

02/05/23

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend a meeting of the HR, H&S and Data Protection Committee to be held at Coubro Chambers on Monday 8<sup>th</sup> May 2023 at 17:00 at which the under mentioned business will be transacted.

Yours sincerely,



Jan Hearsey – Clerk

**2022/3-053 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

**2022/3-054 Declarations of interest.**

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

**2022/3-055 Minutes**

- a) To resolve to approve as a correct record the notes of the meetings of the Committee held on 20<sup>th</sup> April 2023 and to authorise the Chair to sign the official minutes.

**To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

**2022/3-056 Recruitment**

- a) To receive an update on recruitment and to resolve to agree the way forward.

**2022/3-057 Working Practices**

- a) To review our working practices and resolve to agree any changes or recommendations.
- b) To review options for attendance apps and/or devices and to resolve to agree a way forward regarding their use and/or purchase.

**2022/3-058 Staffing matters**

- a) To resolve to agree to appoint a subcommittee to deal with a new staffing matter.
- b) To resolve to agree a way forward with a staffing matter.