



**Minutes of the meeting of Holbeach Parish Council on Monday 12<sup>th</sup> December 2022 at 19:00 at Methodist Church, Albert Walk, Holbeach**

	In attendance	Apologies given	Non Attendance
<b>Holbeach Parish Council,</b>	Cllrs: S Johnson, S Hutchinson, I Hutchinson, M Murfet, R Stevens, T Wiltshire & C Turner  Clerk: Jan Hearsey	Cllrs P Howden, S Lewis, R Flood & S Hussain	
<b>Public including Councillors</b>	2 members of the public 1 press	Cllr T Carter Cllr A Beal	

Chair Cllr S Johnson instated Standing Orders at: 19:03

**2022/3-102 - Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted under the delegated powers of the Clerk from: Cllrs: P Howden, S Lewis, R Flood and S Hussain

**2022/3-103 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

The Clerk reported that she had issued Dispensations to members to be able to vote on the precept.

**2022/3-104 - Minutes**

It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 21<sup>st</sup> November 2022 and to authorise the Chair to sign the official minutes.

**2022/3-105 - Clerks report**

- a) To receive a report from the Clerk – see appendix a
- b) To receive an update on vacancies – see appendix a
- c) It was **resolved** to agree to co-opt to the council Chaz Simpson

**2022/3-106 - Finance Committee**

- a) To receive the report from the Chair of the Committee

- b) It was **resolved** to agree to authorise the payments for November 2022 of £20,664.95 and to note the income for November 2022 of £7,811.78 – see appendix b
- c) The Bank balances as of 30<sup>th</sup> November 2022 were noted as follows:  
Account ending **4844** £5,760.46                      Account ending **5394** £37,588.95  
Account ending **01PC** £183,227.98 – see appendix c
- d) To review the insurance renewal as recommended by the committee – nothing had been received from the broker and therefore this item will be deferred until the next meeting.
- e) It was **resolved** to agree the vehicle insurance renewal of £642.36
- f) It was **resolved** to agree the s.137 spend of £38.39 on sweets for the Christmas Fayre and the s.137 spend of £1.67 on cleaning products for the war memorial at Holbeach St Johns
- g) It was **resolved** to agree the Cash Handling Policy as recommended by the Finance Committee
- h) It was proposed, seconded and **agreed** to suspend Standing Orders for this agenda item. It was **resolved** to agree the recommendation of the committee to purchase of genuine parts for the Kubota – Chair Cllr S Johnson re-instated Standing Orders
- i) To resolve to agree the recommendation of the committee the budget review in that the Council sell the remaining red diesel and the Clerk speak to the Tree officer re the cedar in Park Road Cemetery – The Clerk/RFO reported that there was little diesel left which meant it was not worth selling. The Tree Officer had reported back that the cedar could be pollarded and not felled.

**It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted for agenda item 2022/3-107 & 2022/3-108 only (public can re-enter after these agenda item)**

**2022/3-107- Staff salaries**

- a) It was **resolved** to agree the staff salaries for the 2023/4 Budget

**2022/3-108- Bowls lawn maintenance**

- a) It was resolved to **not agree** the price of the tender for Bowls green maintenance

**2022/3-109 – Budgets 2023/4**

- a) It was **resolved** to agree the budget of £307,692.80 for 2023/4 including projects as recommended by the Finance Committee and for the Chair to sign the Precept

**2022/3-110 - Open Spaces Committee - To elect interested members to the committee – Cllr C Simpson was proposed, seconded and agreed as a member of the committee**

- a) It was **resolved** to agree the allotment payment procedure when signing an allotment lease



**2022/3-111 - Planning, Properties, Emergency Planning and Speeding Committee - To elect interested members to the committee – Cllr C Simpson was proposed, seconded and agreed as a member of the committee**

- a) To receive the report from the Chair of the Committee
- b) It was **resolved** to agree the planning & TRO responses:

Application No:	Proposal:
H09-1118-22	RESERVED MATTERS (Phase 3) - outline approval H09-0521-14- no objection
H09-0851-22	AMENDMENT RECEIVED Residential Development for One Dwelling – no objection
H09-1119-22	Erection of 12 commercial units with associated access - support
H09-1134-22	Proposed garage and games room – no objection
TRO	Proposed speed limit change Penny Hill – support but would prefer the 40mph section to be 30mph also

- c) An update on the cemetery chapels roof was received and it was **resolved** to agree the way forward in that the Clerk will go back to the company and ask for a more detailed breakdown, what date the interim invoice goes up to and what materials are included, what dates the scaffolding charges are for. Make it clear the Council is not stalling, it is just a process.
- d) It was **resolved** to agree to support a parishioner regarding a speed reduction on the B1166 Shepeau Stow/Holbeach Drove
- e) Pedestrian safety in Park Road was discussed and it was **resolved** to agree to support parishioners in their initiative, as recommended by the committee.
- f) It was **resolved** to agree to write to SHDC regarding developments within Holbeach, s.106 agreements and infrastructure improvements as recommended by the committee and to publish this letter.

**2022/3-112 - PR/IT Committee**

- a) It was **resolved** to agree the recommendation of the committee the amendments to the community engagement and communication policy to include aspects of Mablethorpe’s public participation at meetings policy
- b) It was proposed, seconded and agreed to amend the agenda item to: It was **resolved** to agree the spend on an advert to be inserted into newspapers
- c) It was **resolved** to agree to purchase the CCTV signage and purchase the cheapest option

**2022/3-113 - Events Committee**

- a) To receive the report from the Chair of the committee –

**2022/3-114 – Committee Structure**

- a) It was **resolved** to agree to amend the committees by merging PR into Events and IT in Finance
- b) It was **resolved** to agree to amend the Terms of Reference for Events & Finance

**2022/3-115 - Confirmation of date and venue of the next Parish Council meeting**

- a) The next meeting of the Parish Council will be on Monday 16<sup>th</sup> January 2023 at 19:00 at the Methodist Church Hall, Albert Walk, Holbeach

*Open meeting closed at: 20:39*

*Closed meeting opened at: 20:47*

**It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

**2022/3-116 - Carters Park**

- a) It was **resolved** to agree the arrangements for opening Carters Park during the Christmas shutdown as instructing the locking up contractor to do this.

**2022/3-117 – Holbeach Bank**

- a) It was **resolved** to agree the option 3 regarding the lease renewal for Holbeach Bank FC and to look at the long term and invite them to a meeting

**2022/3-118 - HR, Health and Safety and Data Protection Committee**

- a) It was **resolved** to agree the Staff holidays over the Christmas holiday in that all staff will take three days from their annual leave entitlement, the Clerk to pick up any urgent calls or emails during this time.
- b) It was **resolved** to agree the arrangements with staff salaries for December, staff to be offered the opportunity to be paid early if they wish to.
- c) To receive the report from the Chair of the committee – nothing to report

*Meeting closed at: 21:09*

Signed Chair.....Date.....

**Supporting Documents:**

**Appendix a**

Clerks report 12/12/2022

As from the next agenda, the Chair reports will not be published with the agenda but will be available as a supporting document on our website. This change is as a result of my CiLCA training and is to ensure best practice at all times.

To ensure best practice, we will be publishing the draft minutes within seven days of a meeting.

I have to bring to everyone's attention the attendance of councillors to meetings. In line with best practice, we will be publishing attendance records on our website. I have delegated powers to accept apologies and reasons given, however, as our meeting dates are published

annually in advance, reasons for nonattendance should be valid as members should make reasonable adjustments to be able to attend. I have been advised that I can accept apologies but not the reason given, this would then count towards the 6 months of nonattendance.

We have received the interim internal audit report. The report highlighted some issues with documentation on our website, which have been dealt with. There was also the recommendation for a cash handling policy, the approval for which is on tonight's agenda.

We have received a complaint relating to highways, it was explained that this was not in the remit of the Parish Council but was County Council, the complainant explained that Norfolk County Council has a liaison officer who deals with parishes. We will be asking county if it is possible for something similar to be set up in Lincolnshire.

Following on from the query raised by a member of the public in the last meeting, that the digital notice board switches off between 22:00 and 07:00 hours, we have again consulted with our legal advisors, LALC and have received the same response, that this is acceptable practice. We publish our full council meetings annually dates in October for the following year, and technically this confirms when the meetings will take place. To assist our parishioners', the notice board no longer turns off overnight. This concludes the Parish Council's response on this matter.

Following the question by a member of the public at the last meeting regarding the planning at Tigers Bar, I am still trying to get an answer.

#### Questions from the Public Forum

- Congratulations were received regarding the chapel roofs. In 2012/13 a payment was made to the Chapels Trust of £8,500, what happened to this money? Did any business contribute to the chapels works? The Clerk will look into this and report back at the next meeting.
- The Parish Council had a planning consent in 2014/15 for a new fence in Carters Park bordering Park Road, the planning consent, the questioner believes, contains a clause that hedging should have been planted. The Clerk will look into it and report back at the next meeting
- UPP Broadband's representative reported that there had been delays but Holbeach should be "live" in early January.

#### Vacancies

We have 5 vacancies on Town Ward, 1 on Drove Ward and 1 on Hurn, which hopefully will be filled in the next agenda item

#### Appendix b



07/12/2022

**Holbeach Parish Council**

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**Invoices Due for Payment by 31 December 2022**

**For Purchase Ledger**

**Pay by Electronic Payment**

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due	
<b>AADEFIB.COM [AAE]</b>									
09/11/2022	14031		<i>DEfib phone box</i>		13/12/2022	1,914.00		1,914.00	
Telephone : 01529 421111									
						Total of Invoices Due (AAE)	<b>1,914.00</b>	<b>0.00</b>	<b>1,914.00</b>
<b>Amazon EU s.a.r.l UK Bracnk [AM1]</b>									
11/11/2022	413089105		<i>Xmas lights</i>		13/12/2022	48.99		48.99	
11/11/2022	413089098		<i>Head torch</i>		13/12/2022	12.31		12.31	
11/11/2022	413089081		<i>Christmas lights</i>		13/12/2022	104.00		104.00	
						Total of Invoices Due (AM1)	<b>165.30</b>	<b>0.00</b>	<b>165.30</b>
<b>Acadamy of Speech &amp; Drama [ASD]</b>									
15/11/2022	3502078		<i>Telescopic ladder</i>		13/12/2022	72.98		72.98	
						Total of Invoices Due (ASD)	<b>72.98</b>	<b>0.00</b>	<b>72.98</b>
<b>Branch Bros [BB]</b>									
30/11/2022	DC1058846		<i>Marker spray</i>		13/12/2022	19.01		19.01	
						Total of Invoices Due (BB)	<b>19.01</b>	<b>0.00</b>	<b>19.01</b>
<b>Balloomniate [BM]</b>									
10/11/2022	372		<i>Candle bags</i>		13/12/2022	33.98		33.98	
						Total of Invoices Due (BM)	<b>33.98</b>	<b>0.00</b>	<b>33.98</b>
<b>Derikee Ltd [DERIKEE]</b>									
14/11/2022	143468		<i>Ladders (waiting for credit no</i>		13/12/2022	67.65		67.65	
						Total of Invoices Due (DERIKEE)	<b>67.65</b>	<b>0.00</b>	<b>67.65</b>
<b>DTS [DTS001]</b>									
30/11/2022	10		<i>Locking up</i>		13/12/2022	600.00		600.00	
						Total of Invoices Due (DTS001)	<b>600.00</b>	<b>0.00</b>	<b>600.00</b>
<b>Gallagher [GAL]</b>									
29/11/2022	108409077		<i>Kubota insurance</i>		13/12/2022	642.36		642.36	
						Total of Invoices Due (GAL)	<b>642.36</b>	<b>0.00</b>	<b>642.36</b>
<b>Greenzone Park Road [GZPR]</b>									
30/11/2022	364981		<i>Wheeie bins Park Road</i>		13/12/2022	250.85		250.85	
						Total of Invoices Due (GZPR)	<b>250.85</b>	<b>0.00</b>	<b>250.85</b>
<b>[HMRC]</b>									





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**Holbeach Parish Council**

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**Invoices Due for Payment by 31 December 2022**

**For Purchase Ledger**

**Pay by Electronic Payment**

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
23/11/2022	231122		Tax & NI Nov 22		13/12/2022	2,778.19		2,778.19
Total of Invoices Due (HMRC)						<b>2,778.19</b>	<b>0.00</b>	<b>2,778.19</b>
<b>Ink Factory [IF1]</b>								
15/11/2022	286991		Ink cartridges		13/12/2022	41.48		41.48
Total of Invoices Due (IF1)						<b>41.48</b>	<b>0.00</b>	<b>41.48</b>
<b>JMW Plumbing [JMW]</b>								
14/11/2022	276		Boiler service and timer		13/12/2022	300.00		300.00
Total of Invoices Due (JMW)						<b>300.00</b>	<b>0.00</b>	<b>300.00</b>
<b>Lincolnshire Commercial Maintenance [LIN001]</b>								
30/11/2022	104		Grass cutting Nov 22		15/12/2022	1,276.20		1,276.20
Total of Invoices Due (LIN001)						<b>1,276.20</b>	<b>0.00</b>	<b>1,276.20</b>
<b>Methodist Church [MET001]</b>								
24/11/2022	241122		Hall hire 14/11 & 21/11		13/12/2022	60.00		60.00
Total of Invoices Due (MET001)						<b>60.00</b>	<b>0.00</b>	<b>60.00</b>
<b>Manomano [MM]</b>								
10/11/2022	80893397		2 x gazebos		13/12/2022	359.98		359.98
Total of Invoices Due (MM)						<b>359.98</b>	<b>0.00</b>	<b>359.98</b>
<b>Microsoft [MS1]</b>								
03/11/2022	E0800KWR8M		365 councillors Nov 22		13/12/2022	68.40		68.40
03/11/2022	E0800KWNQU		365 admin Nov 22		13/12/2022	22.56		22.56
Total of Invoices Due (MS1)						<b>90.96</b>	<b>0.00</b>	<b>90.96</b>
<b>Morgan Trade Ltd [MTL]</b>								
11/11/2022	247304		Toilet rolls		13/12/2022	67.02		67.02
Total of Invoices Due (MTL)						<b>67.02</b>	<b>0.00</b>	<b>67.02</b>
<b>One Stop [OS1]</b>								
01/11/2022	01112022		Milk		13/12/2022	2.00		2.00
02/11/2022	02/11/2022		Cleaning war mem S.137		13/12/2022	2.00		2.00
07/11/2022	07112022		Coffee		13/12/2022	3.50		3.50
16/11/2022	1611		Milk		13/12/2022	1.00		1.00
23/11/2022	23112022		Milk		13/12/2022	1.00		1.00
24/11/2022	24112022		Coffee		13/12/2022	3.50		3.50



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**Invoices Due for Payment by 31 December 2022**

**For Purchase Ledger**

**Pay by Electronic Payment**

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
29/11/2022	29112022		<i>Washing up liquid</i>		13/12/2022	1.00		1.00
Total of Invoices Due (OS1)						<b>14.00</b>	<b>0.00</b>	<b>14.00</b>
<b>Platinum Cleaning [PLA001]</b>								
30/11/2022	150		<i>Cleaning Nov 22</i>		13/12/2022	208.00		208.00
Total of Invoices Due (PLA001)						<b>208.00</b>	<b>0.00</b>	<b>208.00</b>
<b>Partyrama [PR]</b>								
10/11/2022	10112022		<i>Sweets christmas fayre</i>		13/12/2022	46.07		46.07
Total of Invoices Due (PR)						<b>46.07</b>	<b>0.00</b>	<b>46.07</b>
<b>Public Works Loan Board [PWLB]</b>								
06/12/2022	06122022		<i>Loan repayment Hall Gate</i>		13/12/2022	2,932.46		2,932.46
Total of Invoices Due (PWLB)						<b>2,932.46</b>	<b>0.00</b>	<b>2,932.46</b>
<b>RKK Enterprise Ltd [RKK E]</b>								
10/11/2022	271852		<i>Tea lights</i>		13/12/2022	59.96		59.96
Total of Invoices Due (RKK E)						<b>59.96</b>	<b>0.00</b>	<b>59.96</b>
<b>Surgical Edge Co Ltd [SEC]</b>								
14/11/2022	281375		<i>Working gloves</i>		13/12/2022	19.31		19.31
Total of Invoices Due (SEC)						<b>19.31</b>	<b>0.00</b>	<b>19.31</b>
<b>Screwfix [SF]</b>								
10/11/2022	547155		<i>Pipe for light tunnel</i>		13/12/2022	55.47		55.47
Total of Invoices Due (SF)						<b>55.47</b>	<b>0.00</b>	<b>55.47</b>
<b>SHDC [SHDC2]</b>								
07/11/2022	07112022		<i>TEN's xmas fayre</i>		13/12/2022	21.00		21.00
Total of Invoices Due (SHDC2)						<b>21.00</b>	<b>0.00</b>	<b>21.00</b>
<b>Spalding Cleaning [SPA001]</b>								
12/11/2022	12112022		<i>Window cleaning Nov</i>		13/12/2022	23.00		23.00
Total of Invoices Due (SPA001)						<b>23.00</b>	<b>0.00</b>	<b>23.00</b>
<b>Safety signs &amp; Notices [SSN]</b>								
15/11/2022	74724		<i>Clamps for signs allotments</i>		13/12/2022	24.18		24.18
Total of Invoices Due (SSN)						<b>24.18</b>	<b>0.00</b>	<b>24.18</b>







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**Holbeach Parish Council**

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**Invoices Due for Payment by 31 December 2022**

**For Purchase Ledger**

**Pay by Electronic Payment**

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
<b>Staff [ST1]</b>								
23/12/2022	231222		Staff salaries Dec 22		22/12/2022	7,600.15		7,600.15
Total of Invoices Due (ST1)						<b>7,600.15</b>	<b>0.00</b>	<b>7,600.15</b>
<b>Tesco</b>								
27/11/2022	27112022		Sundries (milk etc)		13/12/2022	13.60		13.60
Total of Invoices Due (TESCO)						<b>13.60</b>	<b>0.00</b>	<b>13.60</b>
<b>TU Enterprises Ltd [TU E]</b>								
13/11/2022	6896		Dust masks		13/12/2022	15.99		15.99
Total of Invoices Due (TU E)						<b>15.99</b>	<b>0.00</b>	<b>15.99</b>
<b>Wave</b>								
05/08/2022	10857831		Water Hall Gate		13/09/2022	-17.19		0.00
05/11/2022	11231985		Water & sewage Hall Gate		29/11/2022	21.95		4.76
10/11/2022	11252973		Water & sewage Caretres Park		29/11/2022	235.56		235.56
10/11/2022	11254133		Water & sewage Park Rd cem		29/11/2022	18.68		18.68
Total of Invoices Due (WAVE)						<b>259.00</b>	<b>0.00</b>	<b>259.00</b>
<b>West End Garage [WEG]</b>								
30/11/2022	12386		Fuel Nov 22		13/12/2022	182.80		182.80
Total of Invoices Due (WEG)						<b>182.80</b>	<b>0.00</b>	<b>182.80</b>
<b>Will The Tree Man [WTTM]</b>								
23/11/2022	HPC181122		Tree work Churchyard		13/12/2022	450.00		450.00
Total of Invoices Due (WTTM)						<b>450.00</b>	<b>0.00</b>	<b>450.00</b>
Total of Invoices Due (Purchase Ledger)						<b>20,664.95</b>	<b>0.00</b>	<b>20,664.95</b>
<b>TOTAL OF INVOICES DUE (ALL LEDGERS)</b>						<b>20,664.95</b>	<b>0.00</b>	<b>20,664.95</b>

Payments approved signed Chair.....

## Appendix c

Date: 01/12/2022 Holbeach Parish Council Page 1  
Time: 12:43 **Bank Reconciliation Statement as at 30/11/2022** User: 6121.J.HEARSEY  
**for Cashbook 1 - Barclays Current Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Current account	30/11/2022		5,130.46
			5,130.46
<b>Unpresented Cheques (Minus)</b>		<b>Amount</b>	
		0.00	
			0.00
			5,130.46
<b>Receipts not Banked/Cleared (Plus)</b>			
29/11/2022 29/11/2022		70.00	
29/11/2022 100829		560.00	
			630.00
			5,760.46
			5,760.46
		<b>Balance per Cash Book is :-</b>	<b>5,760.46</b>
		<b>Difference is :-</b>	<b>0.00</b>

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Date: 30/11/2022 Holbeach Parish Council Page 1  
Time: 14:42 **Bank Reconciliation Statement as at 30/11/2022** User: 6121.J.HEARSEY  
**for Cashbook 3 - Business Saver Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Saver Account	30/11/2022		33,588.95
Barclays (Ring Fenced Funds)	30/06/2022		3,999.00
			37,588.95
<b>Unpresented Cheques (Minus)</b>		<b>Amount</b>	
		0.00	
			0.00
			37,588.95
<b>Receipts not Banked/Cleared (Plus)</b>			
		0.00	
			0.00
			37,588.95
		<b>Balance per Cash Book is :-</b>	<b>37,588.95</b>
		<b>Difference is :-</b>	<b>0.00</b>

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Date: 30/11/2022

Holbeach Parish Council

Page 1

Time: 14:52

**Bank Reconciliation Statement as at 30/11/2022  
for Cashbook 4 - CCLA Account**

User: 6121 J.HEARSEY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
GCLA Account	31/10/2022		223,227.98
			<u>223,227.98</u>
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
10/11/2022 1011 Barclays Current Account		40,000.00	
			<u>40,000.00</u>
			183,227.98
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			183,227.98
		<b>Balance per Cash Book is :-</b>	<b>183,227.98</b>
		<b>Difference is :-</b>	<b>0.00</b>

Financial statement approved Chair.....

Finance Chair Report:

Finance committee met on the 5th December. Normal activities were proposed and agreed to go to the next full council meeting.

This year's budgets were reviewed and as last month we continue to be cautious on any further spend. Next year's budgets, with and without project were reviewed and approved to go to full council.

We discussed the purchase of spare parts that were required for the older Kubota. Current investments will be reviewed with the financial advisor on the 15th December. Finally, we have to thank the clerk for producing the cash handling policy procedure document.

Planning, Properties, Emergency Planning and Speeding Chair Report:

All the planning applications were discussed, and comments agreed at our last meeting. Following discussions about an application to reduce the affordable housing numbers the committee decided to draft a letter raising our concerns with the planning process which is an agenda item for full council.



Having raised the issues with pedestrian safety in Park Rd several months ago and requesting some form of crossing there are now more concerns being raised by the public. The committee feels we should revisit this and ask LCC to look again at what can be done.

Following more accidents at Saturday Bridge it was agreed to ask for an update on any proposed improvements.

Holbeach Bank Football club lease will expire in May 2023, and this is a separate agenda item at full council.

Events Chair Report:

The Christmas fayre went extremely well with the town busy all day. We have had some very positive comments from the public and traders and also a few negatives which we will discuss in detail at our next events meeting. We hope to arrange a meeting for any interested parties in the New Year to start the planning for next year's event.

It has been a busy year for the committee, and we are looking forward to next year's events which we hope to grow and improve. If anyone is interested in helping out at these events or have any ideas for new events, please get in touch with the clerk.

Draft until approved