



Minutes of the meeting of Holbeach Parish Council HR, H & S and Data Protection Committee on 16th June 2023 at 16:00 at Coubro Chambers, 11 West End, Holbeach

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council,	Cllrs: M Murfet, R Stevens, P Howden, T Wiltshire Clerk: Jan Hearsey		
Public including Councillors			

Chair Cllr M Murfet open the meeting at 16:06

HR- 2023/4 - 016 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

HR- 2023/4- 017 Declarations of interest.

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllr R Stevens declared a non pecuniary interest in agenda item 2023/4-020 (b) and will leave the meeting before that item

HR-2023/4- 018 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 5th June 2023 and to authorise the Chair to sign the official minutes.

It was resolved to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

Open meeting closed at 16:09

Closed meeting opened at 16:09



HR-2023/4-019 Recruitment

- a) It was **resolved** to agree the way forward with recruitment of Open Spaces team member as four candidates were selected for interview, the panel will consist of Cllr: P Howden, R Stevens & T Wiltshire plus the Clerk. The candidates will be taken to the park to meet the team and then come back to Coubro.

HR-2023/4-020 Staffing matters

- a) An update was received on a new staffing matter and resolve to agree the next step which is to send the email as drafted by the legal advisors.
- b) Cllr R Stevens left the meeting at 17:59. An update was received on a staffing matter and it was **resolved** to agree the response of the panel and send the letter as drafted by the legal advisors

Meeting closed at 18:26

Signed Chair.....Date.....