

**Minutes of the meeting of Holbeach Parish Council Finance Committee Monday 5<sup>th</sup> June at 19:00 at Coubro Chambers**

	In attendance	Apologies given	Absent
<b>Holbeach Parish Council, Finance Committee</b>	<b>Cllrs: R Stevens, P Howden, M Murfet, R Flood, C Turner</b>  <b>Clerk/RFO: Jan Hearsey</b>		
<b>Public including Councillors</b>			

*Chair Cllr R Stevens opened the meeting at 19:00*

**FC-2023/4-009 - Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

**FC-2023/4-010 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

**FC-2023/4-011 - Minutes**

It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 25<sup>th</sup> May 2023 and to authorise the Chair to sign the official minutes.

**FC-2023/4-012 - Clerks report**

- a) To receive a report from the Clerk – see appendix a

**FC-2023/4-013 - Transactions for Payment**

- a) It was **resolved** to agree to recommend to Full Council payment of the list of payments due for May invoices and to review 10 invoices at random to insure transparency.

Boyes	Paint	£ 45.00
Boyes	Paper plates – Coronation	£ 2.97
Boyes	Cups & plug in - Coronation	£ 13.09
Boyes	Handwash etc - Coronation	£ 4.87
Tesco	Drink – Coronation	£ 130.14

Tesco	Ice – Coronation	£ 6.90
Lincolnshire Commercial Maintenance	Grass cutting May 23	£1,463.40
SRP	Toilet hire car show	£ 958.50
West End Garage	Fuel	£ 92.00
St Johns Ambulance	1 <sup>st</sup> Aid – Coronation	£ 126.72

#### FC-2023/4-014 - Financial Statement

- a) It was **resolved** to recommend to Full Council to approve the financial statement as of 31<sup>st</sup> May 2023 – see appendix b

#### FC-2023/4-015 - Review of outstanding receipts

- a) The outstanding receipts as of 31<sup>st</sup> May 2023 were reviewed

#### FC-2023/4-016 – Budgets

- a) The budgets were reviewed and it was **resolved** to agree to recommend to Full Council to continue with the window repairs to the Chapels, the sandpit, the slide, goal posts at Netherfield and Netherfield access and all other projects on hold.

#### FC-2023/4-017–AGAR

- a) It was reviewed and **resolved** to agree to recommend to Full Council, the Internal auditors report.  
 b) It was reviewed and **resolved** to agree to recommend approval of the Annual Governance Statement (Section 1 of the Annual Return) to Full Council  
 c) It was reviewed and **resolved** to agree to recommend approval of the Statement of Accounts (Section 2 of the Annual Return) to Full Council

#### FC-2023/4-018 – Date of next meeting (It was proposed, seconded and **agreed** to amend the agenda number)

- a) The next meeting date is Monday 3<sup>rd</sup> July 2023 at 17:00

*Meeting closed at 20:20*

Signed Chair.....Date.....

#### Appendix a

EdgeIT

We now have a five year contract with EdgeIT. We have not had any additional training as it is best to leave this until a new member of staff has joined us.

Microsoft 365



We have some issues with not being able to open some documents

## Appendix b

### Bank Accounts - Details and Current Balances Start of year 01/04/23

Account Type : Ordinary

Account Name	Account Type	Account Number	Sort Code	Last Reconciled Date	Last Reconciled Balance £	Current Balance £
1 Barclays Current Account	Ordinary	50494844	20-80-78	31/05/23	2,561.99	2,914.49
2 Barclaycard	Ordinary	54767609542		30/05/23	-5.00	-664.78
3 Barcays Saver account	Ordinary	90915394	20-80-78	31/05/23	7,892.79	7,892.79
4 CCLA	Ordinary	0119240001P		30/04/23	435,950.60	435,950.60
<b>TOTAL</b>						<b>£446,093.10</b>