

03/10/2023

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend the meeting of Holbeach Parish Council to be held at Methodist Church, Albert Walk, Holbeach on Monday 9<sup>th</sup> October 2023 at 19:00 at which the under mentioned business will be transacted.

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

A maximum 10 minutes will be set aside for the meeting to receive tabled reports of elected Members of Lincolnshire County Council and South Holland District Council.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

Yours sincerely,



Jan Hearsey – Clerk

### **AGENDA**

#### **Chairman's address to Council & Public**

##### **2023/4-095 Vice-Chair**

- a) To elect a Vice-Chair of the Council

##### **2023/4-096 - Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

##### **2023/4-097 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

##### **2023/4-098 - Minutes**

To resolve to approve as a correct record the notes of the meetings of the Council held on 11<sup>th</sup> & 18<sup>th</sup> September 2023 and to authorise the Chair to sign the official minutes.



#### **2023/4-099 - Clerk**

- a) To receive a report from the Clerk
- b) To receive an update on vacancies

#### **2023/4-100 - Finance & Admin Committee**

- a) To receive the report from the Chair of the Committee
- b) To note the Bank balances as of 30<sup>th</sup> September 2023 as follows:  
Account ending **4844** £3,535.15 Account ending **5394** £10,168.51  
Account ending **01PC** £366,874.89
- c) To resolve to agree to authorise the payments for September 2023 as recommended by the committee and to note the income for September 2023 of £4,469.07
- d) To resolve to agree to the budget movements as recommended by the committee.
- e) To resolve to agree the working party to apply for grant funding as Cllr C Turner, Clerk & Deputy Clerk
- f) To resolve to agree to add an additional signatory to the Barclays Mandate
- g) Following the request from two Councillors to suspend Standing Orders to change the Terms of Reference of the committee membership to include the Chair of each committee plus one independent.

#### **2023/4-101 - Open Spaces Committee**

- a) To receive a report from the Chair of the Committee
- b) To resolve to agree the way forward with the slide payment

#### **2023/4-102 - Planning, Properties, Emergency Planning and Speeding Committee**

- a) To receive the report from the Chair of the Committee
- b) To discuss the blockwork pavers at the cemetery parking bay following the visit by the contractor and to resolve to agree the way forward.
- c) To receive an update on the Solar Farm Open Day from Cllr P Savory

#### **2023/4-103 - Events & PR Committee –**

- a) To receive the report from the Chair of the Committee
- b) To receive an update on Remembrance
- c) To receive an update on the Christmas Fayre
- d) To receive an update on the Halloween Events

#### **2023/4-104 – South Holland Community Car Scheme**

- a) To receive and update from Cllr P Savory

#### **2023/4-105 Projects 2024/5**

- a) To discuss projects for next years budget

#### **2023/4-106 - HR, Health and Safety and Data Protection Committee**

- a) To receive a Data Protection update
- b) To elect a member of the committee

### **2023/4-107 – Meetings**

- a) The next meeting of the Council will be on Monday 13<sup>th</sup> November 2023 at 19:00 at Methodist Hall Albert Walk, Holbeach
- b) To resolve to agree the meeting dates for 2024

**To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

### **2023/4-108 Battlefields Lane**

- a) To resolve to agree the recommendation of the Committee regarding the way forward following the letter received.

### **2023/4-109 - HR, Health and Safety and Data Protection Committee**

- a) To receive a report from the Chair of the Committee
- b) To resolve to agree the next step in an ongoing staffing matter.

Postponed