



Minutes of the meeting of Holbeach Parish Council Events Committee, Wednesday 8th February 2023 at 14:30

	In attendance	Apologies given
Holbeach Parish Council, Events Committee	Cllrs: I Hutchinson, S Hutchinson, P Howden, R Stevens & C Turner Clerk: Jan Hearsey	Cllr C Simpson
Public including Councillors		

Chair Cllr I hutchinson opened the meeting at 14:30

2022/3-084 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted under the delegated powers of the Clerk from:
Cllr C Simpson

2022/3-085 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllr C Turner declared a pecuniary interest in agenda item 2022/3-093 (d)

2022/3-086 - Minutes

It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 5th January 2023 and to authorise the Chair to sign the official minutes.

2022/3-087 - Clerks report

- a) To receive a report from the Clerk see appendix a

2022/3-088 – Easter

- a) It was discussed and **resolved** to agree the format of the Easter Duck Hunt as same format as last year, ask Bowls Club to do teas etc and invite someone to do refreshments at the Churchyard, hold event between 11:00 -15:00, if inclement weather, postpone.

2022/3-089 – Christmas Fayre

- a) To receive an update following the public meeting – there was some very good input and a few negatives which were addressed. Need more volunteers. Cllrs I Hutchinson and S Hutchinson to meet with the Millennium Lighting Committee & The Crown– The Clerk to look at the road closure and pavement closure paperwork. Cllr R Stevens to

look into BBQ's and chestnuts. Cllr P Howden to contact charities and charity shops to see if they are able to offer an activity. Cllr C Turner to look at different entertainment, what is available locally, needs to be free of charge or to charge the public to use, maybe charities could run the entertainment. All to report back at the next meeting

2022/3-090 - Coronation

- a) An update was received – Have bar and town band, balloons and face painting and bouncy castle and street organ. Will be holding wheelbarrow race. Event 12:00 to 16:00 12:30 -13:30 town band – 14:00 some sort of competition – 14:30 – 15:30 music & 15:30 wheelbarrow race. Perhaps a dog show. It was **resolved** to agree for the Clerk to apply for the necessary license and to submit the paperwork.
- b) It was discussed and **resolved** to agree the request by a charity to have a stand at the car show and Christmas Fayre, Clerk to enquire what they will do and what area they require.

2022/3-091- Calendar Competition

- a) It was **resolved** to agree the printer for the calendar as PPS Print and to order 200. Cllr P Howden to approach businesses re sponsorship at £25. Clerk to print out forms. Have calendar ready for the car show. Sell for £4 each.
- b) It was **resolved** to agree the way forward with advertising
- c) To discuss last year's calendar – It was a success.

2022/3-092 – Art & Photography exhibition

- a) It was discussed and **resolved** to agree an art and photography exhibition sometime in the autumn perhaps in the cemetery chapels. Maybe contact local artists and paint the fence in the park at the same time.

2022/3-093 – Press Releases & Facebook

- a) It was discussed and **resolved** to agree press releases for the next month in that we advertise the elections, send photo to the Voice.
- b) It was **resolved** to agree advertising and budget for advertising as £180. Purchase 5000 leaflet's at a cost of £59 inc vat to advertise for candidates. To hold a coffee & tea evening at Coubro on the 16th March between 17:30 & 19:30 and a coffee morning at Coubro on 22nd March between 12:00 & 14:00 for prospective candidates
- c) It was **resolved** to agree what to submit for the next Holbeach feature in the Voice as we will advertise in the Holbeach feature which runs every third week in the Voice, starting with the calendar. Send by the end of this week
- d) It was discussed the Facebook post re the Christmas lights competition and was felt to be too late to post, next year have two competitions, one for businesses and one for houses and start earlier.

2022/3-094 - Events & PR committee meeting dates

- a) It was **resolved** to agree the meeting dates for the remaining Council year as 08-03/23 @ 17:30

05-04-23 @ 14:00
26-04-23 @ 14:00 for Coronation only

Meeting closed at 16:00

Signed Chair.....Date.....

Draft until agreed