

03/01/2023

NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council, Finance & Admin Committee to be held at Coubro Chambers, 11 West End, Holbeach on Monday 9th January 2022 at 17:00 at which the under mentioned business will be transacted.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

Yours sincerely,



Jan Hearsey – Clerk

AGENDA

FC-2022/3-087 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

FC-2022/3-088 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

FC-2022/3-089 - Minutes

To resolve to approve as a correct record the notes of the meetings of the Committee held on 5th December 2022 and to authorise the Chair to sign the official minutes.

FC-2022/3-090 - Clerks report

- a) To receive a report from the Clerk

FC-2022/3-091 - Transactions for Payment

- a) To resolve to recommend to Full Council the list of payments due for December invoices and to review 10 invoices at random to insure transparency

FC-2022/3-092 - Financial Statement

- a) To resolve to recommend to Full Council to approve the financial statement as at 31st December 2022

FC-2022/3-093 - Review of outstanding receipts

- a) To review the outstanding receipts as at 31st December 2022

FC-2022/3-094 – Budget review

- a) To review the current year budgets and to resolve to agree to make any recommendations to Full Council

FC-2022/3-095- Meeting Dates

- a) To resolve to agree the meeting dates for 2023

FC-2022/3-096- Insurance

- a) To review the Council's insurance policy and resolve to recommend the premium to **Full Council**

FC-2022/3-097 – Barclays Banking App

- a) To resolve to agree to allow the RFO to use the Barclays Banking App on her own mobile phone

FC-2022/3-098 – Investments

- a) To receive an update following the meeting with the financial advisor and to resolve to agree to recommend to **Full Council** the way forward

FC-2022/3-098 – Rialtas

- a) To resolve to agree the way forward following the recent communication from Rialtas

FC-2022/3-099 – Barclaycard

- a) To resolve to agree to pay Barclaycard now, due to the date the payment due being before the next Full Council meeting

FC-2022/3-100 – Defibrillator

- a) To resolve to agree to order a substitute model due to supply issues

FC-2022/3-101 – Grants

- a) To resolve to agree to recommend to **Full Council** the grant application received

FC-2022/3-102 - Confirmation of date and venue of the next Parish Council meeting

- a) Monday 6th February 2023 @ 17h at Coubro Chambers

All documentation relating to this agenda will be published with the official minutes.