

October 2022 at 17:00 at Coubro Chambers

Coubro Chambers, 11 West End Holbeach, PE12 7LW

01406 426739 🖂



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@HolbeachParishCouncil Minutes of the meeting of Holbeach Parish Council Finance Committee Monday 3rd

	In attendance	Apologies given	Absent
Holbeach Parish Council, Finance Committee	Cllrs:I Hutchinson, S Hutchinson, M Murfet Clerk/RFO: Jan	Clirs P Howden & R Stevens	
	Hearsey		
Public including Councillors			

In the absence of the Committee Chair Cllr R Stevens, Members proposed, seconded and agreed that Cllr Sophie Hutchinson would Chair this meeting.

Chair Sophie Hutchinson opened the meeting at 17:07

FC-2022/3-049 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted from Cllrs: R Stevens & P Howden

FC-2022/3-050 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items None

FC-2022/3-051 Clerks report

a) To receive a report from the Clerk -see appendix 1

FC -2022/3-052 It was resolved to approve as a correct record the notes of the meetings of the Finance Committee held on 1st September 2022 and to authorise the Chair to sign the official minutes

FC-2022/3-053 Transactions for payment - It was resolved to recommend to Full Council the list of payments due for September invoices (more may be added) and to review 10 invoices at random to insure transparency

1	Boyes	Cable ties matting inclusive swing	
2	Post Office	Drop & Go	
3	Unipart	3 x SID mounting plates (check budget)	

Chairs initials.....



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4	S Lewis	Jubilee garden electric connection
5	Tonwood	Credit re key cutting notice board
6	Mileage	Clerk & Deputy Clerk LANTRA training
7	Wrights	Allen keys open spaces team
8	Amazon	Blue paper towel x 5 invoices
9	Food4Wild Birds	50kg duck food
10	OneStop	Glue stick for admin

FC-2022/3-054 Financial Statement - It was resolved to recommend to Full Council to approve the financial statement as at 30th September 2022 -see appendix 2

FC-2022/3-055 Review of outstanding receipts

a) The outstanding receipts as at 30th September 2022 were reviewed and it was agreed to send the oldest outstanding customer a letter.

FC-2022/3-056 To review the provisional draft budgets for 2023/4

- a) To review the provisional draft Open Spaces budget Proposal £68,272 (remove sale of holly)
- b) To review the provisional draft PR/IT budget Proposal £9,100
- c) It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted . It was resolved to agree to amend the agenda to place this item at the end of the meeting
- d) To review the provisional draft Events budget Proposal £7,600

FC-2022/3-057 Bank Mandate

a) It was resolved to recommend to Full Council to add the Deputy Clerk to the Barclays Banking Mandate. It was suggested that another member of the Finance Committee be approached and asked to become a signatory on the account as well.

FC-2022/3-058 Confirm date and venue of next Finance Committee Meeting

(a) Monday 7th November 2022 @ 17:15 at Coubro Chambers

Open meeting closed at 18:00

Closed meeting began at 18:00

FC-2022/3-056 To review the provisional draft budgets for 2023/4

(c) To review the provisional draft PPES budget – Proposal £57,400

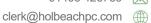
Meeting closed at 18:21

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Signed Chair......Date......Date

Appendix 1

Clerks report Finance committee 03/10/22

We have received an up to date statement on our long term investment which now sits at £54,041.18, this is down from £57196.34 on the 31st March but still in excess of the original investment.

Myself and Rick have been working with the committees on their provisional draft budgets.

The allotment rents are going out this week. The Clerk reported that a letter had been received from an electric supplier and the standing charge was going to 123.2p per day and the day rate to 87.6p/kWh

Appendix 2

Date: 03/10/2022	Holbeach Parish Council	Page 1
Time: 09:43	Bank Reconciliation Statement as at 30/09/2022 for Cashbook 1 - Barclays Current Account	User: 6121.J.HEARSEY

Bank Statement Account Name (s)	Statement Date Page No	Balances
Bardays Current account	30:09-2022	2,945.89
	_	2,945.89
Unpresented Cheques (Minus)	Amount	
	0.00	
		9,00
		2,945,89
Receipts not Banked/Cleared (Plus)		
31:08:2022 100819	0.16	
13.09-2022 100820	20.00	
13/09/2022 100820	20.00	
20:09/2022 100822	70.00	
20/09/2022 100821	400.00	
		510.16
	-	3.456.05
	Balance per Cash Book is :-	3,456.05



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Date: 03/10/2022

Holbeach Parish Council

Page 1

Time: 09:46

Bank Reconciliation Statement as at 30/09/2022 for Cashbook 3 - Business Saver Account

User: 6121.J.HEARSEY

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Business Saver Account	29 09 2022		10.209.89
Barciays (Ring Fenced Funds)	30/06/2022		3,999,00
		_	14.208.89
Unpresented Cheques (Minus)		Amount	
		0.00	
			0.00
			14.208.89
Receipts not Banked/Cleared (Plus)			
		0.00	
			0.00
		_	14.208.89
	Balance p	er Cash Book is :-	14,208.89
		Difference is :-	0.00

Page 1 Holbeach Parish Council Date: 03:10/2022

Time: 09:47 Bank Reconciliation Statement as at 30/09/2022 for Cashbook 4 - CCLA Account

User: 6121.J.HEARSEY

Bank Statement Account	Name (s)	Statement Date	Page No	Balances
GCLA Account		31/08/2022		257.527.58
				257.527.58
Unpresented Cheques (M	inus)		Amount	
09/09/2022 090922	Barciays Current Accour	t	25.000.00	
				25.000.00
			_	232.527.58
Receipts not Banked/Clea	ared (Plus)			
	· · · · · · · · · · · · · · · · · · ·		0.00	
				0.00
			_	232.527.58
		Balance	per Cash Book is :-	232,527.58

0.00

Difference is :-