

22/05/23

NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council, Events Committee to be held at Coubro Chambers, 11 West End, Holbeach on Tuesday 30th May 2023 at 14:30 at which the under mentioned business will be transacted.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

Yours sincerely,



Jan Hearsey – Clerk

AGENDA

EC-2023/4-001 – Chair of the meeting

- a) To elect a Chair of the meeting

EC-2023/4-002 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

EC-2023/4-003 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

EC-2023/4-004 - Minutes

To resolve to approve as a correct record the notes of the meetings of the Committee held on 26th April 2023 and to authorise the Chair to sign the official minutes.

EC-2023/4-005 - Clerks report

- a) To receive a report from the Clerk

EC-2023/4-006 - Coronation

- a) To receive an update on the Coronation Events expenditure and to stock items remaining.

EC-2023/4-007 – Car Show

- a) To resolve to agree the site plan to enable the Clerk to submit the relevant paperwork.
- b) To resolve to agree the itemised additional purchases for the car show.



- c) To receive an update on committed expenditure for the car show

EC-2023/4-008- Purchasing

- a) To resolve to agree the itemised additional purchase of gazebos.
- b) To resolve to agree the itemised additional purchases of tables and chairs.

EC-2023/4-009 Christmas Fair

- a) To resolve to agree the date for the public meeting for the Christmas Fair

EC-2023/4-010 Calendar

- a) To receive an update on the 2024 calendar

EC-2023/4- 011 Press releases

- a) To resolve to agree the press releases for the car show.
- b) To resolve to agree the press releases for the Christmas Fair meeting