

23/01/2023

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend an extraordinary meeting of Holbeach Parish Council to be held at Coubro Chambers, 11 West End, Holbeach on Monday 30<sup>th</sup> January 2023 at 18:00 at which the under mentioned business will be transacted.

Please note: This meeting is to be recorded. Please inform the Council before the start of the meeting if you do not wish to be included.

If you require supporting documents, please email: [clerk@holbeachpc.com](mailto:clerk@holbeachpc.com) or call into the office or telephone.

Yours sincerely,



Cllr Stephen Johnson - Chair

## AGENDA

### **2022/3-133 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

### **2022/3-134 Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

### **2022/3-135 Administration Software**

- a) To resolve to agree the way forward with the administration software

### **2022/3-136 Insurance**

- a) To resolve to agree the new three-year term

**To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

### **2022/3-137 HR, Health and Safety and Data Protection Committee**

- a) To resolve to agree the recommendation of the Committee in terms of the next step in a staffing matter
- b) To resolve to agree the way forward with a new staffing issue