednesday 15th March @ 17:30
 Wednesday 19th April @ 17:30