



**Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee, Monday 26<sup>th</sup> September 2022 at 17:00 at Methodist Church, Albert Walk, Holbeach**

	<b>In attendance</b>	<b>Apologies given</b>
<b>Holbeach Parish Council, Open Spaces Committee</b>	Cllrs: M Murfet, I Hutchinson & S Lewis & R Flood  Clerk: Jan Hearsey	
<b>Public including Councillors</b>	Cllrs: S Hutchinson & R Stevens	

*At 17:15 in the absence of the Chair Cllr M Murfet, members elected Cllr I Hutchinson to chair the meeting. Cllr M Murfet arrived at 17:17 and took over.*

*Chair Cllr M Murfet opened the meeting at 17:17*

**2022/3-064 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

**2022/3-065 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllr S Lewis declared a pecuniary interest in agenda items: 2022/3-073 & 2022/3-080.

Cllr R Flood declared a non-pecuniary interest in agenda items: 2022/3-073 & 2022/3-080

**2022/3-066 It was resolved to approve as a correct record the notes of the meetings of the Council held on 15<sup>th</sup> August 2022 and to authorise the Chair to sign the official minutes.**

**2022/3-067 Clerks report**

- a) To receive a report from the Clerk – see appendix 1

**2022/3-068 Carters Park**

- a) It was **resolved** to agree to recommend to Full Council, the way forward with the slide following the offer from the supplier as: it does not meet what the Council wants, the company should provide a better solution or remove it.
- b) It was discussed and **resolved** to agree the bowls club maintenance as: draw up a tender and bring this back for approval and meet again with the Open Spaces team
- c) It was discussed and **resolved** to agree the way forward with the overhanging trees on the east boundary as: explain they can cut back overhanging branches, we can cut back from our side only but this will be in the future. Arrange a site meeting with Tesco



### 2022/3-069 – Cemeteries

- a) It was **resolved** to agree to create a new cremated remains row (two rows back to back) in the cremated remains area by the Cemetery Chapels in Park Road Cemetery in the middle of the existing rows
- b) It was discussed and **resolved** to agree a way forward with the squirrel population in Park Road Cemetery as do nothing
- c) It was **resolved** to agree to investigate the cost of purchasing a stake and banding machine
- d) It was **resolved** to agree to begin composting and utilise Battlefields allotments

### 2022/3-070– Allotments

- a) It was **resolved** to agree to form a car parking area at the rear northwest of Battlefields allotments if this area is not used for composting
- b) It was **resolved** to agree the cost of the signage at the allotments as the spend will come from the allotment maintenance budget
- c) It was discussed and **resolved** to agree to a gate at Battlefields allotments next year and add to next year's budget
- d) An update on the waiting list was received - advertise the vacant plots

### 2022/3-071 Netherfield

- a) It was discussed and **resolved** to agree the situation with the vehicle access gates as close off for the winter and re-visit in the Spring

### 2022/3-072- Nature Reserve

- a) To receive an update from Cllr M Murfet re the Working Party – no update

### 2022/3-073 – Grass cutting

- a) It was **resolved** to agree to recommend to Full Council the grass cutting tenders following two amendments
- b) It was discussed and **resolved** to agree to recommend to Full Council the way forward with grass cutting whilst the machinery is awaiting repair -duplicate agenda item see 2022/3-080 (b)

### 2022/3-074– Tree report

- a) Carters Park – the report was reviewed and **resolved** to agree to tender for the tree work
- b) Park Road Cemetery - the report was reviewed and **resolved** to agree to tender for the tree work
- c) Churchyard - the report was reviewed and **resolved** to agree to tender for the tree work

### 2022/3-075- Holbeach Hurn

- a) It was discussed and **resolved** to agree the request of a parishioner to assist with the cost of employing a professional to deal with their mole problem in that – contact them to speak with their playing field committee
- b) It was discussed and **resolved** to agree that the Parish Council will not take responsibility for maintaining the war memorial as it belongs to the Church

### 2022/3-076 – Projects

- a) To receive the quote for the tractor shed and youth area and resolve to agree to add the cost as a project for 2023/4 (The Council’s tender process will be followed before purchasing) – It was **resolved** to agree to focus youth area
- b) To receive the quote for the shelter and inclusive trampoline and resolve to agree to add the cost as a project for 2023/4 (The Council’s tender process will be followed before purchasing) – To focus on seating and the trampoline
- c) To receive the quote for the Netherfield and resolve to agree to add the cost as a project for 2023/4 (The Council’s tender process will be followed before purchasing) – it was **resolved** to agree to put a sum in the budget

### 2022/3-077 Budgets 2023/4

- a) It was discussed and **resolved** to agree to recommend the provisional draft Budget to the Finance Committee as £67,622

### 2022/3-078- Work scheduling

- a) It was discussed and **resolved** to agree the tree work
- b) It was discussed and **resolved** to agree to defer the Churchyard maintenance
- c) It was **resolved** to agree the work schedule – as last month
- d) It was **resolved** to agree that there will not be a work schedule meeting this month

### 2022/3-079 – Confirmation of date and venue of the next Open Spaces meeting

The next meeting of the committee will be held on Tuesday 25<sup>th</sup> October at 17:00

*Open meeting closed at: 18:48*

*Closed meeting opened at: 18:48*

**It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

### 2022/3-080 – Repair work to machinery

- a) It was discussed and **resolved** to agree to defer to Full Council for the Open Spaces team to carry out repairs to equipment following input from our insurers



- b) It was discussed and **resolved** to agree to defer the way forward with grass cutting whilst the Kubota's are awaiting repair to Full Council

*Meeting closed at: 18:49*

Signed Chair.....Date.....

**Appendix 1**

Complaint received about overhanging yews at P/R cemetery. I have replied saying the winter maintenance work will soon begin.

The football club training at Netherfield have damaged the gate. Football Club are aware.

Complaint from Tesco re overhanging trees, I have explained that it is our policy to not go onto neighbouring land to cut back trees, as is the same for paragraph 1 above.