

**Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee,  
Wednesday 27<sup>th</sup> September 2023 at 17:30 at Coubro Chambers, Holbeach**

	<b>In attendance</b>	<b>Apologies given</b>	<b>Non Attendance</b>
<b>Holbeach Parish Council, Open Spaces Committee</b>	Cllrs: R Flood, C Turner & P Howden  Clerk: Jan Hearsey Deputy Clerk: Becky Brothwell	Cllrs: M Murfet & S Hutchinson	
<b>Public including Councillors</b>			

*Chair Cllr R Flood opened the meeting at: 17:30*

**OS-2023/4-055 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted under the delegated powers of the Clerk from: Cllrs: M Murfet & S Hutchinson

**OS-2023/4-056 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items. Cllr R Flood declared an interest in agenda item 2023/4-059 (d)

**OS-2023/4-057 Minutes**

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 30<sup>th</sup> August 2023 and to authorise the Chair to sign the official minutes.

**OS-2023/4-058 Clerks report**

- a) To receive a report from the Clerk to include update on all areas. See appendix a

**OS-2023/4-059 Carters Park**

- a) It was **resolved** to agree the see-saw repair.
- b) It was discussed and **resolved** to agree the way forward with the gravel area in the jubilee garden as the Clerk to obtain prices for two options and bring back to the next meeting: Option one, make the area smaller and put pebbles in concrete: Option 2, edge with sleepers and add plants
- c) To discuss and resolve to agree the way forward with the request from the football club – defer to PPES Committee

- d) It was **resolved** to agree to grant permission for the Food Festival to use Carters Park on 1<sup>st</sup> September 2024
- e) It was **resolved** to agree to a volunteer organisation to help in the park subject to the necessary documentation being provided, they would adopt a flower bed, start by the toilet block.
- f) It was **resolved** to agree the use of the park for the Halloween Spooky trail

**OS-2023/4-060 Netherfield**

- a) It was discussed and **resolved** to agree the way forward with the gates following the survey in that we will keep as is.

**OS-2023/4-061 Cemeteries**

- a) It was **resolved** to agree to remove the water butts in Park Road cemetery

**OS-2023/4-062 Allotments**

- a) To receive an update on the waiting list – all allotments should now be let

**OS 2023/4 -063 Grass cutting**

- a) It was **resolved** to agree when the contractor should cease for the season as cut weekly for three more week then fortnightly as long as the budget allows.

**OS-2023/4- 064 Work scheduling**

- a) It was **resolved** to agree who will represent the committee at the work scheduling meeting and the date as Cllr R Flood on 02-10-23 at 10:00.
- b) It was **resolved** to agree the work schedule – see appendix b, also cease the weekly updates and replace with fortnightly ideas of what needs doing from the team.

**OS-2023/4- 065 Meetings**

The next meeting of the committee is on Wednesday 25<sup>th</sup> October 2023 at 17:30

**It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

*Open meeting closed at 18:19*

*Closed meeting opened at 18:22*

**OS-2023/4-066 Battlefields allotments**

- a) It was discussed and **resolved** to agree the way forward following the letter received as to recommend to **Full Council** to go with the best option

*Meeting closed at 18:37*

Signed Chair.....Date.....



**Appendix a**

Carters Park

Volunteer has been working on the Jubilee Garden. Zip wire has been repaired. Roundabout has been removed. Tree being worked on today

Netherfield

Goal posts are installed

**Appendix b**

Red	Amber	Green
<p><b>*Top Priorities:</b></p> <p>*Test relaying grass matting to work out process (start with piece by children's <u>gate</u>) - needs new</p> <p>Maintain war <u>memorials</u></p> <p>Flagpole</p> <p>Weedkilling</p> <p>Tree <u>canopies</u></p> <p>Risk assessments &amp; paperwork (ongoing)</p>	<p>Move gates to by the path <u>childrens play area CP</u></p> <p>Tennis court maintenance = leaf blown but not yet jet washed is a <u>two person job</u></p> <p>Hedge Holbeach Bank - top</p> <p>Jet wash toilets</p> <p>Remove fencing around Jubilee Garden</p> <p>Rose gardens</p>	