



Minutes of the meeting of Holbeach Parish Council on Monday 11th April 2023 at 19:00 at Methodist Church, Albert Walk, Holbeach

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council,	Cllrs: S Hutchinson, I Hutchinson, M Murfet, R Stevens, T Wiltshire, P Howden, R Flood & C Turner Clerk: Jan Hearsey	Cllr S Lewis	Cllr J Moore
Public including Councillors	D Cllrs: N Worth; P Coupland; P Redgate; T Carter 9 members of the public 1 press		

Chair Cllr S Hutchinson open the meeting at 19:00

2022/3-147 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were noted by the Clerk from Cllr S Lewis. Cllr J Moore was absent

2022/3-148 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

2022/3-149 - Minutes

It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 13th February 2023 and 23rd February 2023 and to authorise the Chair to sign the official minutes.

2022/3-150 - Clerk

- a) To receive a report from the Clerk - see appendix a
- b) To receive an update on the election - see appendix a
- c) It was **resolved** to agree the delegated powers of the Clerk.

- d) It was **resolved** to agree to hold a meet and greet and basic training session for the new Council.
- e) It was **resolved** to agree the process for commencing the Council's four-year plan as previously agreed under minute reference 2022/3-144 (a) as Cllr C Turner will draft some Terms of Reference and bring back to Council

2022/3-151- New policy

- a) It was **resolved** to agree to defer the Training and Development Policy

2022/3-152 - Finance & Admin Committee

- a) To receive the report from the Chair of the Committee -see appendix b
- b) To note the Bank balances as of 31st March 2023 as follows:
Account ending **4844** £3,000.00 Account ending **5394** £8,336.32
Account ending **01PC** £155,482.92 – see appendix c
- c) It was **resolved** to agree that Councillors who do not attend pre- arranged training, will be invoiced for any cancellation costs
- d) It was **resolved** to agree the Ear Marked Reserves for 2023-24
- e) It was **resolved** to ratify the payments made of £44,781.93 under delegated powers minute reference: 2022/3-195 (c) – see appendix d
- f) It was **resolved** to agree to authorise the payments for March 2023 of £20,862.48 and to note the income of £4,125.22 – see appendix e
- g) It was discussed and **resolved** to agree an IT review as the Clerk will liaise with the internal auditor and Cllr C Turner and report back to Council
- h) It was **resolved** to agree the membership requirements of the Finance & Admin Committee following the election as the same for all committees

2022/3-153 - Open Spaces Committee – To elect interested members to the Committee – it was prosed, seconded and agreed to elect Cllrs P Howden; C Turner; M Murfet & R Flood

- a) To receive a report from the Chair of the Committee – no report
- b) It was **resolved** to agree the cost of the service of the Kubota's as recommended by the committee.
- c) To receive an update on the slide and resolve to agree the price subject to receiving the quotes – no quotes received
- d) It was **resolved** to agree to apply for quotes for widening the vehicle access in Carters Park

2022/3-154 - Planning, Properties, Emergency Planning and Speeding Committee

- a) To receive the report from the Chair of the Committee – see appendix f

2022/3-155 - Events & PR Committee – To elect interested members to the Committee

- a) To receive the report from the Chair of the committee - see appendix g

It was proposed, seconded and agreed to move agenda item 2022/3-156 to after agenda item 2022/3-157

2022/3-157 – Agenda items requested by Cllr M Murfet

- a) It was discussed and **resolved** to agree the way forward with Council and Committee communication as all agendas, minutes and supporting documents for each committee to be sent out to Full Council. All press releases to go to Full Council.
- b) It was discussed and **resolved** to agree the way forward with recommendations from the monitoring officer to be enforced in that the Clerk write to Sir John Hayes & the Monitoring Officer

It was proposed, seconded and agreed to move agenda items 2022/3-157 (c) Cf) & (g) to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

- d) It was discussed and **resolved** to agree training of the Nolan principles and to ensure Councillors are accountable in that the Clerk will email all councillors to ask what training they would have liked when they joined. Clerk to contact the Clerk at Fleet as they have a training document.
- e) It was discussed and **resolved** to agree to arrange an informal Full Council meeting with a LALC representative and a meeting with District Council representative to address issues with both the Localism Act 2011 and Local Governance, to take place after the election

2022-3 -156 – Policy review

- a) It was **resolved** to agree the review of Standing Orders
- b) It was **resolved** to agree the review of the Code of Conduct
- c) It was **resolved** to agree the review of the following Finance & Admin Committee policies
 - I. Asset disposal policy
 - II. Financial regulations
 - III. Financial risk assessment
 - IV. Fixed asset capitalisation policy
 - V. Fixed asset policy
 - VI. Grant application form
 - VII. Grant awarding policy
 - VIII. Members expenses policy
 - IX. Procurement policy
 - X. Reserves policy
- d) It was **resolved** to agree the review of the Open Spaces Committee policies
 - i. Allotment application form
 - ii. Allotment rules & regulations
 - iii. Cemetery rules & regulations
 - iv. Memorial policy & regulations
 - v. Memorial application form

- vi. Scattering of ashes policy
- vii. Play equipment policy
- viii. Tree and log policy
- ix. Monthly play inspection form

e) It was **resolved** to agree the review of the PPES Committee policies

- i. Planning responses policy

f) It was **resolved** to agree the Events & PR policy review with the exception of the Volunteer Policy which it was proposed, seconded and **agreed to defer**

- i. Community engagement & communication policy
- ii. Volunteer policy
- iii. Councillor co-option policy

g) It was **resolved** to agree to **defer** the review of the HR, H & S and Data Protection Committee policies to the Committee

- i. Abusive, persistent, or vexatious complaints policy
- ii. Policy on handling Freedom of Information requests
- iii. Public complaints & concerns procedure
- iv. Data breach procedure
- v. Data protection policy
- vi. General privacy notice
- vii. Subject access request procedure and template letter
- viii. Employee handbook
- ix. Health & safety policy
- x. 48 hour opt out
- xi. Deductions from pay agreement.
- xii. Pool vehicle rules

h) It was **resolved** to agree the publication scheme

It was proposed, seconded and **agreed** to move agenda item 2022/3-159 HR – to the open session of the meeting

2022/3-159 - HR, Health and Safety and Data Protection Committee - To elect interested members to the committee – It was proposed, seconded and agreed that Cllrs: P Howden; R Flood & C Turner are members of the Committee

a) To receive a report from the Chair of the Committee – The committee has not been quorate, if it is not quorate matters go to Full Council, however this has not been possible as Full Council have not been able to meet due to not being quorate. This meant that the Council were unable to follow Employment Law and ACAS code of practice.

- b) To receive an update on staff recruitment – This has not been possible due to not being quorate. We only have one member of staff doing everything which is not possible. It will be September before a new team member is in place. There have been lots of applications with good skills sets. The first job is for HR to shortlist candidates.
- c) To receive an update on Carters Park – The legal advice so far is that there is uncertainty that it is a charity and the lawyer is writing to the Charity Commission.

It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

Open meeting closed at 20:35

Closed meeting opened at 20:40

2022/3-157 – Agenda items requested by Cllr M Murfet

- c) It was discussed and resolve to agree a way forward with whistleblowing for staff and Councillors. – Clerk to write to all staff explaining the whistleblowing process in the Handbook and to write to Councillors explaining the procedure that applies to them
- f) It was discussed and **resolved** to agree the way forward with HR advice from our legal advisors in that as previously agreed under minute reference 2021/2 -173 (a) members of the HR Committee can contact the Council’s HR legal advisors after written authorisation is given from the Clerk or Chair of HR committee to the legal advisors.
- g) To discuss and resolve to agree the way forward with the HR structure and membership- agenda item no longer required

2022/3-158 – PPES

- a) It was **resolved** to agree the request from office 6, Coubro Chambers
- b) It was **resolved** to agree the tender contractor for the Cemetery Chapel windows following the Government Tender process and award the contract to: Art in Glass. Check materials to be used regarding window guards

Meeting closed at 21:25

Signed Chair.....Date.....



Appendix a Civility & Respect

Throughout the sector, there are growing concerns about the impact bullying, harassment and intimidation is having on our councils, councillors and staff, and the resulting effectiveness of local councils. In response, the Civility and Respect Project has been founded by the Civility and Respect Working Group and is supported by representatives from across our sector including SLCC, National Association of Local Councils (NALC), County Associations, One Voice Wales (OVW) and councils. Holbeach Parish Council signed up for this last year.

SLCC say - good progress is being made with the Civility and Respect project. The cross-organisational workstream teams have been formed and are working hard to analyse some of the causes of bullying and harassment in the sector to identify tools to minimise opportunity for poor behaviour and provide support where it does happen.

UK Shared Prosperity Fund

Myself and Cllrs S Hutchinson, I Hutchinson & R Stevens attended the briefing at SHDC to which all members were invited. There is a pot of money available for projects.

Carters Park

Planning approval has been received to remove condition 3 requiring the planting by the fence.

Delegated Powers:

Due to Council being unable to meet, I have used my delegated powers, in conjunction with two Councillors approval I have instructed the grass cutting contractor to cut Park Road cemetery week beginning 27-03-23 due to delays in staff recruitment process.

I have used my delegated powers, in conjunction with two Councillors to instruct the Contractor to hire in equipment to remove the swings in Carters Park as this was an H & S issue flagged up by our annual Playgroup Inspection and for materials for works to the sandpit as our staff do not have the time available to complete the work due to being short staffed due to Council not being able to meet. The labour cost of removing the swings was included in the temporary contract, however the equipment hire cost was still considerably cheaper than the quote give by the swing supplier.

PURDAH

Further information can be found here:

<https://www.local.gov.uk/publications/short-guide-publicity-during-pre-election-period>

You should **not**:

- produce publicity on matters which are politically controversial
- make references to individual candidates or parties in press releases
- arrange proactive media or events involving candidates
- issue photographs which include candidates
- supply council photographs or other materials to political group staff unless you have verified that they will not be used for campaigning purposes
- continue hosting third party blogs or e-communications
- help with national political visits (as this would involve using public money to support a particular candidate or party). These should be organised by political parties with no cost or resource implications for the council.

The dates are from 27th March until 4th May

Audit

The internal auditor has all the documents ready for their report. As members are aware, with Councils this is not just a financial audit but an audit of all our procedures and legal obligations.

Once complete their report will go to the external auditor who is appointed by central Government.

The election for Holbeach Parish Council is uncontested, the following persons will be uncontested elected:

Holbeach St Johns ward: Peter Howden

Holbeach Hurn ward: Rachel Flood; Mark Murfet; Clive Turner; 1 seat available for co-option after 9th May 2023

Holbeach Town Ward: Isobel Hutchinson; Sophie Hutchinson; Peter Ison; Steve Lewis; Rick Stevens; Patrick Ward; Tim Wiltshire; 5 seat available for co-option after 9th May 2023

Holbeach Drove: No candidates, 1 seat available for co-option after 9th May 2023

Please note the new Council does not come into force until 9th May 2023 and the first meeting of the new Council, the annual Parish Council meeting is on Monday 15th May 2023



Appendix b

Finance Chairs report 6th March 2023

The committee met, reviewed all income and expenditure and all were correct. The coming new financial year was discussed. A busy period where both the clerk and deputy clerk will be exceptionally busy doing the year end on Rialtas and configuring the new software.

Budgets, as usual we're reviews and at this time we still recommend caution to ensure we do not overspend.

The finance committee will be holding an additional meeting on the 13th March to discuss the reserves policy and a full budget review.

Appendix c

Date: 31/03/2023		Holbeach Parish Council		Page 1
Time: 16:08		Bank Reconciliation Statement as at 31/03/2023 for Cashbook 1 - Barclays Current Account		User: 6121.J.HEARSEY
<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>	
Barclays Current account	31/03/2023		3,000.00	
			<u>3,000.00</u>	
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>		
		0.00		
			<u>0.00</u>	
			3,000.00	
<u>Unpresented Receipts (Plus)</u>				
		0.00		
			<u>0.00</u>	
			3,000.00	
			Balance per Cash Book is :-	
			3,000.00	
			Difference is :-	
			0.00	



Date: 31/03/2023 Page 1
 Time: 16:14 User: 6121.J.HEARSEY
Holbeach Parish Council
Bank Reconciliation Statement as at 31/03/2023
for Cashbook 3 - Business Saver Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Saver Account	31/03/2023		8,336.32
Barclays (Ring Fenced Funds)	31/03/2023		0.00
			8,336.32
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			8,336.32
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			8,336.32
		Balance per Cash Book is :-	8,336.32
		Difference is :-	0.00

Date: 31/03/2023 Page 1
 Time: 13:01 User: 6121.J.HEARSEY
Holbeach Parish Council
Bank Reconciliation Statement as at 31/03/2023
for Cashbook 4 - CCLA Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Account	31/03/2023		110,482.92
			110,482.92
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			110,482.92
<u>Unpresented Receipts (Plus)</u>			
20/03/2023 2003 bs to		45,000.00	
			45,000.00
			155,482.92
		Balance per Cash Book is :-	155,482.92
		Difference is :-	0.00



Appendix d

07/03/2023		Holbeach Parish Council				Page 1		
14:45		Invoices Due for Payment by 31 March 2023						
For Purchase Ledger				Pay by Electronic Payment				
Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
Amazon EU s.a.r.l UK Bracnk [AM1]								
25/02/2023	XAEUI		1st aid supplies		14/03/2023	17.34		17.34
25/02/2023	74853608		1st aid supplies		14/03/2023	3.99		3.99
Total of Invoices Due (AM1)						21.33	0.00	21.33
Anglian Water [AW]								
18/02/2023	01/04- 31/03/24		Water Park Bungalow		14/03/2023	720.97		720.97
Total of Invoices Due (AW)						720.97	0.00	720.97
Boston seeds [BOSTON SEE]								
24/02/2023	533612		Grass seed		14/03/2023	223.99		223.99
Total of Invoices Due (BOSTON SEE)						223.99	0.00	223.99
DTS [DTS001]								
28/02/2023	13		Locking up		14/03/2023	560.00		560.00
Total of Invoices Due (DTS001)						560.00	0.00	560.00
Eurooffice Ltd [EUROOFFICE]								
27/02/2023	0004353577		Stationery		14/03/2023	186.93		186.93
Total of Invoices Due (EUROOFFICE)						186.93	0.00	186.93
Gulf Star Ltd [GULFSTAR]								
25/02/2023	3322		Secateurs		14/03/2023	29.18		29.18
Total of Invoices Due (GULFSTAR)						29.18	0.00	29.18
Greenzone Park Road [GZPR]								
28/02/2023	373058		Wheellie bins Park Road		14/03/2023	285.98		285.98
Total of Invoices Due (GZPR)						285.98	0.00	285.98
[HMRC]								
23/02/2023	230223		N & Tax 23-02-23		14/03/2023	1,781.40		1,781.40
Total of Invoices Due (HMRC)						1,781.40	0.00	1,781.40
Irelands Farm Machinery Ltd [IRE]								
08/02/2023	227574		Chainsaw oil		14/03/2023	16.31		16.31
Total of Invoices Due (IRE)						16.31	0.00	16.31
Telephone : 01205 460600								
Jewson [JW]								
17/02/2023	0190/00163345		Tarmac repair		14/03/2023	15.91		15.91



07/03/2023		Holbeach Parish Council				Page 2		
14:45		Invoices Due for Payment by 31 March 2023						
For Purchase Ledger						Pay by Electronic Payment		
Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
Total of Invoices Due (JW)						15.91	0.00	15.91
Lincolnshire Commercial Maintenance [LIN001]								
15/02/2023	105		Temp grounds maintenance		14/03/2023	4,680.00		4,680.00
Total of Invoices Due (LIN001)						4,680.00	0.00	4,680.00
Manor Roofing [MRROFING]								
28/02/2023	20785		Completion invoice for chapels		14/03/2023	28,559.88		28,559.88
Total of Invoices Due (MRROFING)						28,559.88	0.00	28,559.88
Microsoft [MS1]								
03/02/2023	E0800M34QU	365 admin			14/03/2023	22.56		22.56
03/02/2023	E0800M2VP1	365 c/lrs			14/03/2023	81.49		81.49
Total of Invoices Due (MS1)						104.05	0.00	104.05
Newstyle Print Ltd [NEWSTYLE]								
14/02/2023	VM5ZTMN57		Printing leaflets		14/03/2023	59.00		59.00
Total of Invoices Due (NEWSTYLE)						59.00	0.00	59.00
Platinum Cleaning [PLA001]								
28/02/2023	187		Cleaning - Coubro		14/03/2023	208.00		208.00
Total of Invoices Due (PLA001)						208.00	0.00	208.00
Play Inspection C Ltd [PLAY INSP]								
17/02/2023	50273		Play equipment insp		14/03/2023	350.16		350.16
Total of Invoices Due (PLAY INSP)						350.16	0.00	350.16
Refresh E-commerce Ltd [REFRESH]								
25/02/2023	5192		Cartridges		14/03/2023	5.47		5.47
Total of Invoices Due (REFRESH)						5.47	0.00	5.47
SHDC [SHDC2]								
21/02/2023	210223		TEV's Coronation		14/03/2023	21.00		21.00
Total of Invoices Due (SHDC2)						21.00	0.00	21.00
Smarty Mobile [SM]								
27/02/2023	270223		Still digital board Feb 23		27/02/2023	5.00		5.00
Total of Invoices Due (SM)						5.00	0.00	5.00



07/03/2023		Holbeach Parish Council				Page 3		
14:45		Invoices Due for Payment by 31 March 2023						
For Purchase Ledger					Pay by Electronic Payment			
Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
Spalding Cleaning [SPA001]								
25/02/2023	250223		Window cleaning Coubro		14/03/2023	23.00		23.00
Total of Invoices Due (SPA001)						23.00	0.00	23.00
SRP Hire Solutions Ltd [SRP]								
15/02/2023	WS36098		Toilet hire car show deposit		14/03/2023	319.50		319.50
Total of Invoices Due (SRP)						319.50	0.00	319.50
Staff [ST1]								
23/03/2023	230323		Salaries March		22/03/2023	6,366.08		6,366.08
Total of Invoices Due (ST1)						6,366.08	0.00	6,366.08
Tonwood [TON001]								
19/02/2023	3114805		Paint		14/03/2023	41.98		41.98
Total of Invoices Due (TON001)						41.98	0.00	41.98
Wave								
05/02/2023	11590413		Water Hall Gate		14/03/2023	31.73		31.73
10/02/2023	11615352		Water Park Road		14/03/2023	18.68		18.68
10/02/2023	1161357		Water Carters Park		14/03/2023	46.40		46.40
Total of Invoices Due (WAVE)						96.81	0.00	96.81
West End Garage [WEG]								
28/02/2023	12773		Fuel Feb 23		14/03/2023	100.00		100.00
Total of Invoices Due (WEG)						100.00	0.00	100.00
Total of Invoices Due (Purchase Ledger)						44,781.93	0.00	44,781.93
TOTAL OF INVOICES DUE (ALL LEDGERS)						44,781.93	0.00	44,781.93

Appendix e

Holbeach Parish Council										Page 1	
Invoices Due for Payment by 1 May 2023											
For Purchase Ledger										Pay by Electronic Paym	
										Discount	Net
Invoice No	Ref No.	Invoice Detail	Authorise	Date Due		Amount	Di To Claim	Amount due			
D & D International Ltd [DDI]											
41925		Sacks litter picker		12/04/2023		87.96		£87.96			
					Total of In	87.96	0	£87.96			
DTS [DTS001]											
14		Locking up		12/04/2023		620		£620.00			
					Total of In	620	0	£620.00			
EdgeIT Systems [EDGEIT]											
36682		EdgeIT 3 months 14-02-23 - 14/		12/04/2023		1417		£1,417.00			
					Total of In	1417	0	£1,417.00			
Greenzone Park Road [GZPR]											
310323		Wheelie bins Park Road		12/04/2023		357.48		£357.48			
					Total of In	357.48	0	£357.48			
[HMRC]											
23032023		NI & Tax March 23		12/04/2023		1239.26		£1,239.26			
					Total of In	1239.26	0	£1,239.26			
JMW Plumbing [JMW]											
298		Re cap of water Carters Park		12/04/2023		360		£360.00			
					Total of In	360	0	£360.00			
JWK Electrical [JWK]											
9245		Install defib phone box		12/04/2023		230.4		£230.40			
9275		Install defib Holbeach Drove		12/04/2023		167.58		£167.58			
9277		PA Remembrance 2022		12/04/2023		96		£96.00			
					Total of In	493.98	0	£493.98			
Lincolnshire Commercial Maintenance [LIN001]											
108		Temporary labour		24/03/2023		1560		£4,680.00			
107		Grass cutting March 23		12/04/2023		1381.8		£1,381.80			
109		Swings & sand pitn materials		08/03/2023				£504.00			
					Total of In	2941.8	0	£6,565.80			
Methodist Church [MET001]											
103		Hall hire 13-03-23		11/04/2023		30		£30.00			
					Total of In	30	0	£30.00			

Clerk/RFO: Jan Hearsey

Microsoft [MS1]													
EO8MGX9M	365 admin				12/04/2023				22.56				£22.56
EO800MGZNM	365 cllrs				12/04/2023				84.49				£84.49
										Total of In	107.05	0	£107.05
Next Day Paint [NDP]													
64297	Paint play equipment				12/04/2023				61.79				£61.79
										Total of In	61.79	0	£61.79
One Stop [OS1]													
10323	Cleaning supplies				12/04/2023				0.8				£0.80
										Total of In	0.8	0	£0.80
Platinum Cleaning [PLA001]													
189	Cleaning Coubro				12/04/2023				208				£208.00
										Total of In	208	0	£208.00
Post Office Ltd [PO1]													
2032023	Postage				12/04/2023				50				£50.00
										Total of In	50	0	£50.00
Rialtas Buisness Solutions Ltd [RIA001]													
30353	Software licence				12/04/2023				3044.65				£104.65
										Total of In	104.65	0	£104.65
Steve Lewis Electrical [SLE]													
414	CCTV installation				12/04/2023				2424				£2,424.00
										Total of In	2424	0	£2,424.00
Smarty Mobile [SM]													
270323	SIM digital notice board				12/04/2023				5				£5.00
										Total of In	5	0	£5.00
Spalding Cleaning [SPA001]													
25032023	Windows Coubro				12/04/2023				23				£23.00
										Total of In	23	0	£23.00
Tesco													
8032023	Tea, coffee etc				12/04/2023				17.23				£17.23
										Total of In	17.23	0	£17.23
Tonwood [TON001]													
3114805	Paint				14/03/2023				41.98				£0.00
10000167	Masking tape				12/04/2023				8.98				£7.47
23870	Return of spray paint				12/04/2023				-43.49				£0.00
										Total of In	7.47	0	£7.47
Teksweep Ltd [TS]													
5795	Gloves				12/04/2023				11.18				£11.18
										Total of In	11.18	0	£11.18
West End Garage [WEG]													
80323	Fuel				12/04/2023				50				£50.00
										Total of In	50	0	£50.00
										Sub total		0	£14,241.65
										Salaries for April 23		0	£6,620.83
													£20,862.48



Appendix f

PPES REPORT MARCH

At our last meeting all the planning applications were reviewed and responses agreed.

The locations for the SID's were reviewed and it was agreed to compile a full list of current and proposed locations.

The request from a parishioner regarding a permanent SID in Holbeach St Marks will be looked into and a report given at the next meeting.

The chapel roof is now complete and we will now have a site meeting to discuss the works required.

We have now received a response from SHDC regarding the letter sent about infrastructure and 106 agreements . There is some information we still require so once all this has been received we will publish the information.

Appendix g

The Duck Hunt was a great success. For the Coronation, the event is in Carters Park from 12:00 to 16:00. There will be bouncy castles; food stalls; the Town Band; fairground rides; dog show and a relaunch of the wheelbarrow race. Also a cheesecake eating competition. This will be a laid back event.

For the car show there are over 200 vehicles entered so far. We will need stewards.