

07/06/23

NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council, Events Committee to be held at Coubro Chambers, 11 West End, Holbeach on Tuesday 13th June 2023 at 14:30 at which the under mentioned business will be transacted.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

Yours sincerely,



Jan Hearsey – Clerk

AGENDA

EC-2023/4-001 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

EC-2023/4-002 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

EC-2023/4-003 - Minutes

To resolve to approve as a correct record the notes of the meetings of the Committee held on 26th April 2023 and to authorise the Chair to sign the official minutes.

EC-2023/4-004 - Clerks report

- a) To receive a report from the Clerk

EC-2023/4-005 - Coronation

- a) To receive an update on the Coronation Events expenditure and to stock items remaining.

EC-2023/4-006 – Car Show

- a) To receive an update on committed expenditure for the car show
- b) To receive an update on volunteers
- c) To receive an update on participants
- d) To receive an update on stalls



EC-2023/4-007- Purchasing

- a) To resolve to agree the itemised additional purchase of gazebos.
- b) To resolve to agree the itemised additional purchases of tables and chairs.

EC-2023/4-008 Christmas Fair

- a) To resolve to agree the date for the public meeting for the Christmas Fair
- b) To receive an update on the meetings with local organisations and traders

EC-2023/4-009 Christmas Lights

- a) To resolve to agree the way forward with the best lit house competition and map

EC-2023/4-010 Remembrance

- a) To resolve to agree the format of the parade
- b) To resolve to agree who will liaise with the RBL
- c) To resolve to agree to recommend to Full Council any expenditure
- d) To resolve to agree to apply for the road closure for the 2024 parade

EC-2023/4-011 Yard sales

- a) To receive an update on the Yard Sales and to resolve to agreed the way forward with the advertising and organisation

EC-2023/4-012 Calendar

- a) To resolve to agree the photos to go on the 2024 calendar

EC-2023/4- 013 Press releases

- a) To resolve to agree the press releases for the car show and yard sales
- b) To resolve to agree the press releases for the Christmas Fair meeting

EC-2023/4-014 Meeting

- a) To resolve to agree the date and time of the next Events & PR committee meeting