

**Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee,
Wednesday 24th May 2023 at 19:00 at Coubro Chambers, Holbeach**

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council, Open Spaces Committee	Cllrs: R Flood, M Murfet, S Hutchinson, P Howden & C Turner Clerk: Jan Hearsey		
Public including Councillors	Isobel Hutchinson		

Chair Cllr R Flood opened the meeting at: 19:00

OS-2023/4-001 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

OS-2023/4-002 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

OS-2023/4-003 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 19th April 2023 and to authorise the Chair to sign the official minutes.

OS-2023/4-004 Clerks report

- a) To receive a report from the Clerk to include update on all areas. See appendix a

OS-2023/4-005 Grass cutting

- a) To discuss and resolve to agree the grass cutting undertaken by the contractor.- Isobel Hutchinson as a member of the public asked if she could speak and Chair Cllr R Flood gave her consent. Mrs Hutchinson said that she had raised a formal complaint (The Clerk had acknowledged this) and she wants an apology regarding the condition of Park Road Cemetery. Cllr R Flood stated that it had been started but not completed. Cllr M Murfet said that the previous Open Spaces Committee had instructed our Open Spaces team not to cut Park Road Cemetery but to focus on Carters Park. Members of the public believed we were following “no mow May”, this is not the case. Cllr R Flood explained the situation to Mrs Hutchinson that it was not the contracted area of

our contractor and that our Open Spaces team would concentrate on Park Road cemetery beginning tomorrow. It was **resolved** to agree to meet with the contractor.

- b) It was **resolved** to agree to move to weekly grass cutting by the contractor.
- c) It was discussed and **resolved** to agree a grass cutting schedule for the Open Spaces team as to concentrate on Park Road cemetery until it was back to its respectful condition.

OS-2023/4-006 Carters Park

- a) It was **resolved** to agree to defer the specification and price of the inclusive trampoline and to recommend to Full Council until all installation costs have been provided.
- b) It was discussed and **resolved** to agree to defer the equipment for the youth area
- c) It was **resolved** to agree to defer the price for widening the vehicle access and to recommend to Full Council as further prices are required. The access will need to be 5m in width
- d) It was discussed and **resolved** to agree the purchase of plants for the Jubilee garden to a value not exceeding £300 and to ask Full Council and on Facebook for volunteers to assist with weeding and planting.
- e) It was **resolved** to agree the sandpit works when prices had been received from local builders and then to recommend to Full Council
- f) It was **resolved** to agree the use of the park by a community group.
- g) It was **resolved** to agree the repeat order for play inspections.
- h) It was **resolved** to agree the use of the park on the 10th of June between 10:00 & 11:00 for a youth organisation.
- i) It was **resolved** to agree to arrange a meeting with the company that provide free play equipment.
- j) An update on the slide was received and despite chasing, the updated prices had not been received.
- k) It was **resolved** to agree the way forward with the slide mound as to contact local companies and ask if they can temporarily donate some Heras fencing

OS- 2023/4- 007 Netherfields

- a) It was **resolved** to agree to defer the price for the additional pedestrian access at Netherfields.
- b) It was **resolved** to agree to investigate the price of goal posts and take to next **Full Council** meeting

OS-2023/4-008 Cemeteries

- a) It was discussed and **resolved** to agree the way forward with a “post box to heaven” in that the Clerk contacts the Church

OS-2023/4-009 Holbeach Bank

- a) It was discussed and **resolved** to agree the way forward regarding the fence at Holbeach Bank playing field is to contact local builders for a price



OS-2023/4-010 Allotments

- a) An update on the waiting list was received and another vacancy had occurred yesterday
- b) It was **resolved** to agree that Cllrs: R Flood, C Turner & P Howden will do the allotment inspections with the Clerk on the 6th June.
- c) It was **resolved** to agree to grant permission for fruit trees on plots at Battlefields BFG30, BFG31 & BFG36G subject to inspection on the 6th June
- d) It was discussed about the agricultural access at Battlefields Lane, Clerk to speak to the landowner

OS-2023/4-011 Nature Reserve

- a) It was **resolved** to agree to defer the price for the fencing to the next committee meeting

OS-2023/4-012 Kubota

- a) It was discussed and **resolved** to agree the way forward with the Kubota repairs in that we instruct for the repairs to be carried out.

OS-2023/4 013 Work scheduling

- a) It was **resolved** to agree the format of the work scheduling and that the team should concentrate on Park Road cemetery
- b) To resolve to agree who will represent the committee at the work scheduling meeting – agenda item not required as the Clerk will meet with the team

OS-2023/4 014 Meetings

- a) To resolve to agree the meeting dates for 2023.- see appendix b

Meeting Closed at 20:34

Signed Chair.....Date.....

**Appendix a
Park Road Cemetery**

Several complaints received about grass cutting, this will be covered under agenda item OS-2023/4 – 005 (a)

Carters Park

The CCTV is installed and should be operational on 24th May. New signage has been purchased, the Data Impact assessment and risk assessment have been completed.

There has been some tampering of locks in Carters Park. There was an incident regarding grass on the footpath however youths were spotted kicking this around earlier the same evening.



I am chasing Wickstead regarding the slide and hope to have prices by the meeting. No prices have been received.

All Saints Churchyard

Again issues around grass cutting. The area to the side of the church by the graves is always left wild until the bluebells have finished flowering. Our Open Spaces team report this area is also full of baby ducklings.

Netherfield

Again complaints received regarding the grass cutting. One email received about opening the vehicular access, replied explaining a previous survey had unanimously resulted in the decision to keep them closed.

Hall Gate

Again complaints received about grass cutting. There are vehicles that are parking on the access road, this restricts access coming from Netherfield direction, although no funeral directors have flagged this up.

Our Open Spaces team have began tidying the garden area.

Nature Reserve

The duck food machine has been reinstalled following its removal over the winter.

Holbeach Bank Playing Field

Again, grass cutting issues. The bench needs repainting.

Other maintained areas

All areas have problems with grass cutting. We have received a message to say that at Holbeach St Marks a local farmer has cut the playing field. At Holbeach St John's churchyard there has been a couple of complaints about not cutting at the back.

Appendix b

Dates and times of Open Spaces Committee meetings for 2023

Date	Venue
29 th June 2023 @ 17:30	Coubro
27 th July 2023 @17:30	Coubro
29 th August 2023 @ 17:00	Coubro
26 th September 2023 @17:30	Coubro

24 th October 2023 @ 17:30	Coubro
29 th November 2023 @ 17:30	Coubro
19 th December 2023 @ 17:30	Coubro