



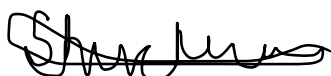
24/03/2023

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend an extraordinary meeting of Holbeach Parish Council to be held at Coubro Chambers, 11 West End, Holbeach on Thursday 30th March 2023 at 19:00 at which the under mentioned business will be transacted.

Please note: This meeting is to be recorded. Please inform the Council before the start of the meeting if you do not wish to be included.

If you require supporting documents, please email: [clerk@holbeachpc.com](mailto:clerk@holbeachpc.com) or call into the office or telephone.

Yours sincerely,



Cllr Sophie Hutchinson - Chair

### AGENDA

#### **2022/3-147 - Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

#### **2022/3-148 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

#### **2022/3-149 - Minutes**

To resolve to approve as a correct record the notes of the meetings of the Council held on 13<sup>th</sup> February 2023 and 23<sup>rd</sup> February 2023 and to authorise the Chair to sign the official minutes.

#### **2022/3-150 - Clerks report**

- a) To receive a report from the Clerk
- b) To receive an update on the election
- c) To resolve to agree the delegated powers of the Clerk.
- d) To resolve to agree to hold a meet and greet and basic training session for the new Council.
- e) To resolve to agree the process for commencing the Council's four-year plan as previously agreed under minute reference 2022/3-144 (a)

### **2022/3-151- Policy**

- a) To resolve to agree the Training and Development Policy

### **2022/3-152 - Finance & Admin Committee**

- a) To receive the report from the Chair of the Committee
- b) To note the Bank balances as of 28<sup>th</sup> February 2023 as follows:  
Account ending **4844** £3,277.55 Account ending **5394** £12,720.78  
Account ending **01PC** £139,522.00
- c) To resolve to agree that Councillors who do not attend pre- arranged training, will be invoiced for any cancellation costs
- d) To resolve to agree to pay the temporary contractor from the Open Spaces salary budget.
- e) To resolve to agree the draft Ear Marked Reserves for 2023-24
- f) To resolve to ratify the payments made of £44,781.93 under delegated powers minute reference: 2022/3-195 (c)
- g) To discuss and resolve to agree an IT review.
- h) To resolve to agree the membership requirements of the Finance & Admin Committee following the election.

### **2022/3-153 - Open Spaces Committee – To elect interested members to the Committee**

- a) To receive a report from the Chair of the Committee
- b) To resolve to agree the cost of the service of the Kubota's as recommended by the committee.
- c) To receive an update on the slide and resolve to agree the price subject to receiving the quotes
- d) To resolve to agree to apply for quotes for widening the vehicle access in Carters Park

### **2022/3-154 - Planning, Properties, Emergency Planning and Speeding Committee**

- a) To receive the report from the Chair of the Committee

### **2022/3-155 - Events & PR Committee – To elect interested members to the Committee**

- a) To receive the report from the Chair of the committee

### **2022/3-156 – Agenda items requested by Cllr M Murfet**

- a) To discuss and resolve to agree the way forward with Council and Committee communication.
- b) To discuss and resolve to agree the way forward with recommendations from the monitoring officer to be enforced.
- c) To discuss and resolve to agree a way forward with whistleblowing for staff and Councillors.
- d) To discuss and resolve to agree training of the Nolan principles and to ensure Councillors are accountable.



- e) To discuss and resolve to agree to arrange a recorded Full Council meeting with a LALC representative and District Council representative to address issues with both the Localism Act 2011 and Local Governance.
- f) To discuss and resolve to agree the way forward with HR advice from our legal advisors.
- g) To discuss and resolve to agree the way forward with the HR structure and membership.

### **2022/3-157 - Confirmation of date and venue of the next Parish Council meeting**

- a) The next meeting of the Parish Council will be on Tuesday 11<sup>th</sup> April 2023 at the Methodist Church Hall, Albert Walk, Holbeach

**To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

### **2022/3-158 – PPES**

- a) To resolve to agree the request from office 6, Coubro Chambers
- b) To resolve to agree the tender contractor for the Cemetery Chapel windows following the Government Tender process.

### **2022/3-159 - HR, Health and Safety and Data Protection Committee - To elect interested members to the committee**

- a) To receive a report from the Chair of the Committee
- b) To receive an update on staff recruitment
- c) To resolve to agree the way forward with the temporary contract
- d) To receive an update on Carters Park