



**Minutes of the meeting of Holbeach Parish Council Finance Committee Monday 3<sup>rd</sup> July at 17:00 at Coubro Chambers**

	In attendance	Apologies given	Absent
<b>Holbeach Parish Council, Finance Committee</b>	<b>Cllrs: R Stevens, R Flood, C Turner</b>  <b>Clerk/RFO: Jan Hearsey</b>	<b>Cllrs: P Howden, M Murfet,</b>	
<b>Public including Councillors</b>	<b>1 member of the public</b>		

*Chair Cllr R Stevens opened the meeting at 17:00*

**FC-2023/4-019 - Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted under the delegated powers of the Clerk from:  
Cllr P Howden & M Murfet

**FC-2023/4-020 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

**FC-2023/4-021 - Minutes**

It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 5<sup>th</sup> June 2023 and to authorise the Chair to sign the official minutes.

**FC-2023/4-022 - Clerks report**

- a) To receive a report from the Clerk see appendix a

**FC-2023/4-023 - Transactions for Payment**

- a) It was **resolved** to agree to recommend to Full Council payment of the list of payments due for June invoices and to review 10 invoices at random to insure transparency.

SHDC	Election costs	£ 124.50
Team Strides	Trophies	£ 77.81
Spalding Cleaning	Windows Coubro	£ 23.00
WI Hall	Hall hire defib training	£ 72.00
Poundland	Sun cream	£ 3.00

Irelands	Balance owing re pro-forma	£ 6.00
Wave	Water Hall Gate	£ 27.24
Amazon	Rivet gun	£ 16.99
Amazon	Safety boots	£ 32.95
F1 group	IT support contract	£ 82.95

**FC-2023/4-024 - Financial Statement**

- a) It was **resolved** to recommend to Full Council to approve the financial statement as of 30<sup>th</sup> June 2023 – see appendix b

**FC-2023/4-025 - Review of outstanding receipts**

- a) The outstanding receipts as of 30<sup>th</sup> June 2023 were reviewed, chase outstanding allotment rents. Look at late payment fee

**FC-2023/4-026 – Budgets**

- a) To discuss and resolve to agree the budgets and to recommend any changes to Full Council – It was proposed, seconded and **agreed to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

**FC-2023/4-027–IT**

- a) It was **resolved** to agree a camera purchase of a 4k ultra HD camcorder for £169.99  
 b) It was **resolved** to agree to sign the direct debit mandate for the IT support contract  
 c) It was **resolved** to agree to recommend to Full Council to purchase a new laptop  
 d) It was **resolved** to agree to purchase a new printer  
 e) It was **resolved** to agree to recommend to Full Council the additional IT work required

**FC-2023/4-028 Kubota**

- a) It was **resolved** to agree to recommend to Full Council the repairs to the newer Kubota to include a new PTO shaft and to take stock after the season and that this is the final repair

**FC-2023/4-029 Auditor**

- a) It was **resolved** to agree to appoint LALC as the Council’s auditor

**FC-2022/3-030 – Date of next meeting**

- a) It was **resolved** to agree to change the date of the next meeting to Thursday 3<sup>rd</sup> August 2023 at 19:00

*Open meeting closed at 17:37*

*Closed meeting opened at 17:42*

**FC-2023/4-026 – Budgets**

- a) It was discussed and **resolved** to agree the budgets and to recommend any changes to Full Council – move £2,000 from PPES repairs and maintenance to Kubota repairs. Put a stop on projects except for chapel windows and slide and then pool all money to spend on Carters Park play equipment

Meeting closed at 18:05

Signed Chair.....Dare.....

**Appendix a**

The new bank mandate is ready to sign, Training to begin on Edge cemeteries. 365 still some issues as covered in this agenda. Moneysoft payroll purchased due to problems with free software

**Appendix b**

**Bank Accounts - Details and Current Balances** Start of year 01/04/23

Account Type : Ordinary

Account Name	Account Type	Account Number	Sort Code	Last Reconciled Date	Last Reconciled Balance £	Current Balance £
1 Barclays Current Account	Ordinary	50494844	20-80-78	30/06/23	2,400.14	3,290.14
2 Barclaycard	Ordinary	54767609542		18/06/23	-966.14	0.00
3 Barclays Saver account	Ordinary	90915394	20-80-78	30/06/23	8,532.80	8,532.80
4 CCLA	Ordinary	0119240001P		30/04/23	435,950.60	415,950.60
<b>TOTAL</b>						<b>£427,773.54</b>