

22/02/23

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend a meeting of the HR, H&S and Data Protection Committee to be held at Coubro Chambers on Tuesday 28<sup>th</sup> February 2023 at 17:30 at which the under mentioned business will be transacted.

Yours sincerely,



Jan Hearsey – Clerk

**2022/3-048 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

**2022/3-049 Declarations of interest.**

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

**2022/3-050 Minutes**

- a) To resolve to approve as a correct record the notes of the meetings of the Committee held on 24<sup>th</sup> January 2023 and to authorise the Chair to sign the official minutes.

**2022/3-051 Appraisals**

- a) To resolve to agree the dates and format of the employee appraisals.

**To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

**2022/3-052 Staffing matters**

- a) To resolve to agree the candidates to invite for interview, and the interview format.
- b) To resolve to agree the outcome of a staffing matter.
- c) To resolve to agree the outcome of a different staffing matter.
- d) To resolve to agree the next steps in a staffing matter.
- e) To resolve to agree to appoint a subcommittee to deal with an ongoing staffing matter.