

**Minutes of the meeting of Holbeach Parish Council PR&IT committee Wednesday 24<sup>th</sup> August 2022 at 11:00**

	<b>In attendance</b>	<b>Apologies given</b>
<b>Holbeach Parish Council, PR/IT Committee</b>	Cllrs: P Howden, S Hutchinson & R Stevens  Assistant Clerk: Karen Baxter	
<b>Public including Councillors</b>		

**PR-2022/3-37 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

**PR-2022/3-38 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

**PR-2022/3-39** It was **resolved** to approve as a correct record the notes of the meeting of the Committee held on 27<sup>th</sup> July 2022 and to authorise the Chair to sign the official minutes

**PR-2022/3-40 Clerks report**

- a) To receive a report from the Clerk – see appendix 1

**PR-2022/3-41 To receive an update on the photography competition winners for a Holbeach Calendar.** It was **resolved** to agree the costings of printing the calendars and thank you letters to the three judges – The photographs for the Calendar have been chosen and the assistant clerk is to contact all entrants and the three winners. The winners are to be invited to a photo shoot with the Calendar once it is produced. The assistant clerk is to write and thank the three judges. The cheapest print option has been chosen and Cllr P Howden and the assistant clerk are to look at the various paper options.

**PR-2022/3-42 Press releases**

- a) To receive an update on press releases –
  - The Clerk has contacted the Free Press regarding sending a photographer for the Jubilee Garden opening.
  - The inclusive swing is near completion and once in place, the raffle organiser will be invited.
  - The press response to the Spalding Today was agreed.

**PR-2022/3-43 HPC Forums**

- a) To receive an update on forums – The last one was well attended as it was addressing key issues. The assistant clerk is to get maps for the Storm Water drainage and will update at the next meeting.
- b) It was **resolved** to agree the next one – Going forward, before the Full Council meetings there will be an Open Forum from 18:30 – 19:00 and to schedule special issues re key subjects throughout the year.
- c) It was **resolved** to agree to approach Cllr N Worth regarding a stall at the Food Fayre – Members will circulate the Food Fayre, handing out booking forms to stall holders for the Christmas Fayre

**PR-2022/3-44 To discuss Budget for 2023/24**

- a) It was **resolved** to agree to budget for Walkie Talkies cost to postpone to the next meeting.
- b) It was discussed and **resolved** to agree projects for 2023/4 - 6K (1k to cover next years Calendar)  
To ask Cllr S. Hussain to look at Wi-Fi at Coubro Chambers  
Upgrade to 8RAM on the assistant clerk's laptop

**PR-2022/3-45 CCTV in Carters Park**

- a) To receive an update on the CCTV – Letters were sent to the companies that were not successful and confirmation was sent to the company that was chosen. This company has since come back and said due to staffing issues they were not able to carry out the work. Cllr S. Hussain has the full specification to get full costings and is going to the Pavilion and Chapels on Saturday to discuss plans for now and in the future. We will then require quotes for the electrical work. We will look at purchasing CCTV cameras on Council owned property and near the tennis courts for next year.

**PR-2022/3-46 Confirm date and venue of next PR and IT committee Meeting**

- (a) To agree a venue and date – Tuesday 27<sup>th</sup> September 2022 at 11:00