

Minutes of the meeting of Holbeach Parish Council PR&IT committee Tuesday 1st November 2022 at 12:00.

| | In attendance | Apologies given |
|--|--|-----------------|
| Holbeach Parish Council, PR/IT Committee | Cllrs: P Howden, S Hutchinson, R Stevens and S Hussain Clerk: Jan Hearsey Deputy Clerk: Karen Baxter | |
| Public including Councillors | | |

Meeting opened at 12:00

PR-2022/3-56 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

PR-2022/3-57 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

PR-2022/3-58 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meeting of the Committee held on 24th August 2022 and to authorise the Chair to sign the official minutes

PR-2022/3-59 Clerks report

- a) To receive a report from the Clerk Appendix 1

PR-2022/3-60 Calendar Competition

- a) It was **resolved** to agree the Prize Giving for the winners and that the calendar would be on sale for £4.00 a copy.

PR-2022/3-61 Filming

- a) It was **resolved** to agree to defer to purchase a camera set up for filming until the next committee meeting.

PR-2022/3-62 Press releases

- a) To receive an update on press releases
 - The Christmas Fayre and Remembrance have been published in the Free Press

- The Inclusive Swing will be published once this has been arranged
- An end of year press release will be published outlining what Holbeach Parish have done throughout the year and what events are planned in the coming year.

b) It was **resolved** to agree a press release for the Village Voice.

- The Calendar will be advertised along with the winners.

PR-2022/3-63 HPC Forums

- a) It was **resolved** to agree the way forward with Open Forums that the next one will be for 25 minutes preceding the meeting with no filming or minute taking and that, subject to advice from LALC Standing Orders will be changed from up to 10 minutes, subject to approval of **Full Council**.
- b) To receive an update on Boston Road South situation – The deputy clerk to contact The Drainage Board to request maps of Boston Road South.

PR-2022/3-64 Budget for 2023/24

- a) It was **resolved** to agree to recommend the draft Budget of £9,100 with projects and £5,100 without, to the Finance Committee

PR-2022/3-65 Confirm date and venue of next PR and IT committee Meeting

- (a) It was agreed a venue and date as Monday 28th November at 15:00pm.

Meeting closed at 12:31

Chairs Initials.....

Appendix 1

Clerks Report

Calendar

The Calendars have been printed and delivered to the office.

The winners have been requesting when they will receive their copies and when the presentation

To the 1st, 2nd and 3rd place will be.

Storm Drainage Maps

I have received these and they are in the folder to look at.

Chairs initials

Defibrillator

I have spoken to the supply and the latest eta is still the end of December, I confirmed this 20.10.22