

Coubro Chambers, 11 West End Holbeach, PE12 7LW 01406 426739 clerk@holbeachpc.com holbeach.parish.lincolnshire.gov.uk @HolbeachParishCouncil



**NOTICE IS HEREBY GIVEN** and Members are summoned to attend a meeting of Holbeach Parish Council, PR & IT Committee to be held at Coubro Chambers, Holbeach on Monday 24<sup>th</sup> October 2022 at 10:30 at which the under mentioned business will be transacted.

There will be a public forum for a <u>maximum of 10 minutes</u> when members of the public may ask questions or make short statements to the Committee.

<u>Please note: This meeting is to be recorded.</u> <u>Please inform the Committee before the start</u> of the meeting if you do not wish to be included.

Yours sincerely,

Jan Hearsey, Clerk

AGENDA

# PR-2022/3-56 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

**PR-2022/3-57 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

### PR-2022/3-58 Minutes

a) To resolve to approve as a correct record the notes of the meeting of the Committee held on 24<sup>th</sup> August 2022 and to authorise the Chair to sign the official minutes

# PR-2022/3-59 Clerks report

a) To receive a report from the Clerk

### PR-2022/3-60 Calendar Competition

a) To resolve to agree the Prize Giving for the winners.

### PR-2022/3-61 Filming

a) To resolve to agree to purchase a camera set up for filming



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#### PR-2022/3-62 Press releases

- a) To receive an update on press releases
- b) To resolve to agree a press release for the Village Voice

#### PR-2022/3-63 HPC Forums

- a) To resolve to agree the way forward with Open Forums
- b) To receive an update on Boston Road South situation.

#### PR-2022/3-64 Budget for 2023/24

a) To resolve to agree to recommend the draft Budget to the Finance Committee

## PR-2022/3-65 Confirm date and venue of next PR and IT committee Meeting

(a) To agree a venue and date