



Minutes of the meeting of the HR, H&S, and Data Protection Committee on 1st November 2022 at 14:30 at Coubro Chambers, Holbeach.

	In attendance	Apologies given	Non-Attendance
Holbeach Parish Council	Cllrs: S Hutchinson, R Stevens, P Howden		
Public including Councillors			

Chair Cllr S Hutchinson opened the meeting at 14:30

HR-2022/3-029 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting. - **None**.

HR-2022/3-030 Declarations of interest.

- To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items - **None Received**.

HR-2022/3-031 Minutes

- It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 26th September 2022 and 18th October 2022 and to authorise the Chair to sign the official minutes

It was resolved to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.

Open meeting closed at 14:31

Closed meeting opened at 14:31

2022/3-032 Staffing matters

- It was **resolved** to agree the outcome to a staffing issue
- It was **resolved** to agree to set up a sub-committee to address a new staffing matter
- It was discussed and **resolved** to agree the way forward with the rules regarding TOIL namely that moving forward TOIL must be used by all members of staff withing a 2-month period after it is added.

Meeting closed at 14:33

Signed Chair Date