



Coubro Chambers
11 West End
HOLBEACH
Spalding
Lincs.
PE12 7LW

Tel: 01406 426739

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Clerk/RFO: Jan Hearsey Deputy Clerk: Brandi Rogan

Meeting began at 18:00

Present: Cllrs: E McNally, L Marchant, I Hutchinson, G Rudkin, P Sparkes & D Howarth. Cllr E Penney arrived at 18:22

Clerk: Jan Hearsey

PPES-2021/2-1 Appointment of Chairman

It was proposed, seconded and **agreed** that Cllr E McNally will be Chairman of the committee.

PPES-2021/2-2 Appointment of Vice Chairman

It was proposed, seconded and **agreed** that Cllr L Marchant will be Vice-Chairman of the committee.

PPES-2021/2-3 Apologies and reasons given

None were received

PPES-2021/2 -4 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items – Declarations were received from Cllr I Hutchinson to item PPES 2021/2-11 and Cllr E McNally to item PPES 2021/2-12

PPES-2021/2 – 5 To agree who will represent the Planning, Properties, Emergency Planning & Speeding committee on the Finance Committee

It was proposed, seconded and **agreed** that Cllr E McNally will represent this committee on the Finance committee.

PPES-2021/2 – 6 To agree to the co-option of Cllr Dawn Howarth

It was proposed, seconded and **agreed** to co-opt Cllr D Howarth to the committee.

PPES-2021/2 - 7 Planning applications

- a) It was **agreed** that planning notices would be placed in a folder in the full Council drive for all Council Members to see and comment on. Cllr E McNally will then collate these as responses to the planning applications

received which will then be approved at Committee before being responded to.

PPES-2021/2 – 8 Properties

- a) It was **agreed** to take the request for Planning permission for windows at Coubro Chambers to **Full Council** and to propose plastic sash windows.
- b) To agree to the terms of the new Lease at Coubro and discuss Parish leases, resolve to take “In Closed Session” due to the confidential nature of the matters to be discussed
- c) It was **agreed** to take to **full Council** to agree to paint a mural at Stukeley bus stop

Cllr E Penney arrived into the meeting.

PPES-2021/2 – 9 Emergency Planning

- a) To review the emergencies folder – The Clerk to ask SHDC if they have a digital emergencies plan. It was suggested to propose to **Full Council** to form a Planning, Properties, Emergency Planning & Speeding committee sub-committee just to be responsible for emergency planning and ask the public (police, fire service, coast guard etc) to be co-opted onto the sub-committee.
- b) To appoint two flood wardens – It was **agreed** to be deferred.

PPES- 2021/2 – 10 Speeding

- a) Update on current placements of speed devices
Cllr P Sparkes reported that the device is in each location for two weeks. There are 15 locations. PCSO's have requested further locations.
- b) To discuss plans for future speeding initiatives
Idea to set up local community speed watch, requires assistance from the Police. Would need second device ask District Councillors for financial assistance.

PPES- 2021/2-11 To discuss what we want to achieve as a committee

Cllr I Hutchinson suggested the Council lobby SHDC to change to the Community Infrastructure Levy rather than the current 106 system as this would bring more benefit to the town

Cllr E McNally suggested that Cllr I Hutchinson heads up properties, Cllr P Sparkes heads up speeding and Cllr E McNally heads up planning, this way the committee benefits from those with the most experience.

Cllr E McNally would like to investigate the purchase of shops with flats above and refurbish the flats and sell them and offer the shops at a reduced rent. Money can be borrowed from SHDC at 1.5%. The Clerk pointed out that there were rules regarding Parish Councils trading (ie buying and selling properties for profit), she would investigate and report back. To take to full Council.

PPES – 2021/2 -12 Items for discussion and agenda item requests.

Cllr P Sparkes reported that a request for a speed limit extension at Holbeach St Johns had been refused. He will continue to lobby LCC.

Cllr E McNally reported that he had joined the action group trying to save The Plough Public House at Holbeach St Johns. The group has asked Holbeach Parish

Council to register the property as an asset of community value. The group could apply themselves if they fulfil the correct criteria. For Full Council agenda.
Cllr I Hutchinson put forward an agenda request to review certain leases next month.

PPES- 2021/2 -13. Confirm date and venue of next Planning, Properties, Emergency Planning & Speeding committee Meeting

- (a) It was **agreed** for the next meeting to be on Tuesday 15th June 2021 at 18:00 at Coubro Chambers.

Meeting closed at 19h14

Signed Chairman.....Date...../...../.....

**Meeting of the Planning, Properties, Emergency Planning & Speeding Committee
Tuesday 29th June 2021**

Present: Cllrs: E McNally, P Sparkes, E Penney & I Hutchinson

Cllr S Hutchinson

Clerk: Jan Hearsey

The meeting was recorded and will be posted to YouTube, there were no objections

Chairman -Cllr E McNally

PPES-2021/2-14 – To appoint a Vice-Chairman of the committee following the resignation of Lawrence Marchant

It was proposed, seconded and **agreed** that Cllr P Sparkes be appointed the Vice-Chair

PPES-2021/2-15 Apologies and reasons given

There were no apologies

PPES-2021/2 -16 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

There were none

PPES-2021/2 – 17 Minutes of the previous meeting

The notes of the meeting of the 17th May 2021 were proposed, seconded and **agreed** as Minutes.

PPES-2021/2 - 18 Planning applications

- a) The planning responses were discussed and it was **agreed** to recommend the responses as per appendix 1 to **Full Council**

PPES-2021/2 – 19 Properties

- a) To discuss options for the use of the Telephone Box – An email had been received from a local charity shop offering to install a defibrillator once the Parish Council has “purchased” the phone box. As it is a listed building, the Clerk is to write to the charity to enquire exactly what they are proposing. This was proposed, seconded and **agreed**.

PPES-2021/2 – 20 Emergency Planning sub committee

- a) To discuss the options regarding the sub-committee – it was decided to contact SHDC to ask if they have a representative who could come and give a talk on Emergency planning. It was suggested to go back to **Full Council** to ask for two volunteers and a co-ordinator.

PPES- 2021/2 – 21 Speeding

- a) Update on current placements of speed devices – The SID’s is currently outside the School in Boston Road and will be there for two weeks.
- b) It was proposed, seconded and agreed that in collaboration with Whaplode PC we request an archer survey on the B1166 between Shepeau Stow and Holbeach Drove.
- c) To discuss LCC’s Speed Limit Policy – the policy is hit and miss and does not take in the local geographic ie accesses and driveways.
- d) It was proposed, seconded and **agreed** to write to LCC asking for a review of their Speed Limit Policy
- e) The consideration of the email from Cllr Pepper agree to the setting up of a community speedwatch in Holbeach Drove following his email from a parishioner? It was proposed, seconded and **agreed** to investigate this providing there is no cost involved and it is just in Holbeach Parish Council area
- f) That we request of LCC the installation of suitable post extensions so the SID can be deployed in Holbeach Drove. It was proposed, seconded and **agreed** subject to there being no cost to Holbeach Parish Council

PPES – 2021/2 -22 Items for discussion and agenda item requests.

- To discuss lease agreements due for renewal
- To agree to write to LCC re extension to 30 mph sign at Fen Road

PPES- 2021/2 -23. Confirm date and venue of next open spaces committee Meeting

- (a) It was **agreed** that the next meeting of the committee will be on Tuesday 27th July 2021 at 18:00 at Coubro Chambers

Meeting closed at 18:45

Signed Chairman.....Date.....

Appendix 1

| Date | Planning No: | Description | from Cllrs | HPC response | | | | |
|--------------|--------------|---|------------|--------------|---|--|--|--|
| 09 June 2021 | H09-0618-21 | Erection of detached house Northons Lane | | | 3 | | | |
| 09 June 2021 | H09-1058-20 | Erection of detached house Northons Lane | | | 3 | | | |
| 09 June 2021 | H09-0613-21 | Development of 81 dwellings Chaffinch Way | | | Comment secure no of affordable housing & concerns over access & facilities | | | |
| 10 June 2021 | H09-0617-21 | Erection of detached house Northons Lane | | | 3 | | | |
| 24 June 2021 | H09-0622-21 | Small extension to existing property | | | 3 | | | |
| 17 June 2021 | H09-0551-20 | Appeal for 6 Eco houses Cranmore Lane | | | 3 | | | |
| | | | | | | | | |

**Minutes of the meeting of Holbeach Parish Council, Planning, Properties,
Emergency Planning & Speeding Committee Tuesday 24th August 2021 at 18:00**

Present: Cllrs: E McNally, I Hutchinson, P Howden, E Penney, P Sparkes & S Favell

Clerk: Jan Hearsey
Cllr S Hutchinson

Chairman Cllr. E McNally opened the meeting at 18:00

PPES-2021/2-24 – Apologies and reasons given

No apologies

PPES-2021/2-25 -Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

Cllr. E McNally declared a Pecuniary interest in agenda item PPES – 2021/2 -27 (a) application number H09-0857-21

PPES-2021/2 -26 - Minutes of the previous meeting

The notes of the meeting of the 29th June 2021 were proposed, seconded and **agreed** as Minutes.

PPES-2021/2 – 27 - Planning applications

- a) To agree the responses to the planning applications received – after deliberation it was proposed to take to **Full Council** “To agree to amend the Terms of Reference of the Planning, Properties, Emergency Planning & Speeding Committee to give them delegated powers to support or object to planning applications.

PPES-2021/2 – 28 Emergency Planning

- a) To agree who will do the training for the Emergency Planning Policy – It was proposed, seconded and **agreed** that Cllrs: E McNally & P Howden would undertake the training.

PPES- 2021/2 – 29 Speeding – It was proposed, seconded and agreed to amend the agenda to combine items (b) & (e)

- a) Update on current placements of speed devices – Cllr P Sparkes reported that the SID had been at 3 locations since the last meeting. He explained that the data collected is collated and is being used to build a picture. He is working with Cllr. G Butler. The data can be used to provide information for Traffic Strategy i.e Boston Road & Market Hill. – see appendix 1
- b) To agree to an archer survey on the B1166 southbound into Holbeach Drive – it was proposed, seconded & **agreed**

- c) It was proposed, seconded and **agreed** to post all TRO's to HPC's Facebook page and website, the Facebook page is shown on the website. The only issue is that the office does not have software to convert pdf files to the Jpeg ones required by Facebook
- d) It was proposed, seconded and **agreed** to support a reduction in speed limit on Joys bank from 40 to 30, following concerns from a parishioner, and their request to LCC.
- e) To agree to support a reduction in speed limit to 40 MPH for the extent of the B1168 Holbeach Drove Gate to Shepeau Stow – as per item (b)
- f) To agree to use Teams for the review of planning applications.- It was proposed, seconded and **agreed** to amend the agenda item to read: To agree to use Teams for the review of planning applications for a trial basis of three months – which was proposed, seconded and **agreed**

PPES – 2021/2 -30 – To discuss the possibility of purchasing shops with flats above to lease back to the committee at reasonable rents – It was discussed that it all depended on the right property and if the right property were to become available then a business plan would need to be put forward.

PPES-2021/2 - 31 – Properties -

- a) To discuss the rental of 4a High Street options – The tenant has left and the property has been redecorated by Cllrs I & S Hutchinson. There is an issue that the stairs are very narrow which makes taking furniture in and out difficult and causes damage. In the future it may be worth considering letting the property furnished and or as a short term let to either the University or FEZ. Cllr I Hutchinson to cost out the price of basic furniture.
- b) To discuss and agree to recommend to Full Council the Pat Testing quotes. – **It was proposed, seconded and agreed to resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted -** It was agreed to accept the quote from Steve Lewis Electrical

PPES – 2021/2 -32 Items for discussion and agenda item requests.

Agenda items for the next meeting to be with the Clerk by 16:00 on Thursday 9th September

PPES- 2021/2 -33- Confirm date and venue of next open spaces committee Meeting

- (a) It was **agreed** that the next meeting of the committee will be on Wednesday 22nd September 2021 at 18:00 at Coubro Chambers

Meeting Closed at 19:11

Signed Chairman.....Date.....

Appendix 1

This report provides an update and summary of current activities in support of requests from parishioners, and requested speeding related issues within the parish of Holbeach during July and the first two weeks of August 2021.

1. Ongoing strategy

A Rota for the SID placement has been approved by full council, based on an in alignment with the Lincs CSW guidelines and Speeding strategy defined by the parish council in March 2020 - [Strategy](#)

This is now in operation, and details can be found here - [Speed Sign Rota](#).

The speed sign rota above also provides details, links to maps, and location details of all sites approved for deployment.

2. Recent SID Deployments.

Since the last report, the SID has been deployed twice at different locations in the parish, where data has been collected.

The data collected shows clearly that we have a minority of road users exceeding the limit.

The SID is currently deployed in Holbeach St Marks. (SID 11)

2.1 Boston Road – SID 6

Traffic Report From 26/06/2021 09:00:00 PM through 10/07/2021 03:59:59 PM

85th Percentile Speed = 30.3 MPH

85th Percentile Vehicles = 27,001 counts

Max Speed = 60.0 MPH on 01/07/2021 11:00:00

Total Vehicles =31,766 counts

Volumes - weekly vehicle counts

| Time | 5 Day | 7 Day | |
|---------------|----------------|-------|-------|
| Average Daily | | 2,620 | 2,180 |
| AM Peak | 08:00 to 09:00 | 238 | 189 |
| PM Peak | 03:00 to 04:00 | 233 | 208 |

Speed Limit: 30 MPH

85th Percentile Speed: 30.3 MPH

50th Percentile Speed: 25.9 MPH

Average Speed: 25.1 MPH

2.2 Holbeach St John – SID 7

Traffic Report From 11/07/2021 05:00:00 PM through 25/07/2021 09:59:59 AM

85th Percentile Speed = 42.7 MPH

85th Percentile Vehicles = 21,489 counts

Max Speed = 80.0 MPH on 24/07/2021 08:10:00

Total Vehicles =25,281 counts

Volumes - weekly vehicle counts

| Time | 5 Day | 7 Day | |
|---------------|----------------|-------|-------|
| Average Daily | | 2,036 | 1,761 |
| AM Peak | 07:00 to 08:00 | 208 | 165 |
| PM Peak | 04:00 to 05:00 | 142 | 127 |

Speed

Speed Limit: 40 MPH

85th Percentile Speed: 42.7 MPH

50th Percentile Speed: 36.6 MPH

Average Speed: 36.4 MPH

2.3 Holbeach St John – SID 8

Traffic Report From 11/07/2021 05:00:00 PM through 31/07/2021 11:59:59 PM

85th Percentile Speed = 40.0 MPH

85th Percentile Vehicles = 41,612 counts

Max Speed = 80.0 MPH on 24/07/2021 08:10:00

Total Vehicles =48,955 counts

Chairman's initials

Volumes - weekly vehicle counts

| Time | 5 Day | 7 Day | |
|---------------|----------------|-------|-------|
| Average Daily | | 2,697 | 2,330 |
| AM Peak | 08:00 to 09:00 | 189 | 156 |
| PM Peak | 04:00 to 05:00 | 234 | 202 |

Speed

Speed Limit: 40 MPH

85th Percentile Speed: 40.0 MPH

50th Percentile Speed: 34.1 MPH

Average Speed: 33.7 MPH

3. Holbeach Drove.

Further to my report of last month, parishioners in Holbeach Drove have submitted a petition requesting actions to have the speed limit in Holbeach Drove match the of surrounding villages, namely 30 or 40 MPH.

In support of this, and as empowered in June, I have requested Archer surveys to collect data in support of a request to LCC to review the speed limit in to and out of Holbeach Drove.

I would expect the request to be in line with the following.

- To extend the 40mph limit northbound to where the existing 50mph limit begins, and remove the existing 50mph limit.
- To reduce the existing 50mph limit between Holbeach Drove and Shepeau Stow to 40mph.

ACTION – The actions for this reported item are to be discussed under points (b) and (e) on this agenda..

4. Additional SID.

Following the generous support from our district councilors, I would request that at next full council, consideration is given to requesting the finance committee assess available budget for making up the difference between this and the cost is a second SID.

District funding of £1,920.00 has been secured. A new SID costs £2,405.00, the difference being £485.00.

ACTION – I would request that this is considered at either the next finance committee, or full council for approval.

5. Other Requests.

| | |
|---------------------------|---------------|
| Barrington Gate | Parishioner |
| Wignals Gate | Lincs PCSO |
| West End | Lincs PCSO |
| Park Road | Lincs PCSO |
| Boston Road | Lincs PCSO |
| Station Street | Lincs PCSO |
| Fen Road | Via Office |
| Chestnut Avenue | Parishioner |
| Battlefields Lane (South) | Parishioner |
| Low Lane | Parishioner |
| King George V Avenue | Parishioner |
| Holbeach Drove | Cllr N Pepper |
| Little Dog Drove | Parishioner |
| Holbeach High Street | Parishioner |
| Spalding Road | Parishioner |

MINUTES OF THE MEETING OF THE PLANNING, PROPERTIES, EMERGENCY PLANNING & SPEEDING COMMITTEE ON WEDNESDAY 22ND SEPTEMBER 2021 AT 18:00

Present: Cllrs: P Sparkes, P Howden, I Hutchinson & S Favell

Clerk: Jan Hearsey
Cllr. S Hutchinson

Vice-Chairman Peter Sparkes Chaired the meeting which began at 18:00

PPES-2021/2-34 – Apologies and reasons given

Apologies were received from Cllrs: E McNally & E Penney which were proposed, seconded and **accepted**

PPES-2021/2-35 -Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

Non-pecuniary interest was declared by Cllr P Howden to agenda item PPES-2021/2-39

PPES-2021/2 -36 - Minutes of the previous meeting

The notes of the meeting of the 24th August 2021 were proposed, seconded and **agreed** as Minutes.

PPES-2021/2 – 37 - Planning applications

- a) To agree the responses to the planning applications received – the planning responses as per appendix 1, were proposed, seconded and **agreed**. The Clerk will comment to SHDC tomorrow.

PPES-2021/2 – 38 Emergency Planning

- a) Update on training – The Clerk reported that she had spoken to LCC and that training had not recommenced since Covid. She had been given a contact at SHDC. To agenda for the next meeting.

PPES- 2021/2 – 39 Speeding

- a) To discuss and agree to recommend a speed reduction on Jekils Bank – It was proposed, seconded and **agreed** to ask for a speed reduction from 60mph to 40mph. Cllr P Sparkes asked Cllr P Howden to ask local people to write in, in support of this request.

PPES-2021/2 - 40 – Properties -

- a) To discuss Office 5 Coubro Chambers – Cllr I Hutchinson reported that Office 5 had given notice, they have moved out but will continue to pay rent until the lease ends. The committee are happy for the room to be re-let before the end of the Lease period. It may be that the tenants move around rooms. Once there is a new tenant, it will go before **Full Council**

- b) Update on costings to register properties with the Land Registry - This will be covered in next year's budget.

PPES – 2021/2 -41 To discuss budget requirements for 2022/23

There is a spare laptop in the office which can be used for the “speeding” software. An amount of £600 has been added for emergency planning.

PPES – 2021/2 -42 Items for discussion and agenda item requests.

Update on Emergency planning training.
To discuss and agree to request signage at Saturday Bridge

PPES- 2021/2 -43- Confirm date and venue of next open spaces committee Meeting

(a) The next meeting will be on Wednesday 26th October 2021 at 18:00 at Coubro Chambers. Agenda items to the Clerk by 18th October.

Meeting Closed at 18:26

Signed Chairman.....Date.....

Appendix 1

| | Planning No: | Description | from Cllrs | HPC response |
|-------------------|--------------|--|------------|-----------------------------|
| 02 September 2021 | H09-0909-21 | Erection of one dwelling rear The Chequers | 5 | Comment re emergency access |
| 02 September 2021 | H09-0306-21 | demolition of dining room to build consevatory | | no objection |
| 09 September 2021 | H09-0885-21 | proposed conservatory part retrospective | | no objection |
| 15 September 2021 | H09-0930-21 | Solar Panels at DMG Growers | | no objection |
| 16 September 2021 | H09-0931-21 | Erection of domestic shed | | no objection |
| 21 September 2021 | H09-0976-21 | 2 single storey flat roof extensions | | no objection |



Minutes of the meeting of the Planning, Emergency Planning, Properties & Speeding Committee Tuesday 26th October 2021 at 18:00

Present: Cllrs: P Sparkes, I Hutchinson, P Howden, S Favell & E Penney

**Clerk: Jan Hearsey
Cllr S Hutchinson**

Chairman: Cllr P Sparkes opened the meeting at 18:00

PPES-2021/2-44 – Apologies and reasons given

Apologies were received from Cllr E McNally which were proposed, seconded and **agreed**

PPES-2021/2-45 -Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

Cllr S Favell declared a pecuniary interest in agenda item 2021/2 – 47 (a)

PPES-2021/2 -46 - Minutes of the previous meeting

The notes of the meeting of the 22nd September 2021 were proposed, seconded and **agreed** as Minutes.

PPES-2021/2 – 47 - Planning applications

- a) To agree the responses to the planning applications received -It was proposed, seconded and **agreed** to respond to the planning applications as per Appendix 1

PPES- 2021/2 – 48 Speeding

- a) Update on SID's locations and feedback from Facebook post – The SID is on Spalding Road. The replacement chevrons at Holbeach St Johns are scheduled for 5th December. Waiting confirmation re speed reduction request. There has been a lot of feedback from Facebook but we have to be mindful that some locations are not in the Parish. A person from Roam Bank has offered to do the speed watch. Agenda item for **Full Council** to request improved signage at Saturday Bridge.

PPES-2021/2 - 49 – Properties -

- a) To discuss and agree the rooms at Coubro Chambers – It was proposed, seconded and **agreed** to resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the `confidential nature of the business to be transacted - it was proposed, seconded and **agreed** that The Deanery will move to room 5, the Clerk will move into the office

currently occupied by the Deputy Clerk and the Deputy Clerk will move into the small meeting room.

- b) To discuss and agree the fire alarm works at Coubro Chambers – It was proposed that following the H & S audit that we carry out the works that are urgent now and other works can wait until next year, this was seconded and **agreed**
- c) Cemetery Chapels roof update – Waiting for a date of the delivery of the slates but due to be mid November.

PPES – 2021/2 -50 To discuss and agree the budgets for 2022/23

It was proposed, seconded and **agreed** to put forward a draft budget of £57,900

PPES – 2021/2 -51 – To discuss the listing of Heritage Assets

It was suggested that three properties may be put forward, they are: The Chequers, Old Market House & Calthorpes Building. To recommend to **Full Council**

PPES – 2021/2 -52 -Items for discussion and agenda item requests.

Update on Emergency Planning – Cllr I Hutchinson

PPES- 2021/2 -53- Confirm date and venue of next open spaces committee Meeting

(a) Tuesday 23rd November 2021 at 18:00

Meeting closed at 18:46

Signed Chairman.....Date.....

Appendix 1

| | Planning No: | Description | from Cllrs | HPC response |
|-----------------|--------------|---|------------|---|
| 15 October 2021 | H09-0188-21 | Amendment surface drain re-routed at Wignals Gate | | No Objection |
| 25 October 2021 | H09-1089-21 | Single storey extension, Spalding Road | | No Objection |
| 25 October 2021 | H09-1094-21 | Erection of 4 dwellings 47 Low Lane | | No Objection - comment re traffic issue |

Minutes of Holbeach Parish Council, Planning, Properties, Emergency Planning & Speeding Committee, Tuesday 23rd November 2021 at 18:00

| | In attendance | Apologies given |
|---|--|------------------------|
| Holbeach Parish Council, Planning, Properties, Emergency Planning & Speeding Committee | Cllrs: P Sparkes, I Hutchinson, P Howden, S Favell Clerk: Jan Hearsey Deputy Clerk: Brandi Rogan | |
| Public including Councillors | Cllrs: S Hutchinson & M Murfet | |

Vice Chairman Cllr P Sparkes opened the meeting at 18:00

PPES-2021/2-54 – To elect a Chairman of the Committee – it was proposed, seconded and agreed to take this agenda item to Full Council

PPES-2021/2 – 55 – To elect a Vice-Chairman of the Committee – It was proposed, seconded and agreed that Cllr P Sparkes will remain as the Vice-Chairman of the committee

PPES-2021/2 – 56 - Apologies and reasons given

No apologies were received. Cllr E Penney was absent without apologies

PPES-2021/2-57 -Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

There were none

PPES-2021/2 -58 - Minutes of the previous meeting

The notes of the meeting of the 26th October 2021 were proposed, seconded and **agreed** as Minutes.

PPES-2021/2 – 59 - Planning applications

- a) The responses to the planning applications received were proposed, seconded and **agreed** as per appendix 1

PPES- 2021/2 – 60 Speeding

- a) It was proposed, seconded and **agreed** that next month's SID locations are:
Marsh Road, 40 yards long sutton side of the junction with Oakley Place, in the direction of Long Sutton, facing holbeach St Marks.
Roman Bank opposite the park on the holbeach clough side facing in to holbeach bank (outside house called Angels Meadow)

PPES-2021/2 - 61– Properties -

- a) It was proposed, seconded and **agreed** to re-let office 4, Coubro on the same terms as previously.
- b) To review and agree the Bowls Club Lease – It was proposed, seconded and **agreed** to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the `confidential nature of the business to be transacted - It was proposed, seconded and **agreed** to re-order the agenda so that this item (PPES-2021/2-61(b)) is at the end of the meeting.

It was **agreed** that all Members’ would consider the options and report back at the next meeting.

PPES – 2021/2 -62 To discuss and agree the reviewed budgets for 2022/23

It was proposed, seconded and **agreed** to put forward the draft budget for this committee of £29,000

PPES – 2021/2 -63 – To appoint a member of the Committee to the Finance Committee

It was proposed, seconded and **agreed** that Cllr S Favell will represent the Committee on the Finance Committee

PPES – 2021/2 -64 -Items for discussion and agenda item requests.

None were received

PPES- 2021/2 -65- Confirm date and venue of next committee Meeting

- (a) It was proposed, seconded and **agreed** that the next meeting will be on Tuesday 21st December 2021 at 18:00 at Coubro Chambers

Meeting closed at 18:12

Chairman’s signature.....Date.....

Appendix 1

| | | |
|------------------------------|---|---|
| 09 November 2021 H09-1130-21 | Bungalow & garage - Cranmore Lane | No objection |
| 22 November 2021 H09-0980-21 | Residential development 5 detached dwellings | No objection |
| 23 November 2021 H09-1076-21 | Residential development of one new dwelling. | No objection |
| 23 November 2021 H09-1184-21 | Proposed 3G football turf pitch, fencing & entrance gates, pitch barriers & entrance gates, storage container, floodlights, amenity lighting and hardstanding areas for pedestrian access & circulation, portable goals storage and vehicular access. | No objection - comment about parking concerns |

Minutes of the meeting of Holbeach Parish Council Planning, Properties, Emergency planning and Speeding Committee, Tuesday 21st December 2021 at 18:00 at Coubo Chambers

| | In attendance | Apologies given | Non Attendance |
|---|---|------------------------|-----------------------|
| Holbeach Parish Council, Planning, Properties, Emergency Planning & Speeding Committee | Cllrs: P Sparkes, S Favell, I Hutchinson, P Howden & M Murfet Clerk: Jan Hearsey | | Cllr E Penney |
| Public including Councillors | Cllr S Hutchinson | | |

Chairman Cllr S Favell requested that the Vice-Chairman Cllr P Sparkes take the meeting. The meeting opened at 18:00

PPES-2021/2 – 66 - Apologies and reasons given

None were received. Cllr E Penney was absent without apologies

PPES-2021/2-67 -Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

Cllr S Favell declared a non-pecuniary interest in agenda item 2021/2 – 71 (b)

PPES-2021/2 -68 - Minutes of the previous meeting

It was **resolved** to agree the notes of the meeting of the 23rd November 2021 as Minutes.

PPES-2021/2 – 69 - Planning applications

a) To agree the responses to the planning applications received – No planning applications have been received.

PPES- 2021/2 – 70 Speeding

a) It was proposed, seconded and **agreed** next month's SID locations are: Holbeach St Marks, Strawberry Fields and outside the school in Boston Road

PPES-2021/2 - 71– Properties -

a) It was discussed and **resolved** that following the planning refusal for Coubro Chambers, a fresh application is made for the first floor for wooden sashes and

the windows would be replaced as and when funds allow, starting with the worst ones. The Clerk to write to SHDC expressing disappointment at the refusal.

- b) It was **resolved** to agree to apply for planning for the telephone box for a change of use as the box is listed.
- c) The insurance renewal was discussed and the rebuild costs for the properties was felt to be excessive, especially the bowls club, Coubro and the Football Club toilets and changing rooms. Look at online pricing before Full Council meeting on 17th January 2022

PPES – 2021/2 -72 -Items for discussion and agenda item requests.

PPES- 2021/2 -73- Confirm date and venue of next PPES committee Meeting

- (a) It was **agreed** that the next meeting will be on Tuesday 25th January 2022 at 18:00 at Coubro Chambers

Signed Chairman.....Date.....

Minutes of the meeting of Holbeach Parish Council Planning, Properties, Emergency Planning & Speeding Committee Tuesday 25th January 2022 at 18:00

| | In attendance | Apologies given | Non Attendance |
|---|---|-----------------|----------------|
| Holbeach Parish Council, Planning, Properties, Emergency Planning & Speeding Committee | Cllrs: P Sparkes, S Favell, I Hutchinson, P Howden & M Murfet Clerk: Jan Hearsey | | Cllr E Penney |
| Public including Councillors | Cllr S Hutchinson | | |

Chairman Cllr Sam Favell opened the meeting at 18:00

PPES-2021/2 – 74 - Apologies and reasons given

No a[polo]gies were received. Cllr E Penney was absent without apologies

PPES-2021/2-75 -Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

None

PPES-2021/2 -76 - Minutes of the previous meeting

It was **resolved** to agree the notes of the meeting of the 21st December 2021 as Minutes.

PPES-2021/2 – 77 - Planning applications

- a) The responses to the planning applications received were proposed, seconded and **agreed** – see appendix 1

PPES- 2021/2 – 78 Speeding

- a) It was **resolved** to agree the locations of the SID for February as: opposite Northons Lane outside Wm Stukeley School and Leadenhall Road, 140 yards the Fosdyke side of Lapwater Lane outside Kinsil House
- b) It was **resolved** to agree to post SID data relating to its deployment on the parish facebook page

PPES-2021/2 - 79– Properties

- a) To discuss and resolve to agree the Bowls Club Lease – It was **resolved** to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the `confidential nature of the business to be transacted. It was proposed, seconded and **agreed** to move this agenda item to the end of the meeting. It was **resolved** to recommend to **Full Council** three options regarding the renewal of the Bowls Club Lease

PPES – 2021/2 -80 -Items for discussion and agenda item requests.
Monthly speeding updates

- PPES- 2021/2 -81- Confirm date and venue of next PPES committee Meeting**
(a) It was proposed, seconded and **agreed** that the next meeting of the committee will be on Monday 21st February 2022 at 18:00 at Coubro Chambers

Meeting closed at 18:09

Signed Chairman.....Date.....

Appendix 1

| Date | Planning No: | Description | from Cllrs | HPC response |
|-----------------|--------------|--|------------|---------------------------|
| 18 January 2022 | H09-0033-22 | Extensions & Alterations | 4 | Concerns with overlooking |
| 18 January 2022 | H09-0970-21 | Rear and side extension, first floor side extension and triple garage | 1 | No objection |
| 20 January 2022 | H09-1248-21 | Change of use of retail shop to drop in support and play/family centre for disabled children/young people with additional needs and disabilities | 7 | Support |
| 21 January 2022 | H09-0980-21 | Residential development comprising 5 detached dwellings off a private drive Proposed garage conversion including alteration from flat to hipped roof, internal alterations & treatment plant. | 2 | No objection |
| 25 January 2022 | H09-0037-22 | Erection of a one and a half storey dwelling | 2 | No objection |
| 25 January 2022 | H09-1325-21 | Erection of a one and a half storey dwelling | 2 | No objection |

Minutes of the meeting of Holbeach Parish Council Planning, Properties, Emergency Planning & Speeding Committee Monday 21st February 2022 at 18:00

| | In attendance | Apologies given | Non Attendance |
|---|--|-----------------------------|----------------|
| Holbeach Parish Council, Planning, Properties, Emergency Planning & Speeding Committee | Cllrs: S Favell, I Hutchinson & M Murfet Clerk: Jan Hearsey Asst Clerk: Karen Baxter | Cllrs: P Howden & P Sparkes | Cllr E Penney |
| Public including Councillors | Cllr S Hutchinson | | |

Chairman Cllr S Favell opened the meeting at 18:00

PPES-2021/2 – 82 - Apologies and reasons given

Apologies were received from Cllrs: P Howden & P Sparkes. Cllr E Penney was absent without apologies

PPES-2021/2-83 -Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

None

PPES-2021/2 -84 - Minutes of the previous meeting

It was **resolved** to agree the notes of the meeting of the 25th January 2022 as Minutes.

PPES-2021/2 – 85 - Planning applications

a) The planning applications received were proposed, seconded and **agreed** – see appendix 1

PPES- 2021/2 – 86 Speeding

a) It was **resolved** to agree the locations of the SID for February: Roman Bank, 75 yards from junction with Middle Marsh Road at the entrance to the allotments. On the clough trail facing Holbeach Hurn & Fen Rd – on the lamp col outside the Mitsubishi Garage

PPES-2021/2 - 87– Properties

a) It was **resolved** to agree to advertise and rent Room 4 Coubro



- b) It was discussed and **resolved** to agree the use of the car park at the rear of Coubro Chambers – to ask all users to park sensibly using the next available space. Ask Open Spaces team to cut back holly and spray mark spaces
- c) It was **resolved** to agree to obtain an EPC for Coubro Chambers, the Clerk to obtain prices
- d) To receive an update on the property valuation prices – 5 companies contacted, 2 do not do this type of valuation. Awaiting costings. Cllr I Hutchinson to give contact details of another company to the Clerk

PPES-2021/2-88 – It was discussed and resolved to agree the review of the following policies:

- a. Planning responses policy – see appendix 2

PPES -2021/2-89 – Emergency planning

- a. To receive the report from Cllrs: S Favell and M Murfet following the training – Cllr M Murfet reported that the training was very interesting and there is a great deal of assistance available from LCC
- b. The Emergency Plan was discussed, and the committee are to approach key people within the community to act as volunteers and for the plan to include a page for each Ward – It was **resolved** to agree to continue to work on the Emergency Plan before recommending to **Full Council**

It was proposed, seconded and **agreed** to move agenda item PPES-2021/2-90 to the end of the meeting

PPES-2021/2- 90 -To discuss and resolve to agree the Lease to Holbeach Bank Football Club - To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted - It was discussed and **resolved** to agree that the Clerk will speak with the managing agent to ascertain their plans for the future use of the land.

PPES – 2021/2 -91 -Items for discussion and agenda item requests.

Town Plan, carpark Coubro, EPC & valuation costings, update on the Emergency Plan

PPES- 2021/2 -92- Confirm date and venue of next PPES committee Meeting

- (a) To agree a venue and date

Meeting closed at 18:54

Signed Chairman.....Date.....

Appendix 1

| Date | Planning No: | Description | from Cllrs | HPC response |
|------------------|--------------|--|------------|--------------|
| 15 February 2022 | H09-0091-22 | Erection of single storey rear extension, removal of fence, erection of outbuilding and creation of a walkthrough - re-submission of H09-0986-21 | | |
| 15 February 2022 | H09-0142-22 | Extension & Alterations | 1 | |
| 15 February 2022 | H09-0147-22 | Erection of Jubilee Beacon | 4 support | |
| 21 February 2022 | H09-0147-22 | Amendment to site of Beacon | 1 support | |

Appendix 2 Planning Response Policy

Policy governance

Some of the legislation that contributes this policy includes, but is not limited to;

- The National Planning Policy Framework 2012
- The Town and Country Planning Regulations 1988

General policy statement

Holbeach Parish Council recognise the importance of local planning for a sustainable town and as such is committed to ensuring that wherever possible all permission submissions raised to its attention are commented on. Holbeach Parish Council recognises their role as a statutory consultee. The framework for managing that responsibility is as follows.

1. The Clerk receives the planning applications from South Holland District Council, where in a timely manner; they are to be distributed to the Members to be able to make individual comments within the timeframe of the notice.
2. Members are to be reminded within this policy that wherever necessary to register any disclosable interest with the Clerk. Should a member have a pecuniary interest they are expected to raise it with the Clerk and the Chair of planning and abstain from making further comment.
3. All comments are to be collated by the Chair of PPES, or in their absence the Vice Chair. These comments will be added to the planning portal by the Chairman of PPES on a bi-weekly basis and contain the majority decision of the individuals that have sent their feedback, however, give note to specific material considerations also from the opposite viewpoint.
4. Feedback from Members is required within 7 calendar days of receipt of the planning notice so as to allow the Chairman of PPES to carry out point 3. Feedback received after this 7-day period may not be included in the final consideration of the Parish Councils comments.
5. Holbeach Parish Council recognises that the scope of what can constitute a material consideration is very wide and so the courts often do not indicate what cannot be a material consideration. However, in general they have taken the view that planning is concerned with land use in the public interest, so that the protection of purely private interests such as the impact of a development on the value of a neighbouring property or loss of private rights to light could not be material considerations. The Chair of PPES has overall responsibility to determine whether a comment is a material consideration or not before submission but should explain to a Member why their considerations have been rejected before leaving it from the portal.

Chairman's initials.....

6. Holbeach Parish Council will make one comment as a statutory consultee as outlined within this policy, however, recognises that Members are able to within their personal capacity make their own comment separately on any planning application received.
7. Holbeach Parish Council recognises that the statutory time limits are usually 13 weeks for applications for major development and 8 weeks for all other types of development (unless an application is subject to an Environmental Impact Assessment, in which case a 16-week limit applies).
8. Where there is a development numbering over 14 properties, or if any development has been required to plan for affordable housing or other amenities, the Parish Council comments will include a request for what section 106 (or Community Infrastructure Levy) funds are required to maintain the additional pressure on existing infrastructure and for what purpose. All developments are to be challenged in this manner to ensure the best value practices for the residents of Holbeach Parish.
9. Each ward area will have a current plan no older than 6 months of the necessary supports for infrastructure and requirements. This plan should include quotes, project plans and any necessary building regulation or planning regulation pre advice notes to ensure that it is legal and suitably budgeted. These projects will be collated by the Chair of PPES and maintained as current by the Members of respective wards.
10. Where there is no project or requirement, or a project has gone out of date, an alternative project or requirement will be put forward at the discretion of the Chair of PPES
11. The PPES Committee will receive and consider any assets deemed fit to apply for registration as an Asset of Community Interest. All proposed properties will be dealt with on a monthly basis and full Council will make agreement to pursue or not to pursue on the next convened monthly meeting.
12. The Parish Council will accept any written information sent to the Clerk by both opposers and proposers; however, this will not influence the final decision. To ensure fairness, these viewpoints will be deconstructed to only their additional material considerations from those already contained in the submitted planning application to South Holland District Council by the Chair of PPES further to any planning application received and sent to members for their considerations.
13. The Parish Council recognises its role in the production of Traffic Regulation Orders (TRO's) for Highways. As such, it will receive all TRO requests from parishioners at the point of receipt from members of the public, however the PPES Committee will only make recommendations on a quarterly basis for the full Council to consider before raising with the County Councillor the full Council decision.
14. Should a development consist of 4 or more separate properties/dwellings being proposed, the impact assessment including costs on Parish Council services will be considered as a material consideration.
15. Holbeach Parish Council recognises the effect that planting will have on a development and the type of planting specified will be considered as a material consideration.
16. Holbeach Parish has a number of conservation areas which Holbeach Parish Council will recognise when considering its comments on planning applications.
17. There is no appeals process for the Parish Council to overturn their planning comments as a statutory consultee by either the proposers or opposers. The submitted overall viewpoint is the final viewpoint of Holbeach Parish Council.
18. Holbeach Parish Council recognises that under the Town and County Planning (Permitted General Development) Order 1995, small developments by local authorities such as Holbeach Parish Council are

permitted by, the Secretary of State by General Development Order. This includes, but is not limited to, the provision of seats, street furniture and bus shelters or stops.

19. The preference of Holbeach Parish Council to any provision of funds from planning applications is for the Community Infrastructure Levy (CILs) over the Section 106 funding. Should the District authority discuss or request input as to the Parish Councils preference, CILs will be the preference of Holbeach Parish Council.
20. This planning response policy will be updated whenever either the Town Plan changes, the Community Infrastructure Levy is adopted by the planning authority (South Holland District Council), whichever is sooner.

Minutes of the meeting of Holbeach Parish Council Planning, Properties, Emergency Planning & Speeding Committee Monday 28th March 2022 at 18:00

| | In attendance | Apologies given | Non-Attendance |
|---|--|------------------------|-----------------------|
| Holbeach Parish Council, Planning, Properties, Emergency Planning & Speeding Committee | Cllrs: I Hutchinson, P Howden & M Murfet Clerk: Jan Hearsey Asst Clerk: Karen Baxter | None | Cllr E Penney |
| Public including Councillors | Cllr S Hutchinson | | |

Cllr M Murfet opened the meeting at 18:00

PPES-2021/2-93 To resolve to elect a chairman of the committee

It was proposed, seconded, and **agreed** to amend the agenda item to: elect a chairman of the committee just for this meeting.

It was **resolved** to elect Cllr M Murfet for chairman for this meeting.

PPES-2021/2 – 94 - Apologies and reasons given

Cllr E Penney was absent without apologies

PPES-2021/2-95 -Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

None

PPES-2021/2 -96 - Minutes of the previous meeting

It was **resolved** to agree the notes of the meeting of the 21st February 2022 as Minutes.

PPES-2021/2 – 97 - Planning applications

- a) The planning applications received were proposed, seconded and **agreed** – see appendix 1

PPES- 2021/2 – 98 Speeding –

- a) It was **resolved** to agree the locations of the SID for April: Rivergate Corner on the way to Holbeach St Johns
- b) To resolve to agree who will take responsibility for deploying the SID's and downloading the data

It was **resolved** to agree that Cllr M Murfet and Cllr P Howden take joint responsibility and if this becomes hard when we get an additional SID to go out into the public to ask for assistance. Cllr P Howden will contact former Cllr P Sparkes for a run through on how to install SID.

PPES-2021/2 - 99 – Properties

- a) It was **resolved** to agree the arrangement for the letting of room 2
It was proposed, seconded and **agreed** to amend the room from number 2 to room number 4.
CAB are happy to share the room with other people. They will use the room on Tuesdays. SOLDAS will use this room on Thursdays and other organisations can use also
- b) It was **resolved** to agree to start the process for registering 2,4 and 4a High Street with the land registry

PPES-2021/2-100 – To resolve to agree who will represent the committee on the Finance Committee

It was **resolved** that Cllr I Hutchinson would represent the committee in the interim as she already sits on the Finance Committee

PPES -2021/2- 101 – Emergency planning

- a. To receive an update from Cllr M Murfet
Nothing more to report. An update and documents regarding Safe Places and Meeting Points will be emailed to councillors. Cllr M Murfet will send the documents and PowerPoint of the EP training sessions to the councillors and staff.
- b. To appoint a committee member to emergency planning
Cllr P Howden is prepared to do this but Cllr I Hutchinson will stand in in the interim until a new chairman is elected.

It was proposed, seconded and **agreed** to move agenda item PPES-2021/2-102 to the end of the meeting

PPES – 2021/2 -103 -Items for discussion and agenda item requests.

Forward onto clerk in plenty of time

PPES- 2021/2 -104 - Confirm date and venue of next PPES committee Meeting

(a) It was **agreed** for Thursday 21st April at 16:30 at Coubro Chambers

Open session closed at 18.23

Closed session began at 18:25

PPES-2021/2- 102 -To discuss and resolve to agree the company for the property valuations and EPC report - To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

It was **resolved** to recommend to **Full Council to** appoint Hix's to complete the property valuations and it was **resolved** for the EPC to be carried out by the company who could attend the quickest.

Meeting closed at 18:29

Signed Chairman.....Date.....

Appendix 1

| Date | Planning No: | Description | from Clirs | HPC response |
|---------------|--------------|--|------------|--------------|
| 16 March 2022 | H09-0228-22 | Change of use from Farm Office to Veterinary Practice - | 2 | No objection |
| 16 March 2022 | H09-0270-22 | Rear extension & alterations | 2 | No objection |
| 16 March 2022 | H09-0188-22 | Conversion of redundant agricultural buildings into 1 dv | 2 | No objection |

Minutes of the meeting of Holbeach Parish Council Planning, Properties, Emergency Planning & Speeding Committee meeting Thursday 21st April 2022 at 16:30

| | In attendance | Apologies given | Non-Attendance |
|---|--|------------------------|-----------------------|
| Holbeach Parish Council, Planning, Properties, Emergency Planning & Speeding Committee | Cllrs: I Hutchinson, P Howden & M Murfet Clerk: Jan Hearsey Asst Clerk: Karen Baxter | None | Cllr E Penney |
| Public including Councillors | Cllr S Hutchinson | | |

Cllr M Murfet opened the meeting at 16:30

PPES-2021/2-105 To resolve to elect a chairman of the committee for this meeting.
It was **resolved** to elect Cllr M Murfet for chairman for this meeting.

PPES-2021/2 –106 - Apologies and reasons given
Cllr E Penney was absent without apologies

PPES-2021/2-107 -Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items
None

PPES-2021/2 -108 - Minutes of the previous meeting
It was **resolved** to agree the notes of the meeting of the 28th March 2022 as Minutes.

PPES-2021/2 – 109 - Planning applications
The planning applications received were proposed, seconded and **agreed** – see appendix 1
A parishioner has commented on H09-0106-22 planning application. Clerk to contact planning department

PPES- 2021/2 – 110 Speeding –
a) It was **resolved** to agree the locations of the SID for May: Holbeach St Johns
Cllr P Howden to liaise with P Sparkes as SID not working.
It was proposed, seconded, and **agreed** to apply for licence placements for High Street, Park Road, Church Road and Holbeach Drove.

- b) It was **resolved** to agree the way forward with engaging the police, schools, and other authorities with regard to speeding
To look into having a Speed Awareness Day at Carters Park, possibly during the summer holidays to make people more aware of the results of speeding. To include SHDC, police, schools 6th form, fire service, Lincs Road Safety. Cllr I Hutchinson to speak to the car club and schools. The Clerk to make contact with SAG for their input with this.
- c) It was **resolved** to agree to contact LCC regarding reduce speed on some parish roads to account for our duck population
Cllr T Carter is in consultation to enforce a 20mph limit in the centre of town. HPC are potentially in support of the idea and would like it to expand it to all 5 roads into the centre which will cover the ducks.

PPES-2021/2 - 111 – Properties

Cllr I Hutchinson reported that CAB are installed and have been attending since last month as is going well. We need to see if we can encourage anymore groups.

Clerk reported that EPC had been instructed and paid but they have moved the date to 3.5.22 so HIX are now carrying it out. Clerk has contacted our solicitor for what they've requested. Clerk to chase up the Title Plan for 2, 4 and 4A.

PPES -2021/2- 112 – Emergency planning

Cllr M Murfet confirmed that the plan is now complete with all safe places and contact details for Holbeach Hurn, Holbeach Bank, Holbeach St Marks, Holbeach Drove and Holbeach Town. To be an agenda item for full council to approve.

PPES – 2021/2 -113 -Items for discussion and agenda item requests.

- It needs to be decided how will shall proceed if the offer is withdrawn regarding the defibrillator in the phone box
- Update on land registry
- Speeding
- Bowls club lease
- Chapels and long-term plan
- Check on when football clubs next rent is due

Forward onto clerk in plenty of time

PPES- 2021/2 -114 - Confirm date and venue of next PPES committee Meeting

- (a) It was **agreed.** for Wednesday 25th May at 16:30 at Coubro Chambers

meeting closed at 16.58

Signed Chairman.....Date.....

Appendix 1

| Date | Planning No: | Description | from Cllrs | HPC response |
|---------------|--------------|--|------------|-------------------------------|
| 29 March 2022 | H09-0307-22 | Residential Development - Erection of Dwelling | 2 | No objection |
| 03 March 2022 | H09-0106-22 | New Educational Teaching Block UAH | 2 | No objection |
| 05 April 2022 | H09-0340-22 | Single storey side extension | 2 | No objection |
| 04 April 2022 | H09-0327-22 | Residential Development | 2 | Require further investigation |
| 07 April 2022 | H09-0317-22 | Proposed change of use of existing grass paddock to res | 2 | No objection |
| 07 April 2022 | H09-0365-22 | Erection of 2 dwellings (Plots 78 & 79), reconfiguration | 1 | No objection |
| 07 April 2022 | H09-0376-22 | Replacement Pump House associated with an existing a | 1 | No objection |
| 11 April 2022 | H09-0380-22 | Conservatory Extension | 2 | No objection |
| 13 April 2022 | H09-0980-21 | Amendment 3 - Changes to Plots 1, 4 and 5 | 1 | No objection |