

**Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee,  
Thursday 27<sup>th</sup> July at 17:30 at Coubro Chambers, Holbeach**

|   | <b>In attendance</b>  | <b>Apologies given</b> | <b>Non Attendance</b> |
|---|---|------------------------|-----------------------|
| <b>Holbeach Parish Council, Open Spaces Committee</b> | Cllrs: R Flood, M Murfet, S Hutchinson, P Howden & C Turner<br><br>Clerk: Jan Hearsey |                        |                       |
| <b>Public including Councillors</b>                   | Cllr I Hutchinson<br>1 member of the public   |                        |                       |

*Chair Cllr R Flood opened the meeting at: 17:30*

**OS-2023/4-028 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

**OS-2023/4-029 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

**OS-2023/4-030 Minutes**

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 29<sup>th</sup> June 2023 and to authorise the Chair to sign the official minutes.

**OS-2023/4-031 Clerks report**

- a) A report from the Clerk to include update on all areas was received. See appendix a

**OS-2023/4-032 Carters Park**

- a) It was **resolved** to agree the way forward with the Jubilee Garden planning as:
- Leave rose pruning to end of season
  - Wildflower bed to come out
  - Look at wood chippings
  - Offer of volunteers
  - Tidy up and plant Japanese anemones
  - Communicate with each other
  - Extend stage in future and put creeping thyme on top
  - Edge the borders

- b) It was **resolved** to agree to remove the water containers in the Jubilee Garden in a staggered approach
- c) It was **resolved** to agree the way forward with the small Childrens' play area planning as put in soft closure for gate; simplify a see-saw for smaller children and relocate the current see-saw to the older childrens area; all inclusive roundabout where sandpit is. Come back to next meeting with ideas but do the gate now
- d) It was **resolved** to agree phase two of the slide as a pull up rope and then the building of steps.
- e) It was **resolved** to agree not to consult the public regarding future projects (Cllr S Hutchinson voted against)
- f) It was **resolved** to agree to defer the use Carters Park for an event on the 20<sup>th</sup> August 2023 to the meeting of the Council following this meeting

#### **OS-2023/4-033 Cemeteries**

- a) It was **resolved** to agree the response to the public regarding grass cutting in Park Road cemetery as offering an apology and explaining we are working through the timeline of events. Members to give their input so that the apology can go out on the 1<sup>st</sup> August
- b) It was resolved to agree the way forward with a single headstone over two plots as not until the second plot is occupied

#### **OS-2023/4-034 All Saints Churchyard**

- a) It was **resolved** to agree the wild areas following advise received to strim the first three rows and then mangle the rest wildly
- b) It was **resolved** to agree to allow a local group to upkeep the war memorial subject to receiving the necessary paperwork

#### **OS-2023/4-035 Allotments**

- a) An update on the waiting list was received, Cllr R Flood to work with the Clerk

#### **OS 2023/4-036 Nature Reserve**

- a) It was **resolved** to agree to accept the sign funded by a Parishioner subject to it not being a memorial

#### **OS-2023/4-037 Signage**

- a) It was **resolved** to agree to replace the signage in all areas as required

#### **OS-2023/4-038 Machinery**

- a) It was **resolved** to agree the way forward with the Kubotas in that to wait for the time being

#### **OS-2023/4- 039 Work scheduling**



- a) It was **resolved** to agree who will represent the committee at the work scheduling meeting and the date it will be Cllr R Flood on 17<sup>th</sup> August.
- b) It was **resolved** to agree to add the installation of the goal posts at Netherfield to the list and agree the installation costs.
- c) It was **resolved** to agree the maintenance of Park Road cemetery as working with the team.
- d) It was **resolved** to agree the work schedule. See appendix b

### **OS-2023/4- 040 Meetings**

- a) It was **resolved** to agree to suspend Standing Orders following request from two Councillors to the Clerk and it was **resolved** to agree to change the dates of future meetings as the next meeting to be on Wednesday 30<sup>th</sup> August t 14:30

**It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

*Open meeting closed at 18:46*

*Closed meeting opened at 18:47*

### **OS-2023/4-041 Grass cutting**

- a) An update on grass cutting of the contractor was received and it was **resolved** to agree the next step as to collate information

*Meeting closed at 18:50*

Signed Chair.....Date.....

### **Appendix 1**

Park Road Cemetery

Both team members have been working in the Cemetery this week.

Carters Park

The CCTV is installed and is now operational. Work has started to the slide and the toilet pod.

The new gates are in.

All Saints Churchyard

Team playing catchup with maintenance

Netherfield

Goal posts have arrived and are awaiting installation

**Hall Gate**

Nothing to report

**Nature Reserve**

The owl has been repaired and is now back in situ, thanks to the gentleman who repaired it

**Holbeach Bank Playing Field**

Nothing to report

**Appendix b**

**Parks Team - Works Scheduling – 27/07/2023**

| Red  | Amber  | Green |
|--|--|-------|
| <p><b>*Top Priorities:</b></p> <p>*Test relaying grass matting to work out process (start with piece by children’s gate) - needs new</p> <p>Tennis court maintenance = leaf blown but not yet jet washed is a two person job</p> <p>Install goal posts Netherfield</p> <p>Weedkilling</p> <p>Tree canopies</p> <p>Risk assessments &amp; paperwork (ongoing)</p> | <p>Move gates to by the path childrens play area CP</p> <p>Church Yard: Trim bushes near church yard entrance on high street –</p> |       |