

30/01/2023

NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council, Finance & Admin Committee to be held at Coubro Chambers, 11 West End, Holbeach on Monday 6th February 2022 at 18:00 at which the under mentioned business will be transacted.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

Yours sincerely,



Jan Hearsey – Clerk

AGENDA

FC-2022/3-103 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

FC-2022/3-104 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

FC-2022/3-105 - Minutes

To resolve to approve as a correct record the notes of the meetings of the Committee held on 9th January 2023 and to authorise the Chair to sign the official minutes.

FC-2022/3-106 - Clerks report

- a) To receive a report from the Clerk

FC-2022/3-107 - Transactions for Payment

- a) To resolve to recommend to Full Council the list of payments due for January invoices and to review 10 invoices at random to insure transparency.

FC-2022/3-108 - Financial Statement

- a) To resolve to recommend to Full Council to approve the financial statement as at 31st January 2023

FC-2022/3-109 - Review of outstanding receipts

- a) To review the outstanding receipts as at 31st January 2023



FC-2022/3-110 – Budget review

- a) To review the current year budgets and to resolve to agree to make any recommendations to Full Council

FC-2022/3- 111 – Barclaycard

- a) To resolve to agree to authorise the RFO to pay the Barclaycard bill due to it being due for payment on the day of the next Full Council meeting

FC-2022/3-112- May payments for April invoices

- a) To resolve to agree to recommend to Full Council a procedure for payments in May due to the elections and the late date of the annual Parish Council meeting and May Bank Holiday.

FC-2022/3-113 Banking arrangements

- a) To resolve to agree to recommend to Full Council that if the bank signatories are not elected at the May elections that they can remain as signatories until a new banking mandate can be put in place.
- b) To resolve to agree to appoint another member a signatory on the account

FC-2022/3-114- Horticultural supplies

- a) To resolve to agree to purchase the weed prevention products.

FC-2022/3-115 – Software

- a) To receive an update on the software and to resolve to agree the additional spend for the current software

FC-2022/3 -116 LALC Training

- a) To discuss and resolve to agree the way forward with the LALC training scheme

FC-2022/3-117 – Date of next meeting

- c) To confirm the next meeting date of Monday 6th March 2023 at

All documentation relating to this agenda will be published with the official minutes.