

16/10/23

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend a meeting of Holbeach Parish Council, Events Committee to be held at Coubro Chambers, 11 West End, Holbeach on Friday 20<sup>th</sup> October 2023 at 13:30 at which the under mentioned business will be transacted.

Yours sincerely,



Jan Hearsey – Clerk

## **AGENDA**

### **EC-2023/4-058 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

### **EC-2023/4-059 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

### **EC-2023/4-060 - Minutes**

To resolve to approve as a correct record the notes of the meetings of the Committee held on 12<sup>th</sup> September 2023 and to authorise the Chair to sign the official minutes.

### **EC-2023/4-061 Remembrance**

- a) To receive an update and resolve to agree the way forward.
- b) To finalise the marshal rota.

### **EC-2023/4-062 Christmas Fayre**

- a) To receive an update on the Christmas Fayre
- b) To resolve to agree the expenditure for entertainment.
- c) To resolve to agree a budget for Childrens activities.
- d) To resolve to have a gifting tree.
- e) To resolve to agree the decoration of the Christmas tree.
- f) To resolve to agree to the best dressed shop/stall.
- g) To resolve to agree the Childrens competition for switching on the lights.
- h) To resolve to agree the next public meeting date.

### **EC-2023/4-063 Events 2024**



- a) To discuss and resolve to agree the 2024 events.

**EC-2023/4-064 Halloween**

- a) To receive an update on the events
- b) To finalise the marshal rota

**EC-2023/4-065 Budgets**

- a) To discuss and resolve to agree the draft budget for 2024/25

**EC-2023/4-066 PR**

- a) To resolve to agree to buy new notice boards
- b) To resolve to agree the next advert for the Village Voice

**EC-2023/4-067 Meeting**

- a) To resolve to agree the time and date of the next Events & PR committee meeting.