

22/11/2022

**NOTICE IS HEREBY GIVEN** and Members are summoned to attend a meeting of Holbeach Parish Council, PR & IT Committee to be held at Coubro Chambers, Holbeach on Monday 28th November at 15:00 at which the under mentioned business will be transacted.

There will be a public forum for a maximum of 10 minutes preceding the meeting when members of the public may ask questions or make short statements to the Committee.

Yours sincerely,



Jan Hearsey, Clerk

## A G E N D A

### **PR-2022/3-66 To agree to resolve to elect a Chair of the Committee**

### **PR-2022/3-67 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

**PR-2022/3-68 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

### **PR-2022/3-69 Minutes**

- a) To resolve to approve as a correct record the notes of the meeting of the Committee held on 1<sup>st</sup> November 2022 and to authorise the Chair to sign the official minutes

### **PR-2022/3-70 Clerks report**

- a) To receive a report from the Clerk

### **PR-2022/3-71 Filming**

- a) To resolve to agree to purchase a camera set up for filming

### **PR-2022/3-72 HPC Forums**

- a) To resolve to agree to recommend to full council amendments to the community engagement and communication policy to include aspects of Mablethorpe's public participation at meetings policy



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**PR-2022/3-72 Press releases**

- a) To receive an update on press releases
- b) To resolve to agree a press release for the Village Voice next deadline is Jan 5<sup>th</sup> 2023

**PR-2022/3-73 Budget for 2023/24**

- a) To resolve to agree to recommend the Budget to the Finance Committee

**PR-2022/3-74 Confirm date and venue of next PR and IT committee Meeting**

- (a) To agree a venue and date