



06/06/2023

NOTICE IS HEREBY GIVEN, and Members are summoned to attend the meeting of Holbeach Parish Council to be held at Holbeach Hurn Village Hall on Monday 12th June 2023 at 19:00 at which the under mentioned business will be transacted.

Prior to the commencement of the meeting there will be a public forum for a maximum of 25 minutes when members of the public may ask questions or make short statements to the Council.

A maximum 10 minutes will be set aside for the meeting to receive tabled reports of elected Members of Lincolnshire County Council and South Holland District Council.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

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Yours sincerely,



Jan Hearsey – Clerk

AGENDA

2023/4-027 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

2023/4-028 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

2023/4-029 - Minutes

To resolve to approve as a correct record the notes of the meetings of the Council held on 15th May & 2nd June 2023 and to authorise the Chair to sign the official minutes.

2023/4-030 - Clerk

- a) To receive a report from the Clerk
- b) To receive an update on vacancies
- c) To review paperwork submitted for co-option(s) and resolve to agree to co-opt



2023/4-031 - Finance & Admin Committee

- a) To receive the report from the Chair of the Committee
- b) To note the Bank balances as of 31st May 2023 as follows:
Account ending **4844** £2,914.49 Account ending **5394** £7,892.79
Account ending **01PC** £435,950.60
- c) To resolve to agree to authorise the payments for May 2023 and to note the income for May 2023 of £4,495.76
- d) To resolve to agree the new telephone system.
- e) To resolve to agree to the budget movements as recommended by the committee.
- f) To resolve to agree the IT policy as a stand-alone policy.
- g) To discuss and resolve to agree current spending.
- h) To resolve to agree who will be a nominee to represent the Council on the LALC Management Committee
- i) To resolve to agree a preferred supplier list.
- j) To resolve to agree that all IT and media responsibility moves to the Finance and Admin Committee

2023/4-032 AGAR Annual Governance and Accountability Return (AGAR) 2022/23

- a) To receive the report of the internal auditor
- b) To receive the Balance Sheet for the year ended 31st March 2023, to be signed by the Chair and Responsible Finance Officer.
- c) To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2022/23 and authorise signing by the Chair and Clerk; and
- d) To approve the Accounting Statements (Section 2 of the AGAR) for financial year 2022/23 and authorise signing by the Chair and Responsible Finance Officer.

2023/4-033 - Open Spaces Committee

- a) To receive a report from the Chair of the Committee
- b) To receive an update on the slide
- c) To resolve to agree the price for the vehicle access gate at Carters Park
- d) To resolve to agree the prices for goal posts at Netherfield.
- e) To resolve to agree the price and company for the sandpit works
- f) To resolve to agree to write to the Parishioner regarding scattering of pet ashes at Hall Gate, to say that we can only accept human remains.
- g) To receive the quotes for the sandpit works and to resolve to agree the price

2023/4-034 - Planning, Properties, Emergency Planning and Speeding Committee

- a) To receive the report from the Chair of the Committee
- b) To receive an update on the Changing Spaces Toilet and to resolve to agree its location
- c) To resolve to agree a key audit and key holding policy

2023/4-035 - Events & PR Committee –



- a) To receive the report from the Clerk
- b) For the members of the committee to elect a Chair of the committee
- c) To receive a report on the car show readiness From Cllr Isobel Hutchinson

2023/4-036 – Appointments to other bodies

- a) Holbeach United Charities (2)
- b) Holbeach Farmer Education Foundation (4)
- c) Voluntary Car Service (1)

2023/4-037 – Four-year plan

- a) To receive an update from Cllr Clive Turner

2023/4-038 – Meetings

- a) The next meeting of the Council will be on Monday 10th July 2023 at Holbeach St Marks Village Hall

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

2023/4-039 – Allotments

- a) To resolve to agree the way forward with an allotment issue.

2023/4-040 - HR, Health and Safety and Data Protection Committee

- a) To receive a report from the Chair of the Committee