



Minutes of the meeting of Holbeach Parish Council on Monday 26th September 2022 at 19:00 at Methodist Church, Albert Walk, Holbeach

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council,	<p>Cllrs: S Johnson, S Hutchinson I Hutchinson, R Stevens, M Murfet, P Howden, R Flood, S Lewis, S Hussain & T Wiltshire</p> <p>Clerk: Jan Hearsey Asst Clerk: Karen Baxter</p>	Cllr P Howden	
Public including Councillors	1 member of the public	Cllr T Carter	

19:00 Chair, Cllr Stephen Johnson welcomed everyone to the meeting. He asked those present to stand for one minute in honour of her late Majesty The Queen and then a further minute to show respects for the late Angela Newton MBE. Cllr S Johnson invited members of the public to ask questions and make statements.

1. A member of the public reported that in the early 2000's the Park Keeper stored wood in the cemetery chapels and used the electric to dry the wood and then used the trailer late at night to sell the wood. In the 1990's the Park Keeper sourced bricks to brick up the Chapels windows, was permission sort? Cllr I Hutchinson responded that the mosaic artwork was done by Transported. Cllr S Johnson said that the Clerk would look into this and report back at the November meeting. He asked when the work to the chapels was starting again? Cllr I Hutchinson reported that work should re-start on the 3rd October. At the end of the meeting he asked, can the Parish Council confirm that the Conservation officer is aware of the bat tiles? The Clerk to investigate.

Chair Cllr S Johnson instated Standing Orders and the meeting began at 19:08

2022/3-065 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted from Cllr P Howden



2022/3-066 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllr S Lewis declared a pecuniary interest in agenda items 2022/3-069 (c) & 2022/3-069 (f)

2022/3-067 It was resolved to approve as a correct record the notes of the meetings of the Council held on 8th August 2022 and to authorise the Chair to sign the official minutes.

2022/3-068 Clerks report

- a) To receive a report from the Clerk – see appendix a
- b) To receive an update on vacancies – see appendix a

2022/3-069 Open Spaces Committee – To elect interested members to the committee – It was proposed, seconded and agreed for Cllr Safir Hussain to be elected to this committee

- a) To receive the report from the Chair of the committee – see appendix 1
- b) It was **resolved** to agree to adopt the amended Cemetery Rules and Regulations
- c) It was **resolved** to agree the recommendation of the Committee the format of the Grass Cutting Tenders
- d) It was **resolved** to agree the recommendation of the committee the way forward with the slide in Carters Park following the communication from the supplier in that it does not meet what the Council wants, the company should provide a better solution or remove it.
- e) It was **resolved** to agree to apply for the license from LCC for a half barrel planter at Holbeach St Marks (Parishioner to provide the planter)
- f) It was **resolved** to agree the recommendation of Full Council the way forward with grass cutting whilst the machinery is awaiting repair to increase the current contract

2022/3-070 Planning, Properties, Emergency Planning and Speeding Committee

- a) To receive the report from the Chair of the committee – appendix 2
- b) It was **resolved** to agree the planning responses as: no objection
H09-0584-21 Alterations and upgrades to building retrospective
<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0584-21&from=planningSearch>
H09-0738-22 - Render of front and rear elevations including change of front door.
<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0738-22&from=planningSearch>
H09-0135-22 - Appeal under Section 78
<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0135-22&from=planningSearch>
H09-0859-22 - Proposed single storey extension



<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0859-22&from=planningSearch>

H09-0581-22 - Amendment re-submission of H09-0119-22

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0581-22&from=planningSearch>

H09-0307-22 - Residential development – erection of dwelling

<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0307-22&from=planningSearch>

- c) It was **resolved** to agree to support a parishioner for the community speed watch
- d) It was **resolved** to agree the way forward regarding the cemetery chapels roof as challenge the costs and it was **resolved** to not agree the additional spend of £747.07 & £1,250.28
- e) It was **resolved** to agree the quote for works to the windows at Coubro Chambers and accept the quote from Robert Hill
- f) It was discussed and **resolved** to agree the Charitable Collections Policy consultation as in support
- g) It was discussed and **resolved** to agree the Parish Council's comments on the solar farm proposal as members cannot agree, they can comment in person

2022/3-071 – PR/IT Committee - To elect interested members to the committee – It was proposed, seconded and agreed for Cllr Safir Hussain to be elected to this committee

- a) To receive the report from the Chair of the committee - see appendix 3
- b) It was **resolved** to agree the recommendation of the Finance Committee the CCTV expenditure following the withdrawal of the agreed quotation
- c) It was considered and **resolved** to agree the Parish Council response to the Draft Recommendation in reducing councillor numbers as to go with the public opinion

2022/3-072 – Events Committee

- a) To receive the report from the Chair of the committee – see appendix 4
- b) To review the Live & Local scheme and it was **resolved** to agree the way forward as to register an interest for next year

2022/3-073- Finance Committee

- a) To receive the report from the Chair of the Committee – see appendix 5
- b) Further to minute number 2021/2-195 (c) The Clerk/RFO plus, in excess of three Councillors one of which was not a signatory on the Bank Account, made the payments totalling £23,257.45 (list distributed to all Members before payments were made) – see appendix 5a. To note the income for August 2022 of £4019.00
To note the Bank balances as of 31st August 2022, as: Account ending **4844**
£2,988.72 Account ending **5394** £5,024.39 – see appendix 5b
Account ending **01PC** £267,280.79



- c) It was **resolved** to agree to write to LALC regarding training course availability
- d) It was **resolved** to agree the recommendation of the Finance committee to appoint LALC as the internal auditor
- e) It was **resolved** to agree not to opt out of the Smaller Authorities Annual Audit scheme
- f) It was **resolved** to agree the recommendation of the Finance committee to move 2022/23 budgets as follows:
 - £1,000.00 from Horticultural supplies to Fuel – Open Spaces
 - £1,000.00 from Locking up to Fuel – Open Spaces
 - £ 385.00 from the Beacon to Fuel – Open Spaces
 - £1,000.00 Business rates to gas – PPES
- g) It was **resolved** to agree to refund the £20 overpaid on cemetery fees

2022/3-074 – It was discussed and resolved to agree to support the Civility & Respect Project from NALC -

2022/3-075 – Confirmation of date and venue of the next Parish Council meeting

- a) The next meeting of the Parish Council will be on 10th October 2022 at the Methodist Church Hall, Albert Walk, Holbeach

Open session closed at: 20:16

Closed session opened at 20:25

It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

2022/3-076 HR, Health and Safety and Data Committee

- a) To receive the report from the Chair of the committee – see appendix 6
- b) It was **resolved** to agree the increase of hours to 28 and change in job title of the Assistant Clerk to Deputy Clerk
- c) It was **resolved** to agree for the Open Spaces team to carry out repairs to equipment following input from our insurers providing they provide a risk assessment and that replica parts can be used. Start with the older Kubota. No stripping down of machines to take place, only replacements. The Clerk/RFO asked for it to be recorded that this is a Council decision and she is absolved of all responsibility.
Cllr S Hussain left the meeting at 21:25
- d) It was discussed and **resolved** to agree the next stage regarding a staffing matter as to withdrawn option 8 (1 abstention)

Cllr R Flood left the meeting at 21:45

Meeting closed at: 21:47



Signed Chair.....Date.....

Appendix a

Clerks report 12092022

Following on from the discussion at the last meeting regarding stump grinding. Stump grinding is not appropriate be carried out in a cemetery. Out of respect, I will not go into details as to why.

An email from Anglian Water was circulated to all members regarding the proposal for two new reservoirs. The locations have not been disclosed however one is to be in the Fens and the other in Lincolnshire. There was a webinar in August that members were invited to. This has now been updated and the location has been confirmed as south east Sleaford.

The South & East Lincolnshire Community Lottery is being launched and there is an online launch event on 27th September. If there are any local organisations that are interested, we are happy to pass on the details

We have received an email which was circulated to Members from Aldi, the email arrived after the agenda went out so this matter cannot be included in tonight's meeting. There is a public exhibition on Wednesday 28th between 15:00 & 19:00 in Tigers Bar

The conclusion of audit report is back and there were no recommendations or notes. This has been displayed on our website and the digital notice board and copies can also be obtained from Coubro Chambers

Re the sinkhole we have requested detailed storm drainage map from LCC to cover the entire Parish which we now have. We are awaiting the up to date costings from Anglian Water & LCC and have asked the following: Now that the road is reopened, can we please have the promised full breakdown of costs dating back to April 2019 when this issue first occurred, detailing ALL of the work and investigations undertaken?

We would like to offer our thanks to Linden Secker for his generous gift of the rebinding of the original burial register dating back to 1854. The book is at Coubro Chambers if anyone would like to view it.

Vacancies

There is no change to the vacancies, 8 are still available for co-option

Appendix 1

Open Spaces Chairs Report

The way forward was decided for alterations to the toilets in Carters park. Following the ROSPA report communication and meetings are ongoing for a workable solution to the Slide



in Carters Park with the supplier. It was confirmed that the current rules maintain that a grave space cannot be purchased just a memorial without an interment.

Following current ongoing efforts to split a surrendered allotment along with other transitions will result in the current waiting list to be exhausted. Interim follow up allotment inspections went well.

The grass cutting tenders to be recommended to Full Council in two parts, part A as currently contracted, Part B as current minus Netherfields and Hall Gate Cemetery. Holly Cutting tender was discussed and confirmed ready to put out.

Tree work was deferred until next meeting and in receipt of the new tree report. Winter work schedule was discussed and suggested.

Appendix 2

PPES REPORT

At our last meeting all the planning application comments were agreed.

The SID locations for October were agreed as High St and Holbeach Drove. We also agreed to purchase more fixing plates . Following the meeting at Saturday Bridge we discussed potential improvements and it was agreed to put together some ideas and send these through.

We are awaiting a date for emergency planning training where we will make any amendments to the plan.

Having received 2 quotes for the repair of the windows at Coubro the committee reviewed these and have made a recommendation to full council.

Appendix 3

Calendar Photographic Competition:

The 13 photographs have been chosen by the judges. The cheapest print option has been agreed and the finished product should be available for sale by early October.

HPC Forums:

The last open forum at Holbeach Hurn Village Hall was well attended and some key issues of concern by members of the public were discussed. The assistant Clerk is to obtain maps of storm water drainage and will report back to the next meeting. Before each full council meeting from now onwards there will be an open forum from 18.45 until 19.10. If any special issues of concern arise throughout the year additional ones will be arranged.



Press Releases:

Opening of the Jubilee Garden. The Free press were invited to attend.

The Inclusive Swing when installed.

The decision to purchase Walkie Talkies for events was postponed until the next meeting. Cllr Hussain will be asked to look into the cost of upgrading the Wi-Fi at Coubro Chambers and increasing the assistant clerks laptop to 8 RAM.

CCTV in Carters Park:

The company that was chosen to install this has unfortunately come back to us and said that due to staffing issues they were no longer able to undertake the work. Cllr Hussain is to meet with Cllr's S Hutchinson and Howden to advise on the cost of purchasing the equipment needed and then we will obtain 3 quotes from electricians to complete the installation ourselves.

Appendix 4

EVENTS REPORT

Cllr Rick Stevens and the clerk have met with a representative from the RBL to discuss the remembrance parade and invitations to groups will be going out shortly.

We are starting to put together ideas for the Christmas event and have agreed to use all of the remaining budget on this event. We plan to have various craft food and charity stalls and entertainment during the afternoon and there will be a lantern parade to end the event. Anyone that wishes to book a stall at the event can contact the clerk or myself.

It was agreed to concentrate on 2 main events next year, the car show and Christmas. We will also look at running some smaller events throughout the year including the yard sales and activities in Carter's park during the summer.

Appendix 5

Finance Chair Report 1st September

Normal monthly tasks were actioned and all found to be in order.

To enable better reporting for next year Jan, Sophie & myself have re organised the chart of accounts on our accounting software.

We reviewed our current budget for this financial year and very quickly realised that without releasing unspent budgets our total fuel cost is going to be massively overspent. We also have a concern around our utility bills. It is suggested that we carry on monitoring our budgets to ensure that we do not need to release monies from our reserves.



All committees need to review the budgets and projects for next year. It is imperative that this is done and submitted for the Finance meeting in October. Where budgets are to be increased full justification will also need to fully explained.

Should anyone need assistance and guidance for budgeting they should contact Jan as soon as possible.

Appendix 5a



09/09/2022

Holbeach Parish Council

Page 1

15:24

Invoices Due for Payment by 30 September 2022

For Purchase Ledger

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref	Invoice Detail	Authorise Ref	Date Due	Amount	Discount To Claim	Net Amount due
Amazon EU s.a.r.l UK Bracnk [AM1]								
30/08/2022	2922720		Waterproof tag for headstones		13/09/2022	41.20		41.20
Total of Invoices Due (AM1)						41.20	0.00	41.20
Branch Bros [BB]								
23/08/2022	DC1057572		Toilet seat & Fencing		13/09/2022	69.51		69.51
Total of Invoices Due (BB)						69.51	0.00	69.51
DTS [DTS001]								
31/08/2022	7		Locking up		13/09/2022	620.00		620.00
Total of Invoices Due (DTS001)						620.00	0.00	620.00
East Midlands Tree Survey [EMTS]								
08/09/2022	1202		Tree survey		13/09/2022	1,386.00		1,386.00
Total of Invoices Due (EMTS)						1,386.00	0.00	1,386.00
Greenzone Park Road [GZPR]								
31/08/2022	356963		Bins P/R		13/09/2022	250.85		250.85
Total of Invoices Due (GZPR)						250.85	0.00	250.85
Hags UK [HAGS]								
29/07/2022	083981		Swing seats Holbeach Bank		13/09/2022	221.40		221.40
Total of Invoices Due (HAGS)						221.40	0.00	221.40
Holbeach Hurn Village Hall [HHVH]								
09/08/2022	JW153		Hurn Village Hall 080822		13/09/2022	30.00		30.00
Total of Invoices Due (HHVH)						30.00	0.00	30.00
[HMRC]								
23/08/2022	23082022		HMRC August 22 salaries		13/09/2022	1,831.40		1,831.40
Total of Invoices Due (HMRC)						1,831.40	0.00	1,831.40
HOLBEACH MEMORIA COMPANY [HOLMEM]								
01/08/2022	5108		Sign Hall Gate		13/09/2022	65.58		65.58
Total of Invoices Due (HOLMEM)						65.58	0.00	65.58
Ideal 365 [I365]								
22/08/2022	130051001-2022-		Black bags		13/09/2022	105.00		105.00
Total of Invoices Due (I365)						105.00	0.00	105.00



09/09/2022

Holbeach Parish Council

Page 2

15:24

Invoices Due for Payment by 30 September 2022

For Purchase Ledger

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref	Invoice Detail	Authorise Ref	Date Due	Amount	Discount To Claim	Net Amount due
Ink Factory [IF1]								
05/08/2022	276576		Black cartridges		13/09/2022	29.99		29.99
Total of Invoices Due (IF1)						29.99	0.00	29.99
Inko [INK001]								
05/08/2022	42759		Colour cartridges		13/09/2022	41.99		41.99
Total of Invoices Due (INK001)						41.99	0.00	41.99
Jewson [JW]								
08/08/2022	0190/00161583		Fencing slide CP		13/09/2022	86.95		86.95
Total of Invoices Due (JW)						86.95	0.00	86.95
Lincolnshire Commercial Maintenance [LIN001]								
31/08/2022	101		Grass cutting August 2022		13/09/2022	1,951.20		1,951.20
Total of Invoices Due (LIN001)						1,951.20	0.00	1,951.20
Methodist Church [MET001]								
16/08/2022	06082022		Hire 16082022		13/09/2022	30.00		30.00
Total of Invoices Due (MET001)						30.00	0.00	30.00
Matsgrids [MGRIDS]								
26/08/2022	SI-92429		Plastic pegs and cable ties		13/09/2022	79.01		79.01
Total of Invoices Due (MGRIDS)						79.01	0.00	79.01
Manor Roofing [MRROFING]								
12/08/2022	20220		Bat survey chapels		13/09/2022	840.00		840.00
Total of Invoices Due (MRROFING)						840.00	0.00	840.00
Microsoft [MS1]								
03/08/2022	EO800JRA8B		Office 365 cllrs		13/09/2022	61.40		61.40
03/08/2022	EO800JREWS		Office 365 admin		13/09/2022	22.56		22.56
Total of Invoices Due (MS1)						83.96	0.00	83.96
One Stop [OS1]								
02/08/2022	020822		Batteries smoke alarm		13/09/2022	4.25		4.25
02/08/2022	02082022		Batteries smoke alarms		13/09/2022	8.50		8.50
08/08/2022	08082022		Coffee		13/09/2022	5.50		5.50
09/08/2022	09082022		Battery smoke alarm		13/09/2022	4.10		4.10
15/08/2022	150822		Milk		13/09/2022	1.00		1.00



09/09/2022

Holbeach Parish Council

Page 3

15:24

Invoices Due for Payment by 30 September 2022

For Purchase Ledger

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref	Invoice Detail	Authorise Ref	Date Due	Amount	Discount To Claim	Net Amount due
Total of Invoices Due (OS1)						23.35	0.00	23.35
Powerbee [PBEE]								
15/08/2022	10000085542		Fountains & pond liner		13/09/2022	205.46		205.46
Total of Invoices Due (PBEE)						205.46	0.00	205.46
PKF Littlejohn [PFK]								
29/08/2022	SB20221179		External audit 2021-2022		13/09/2022	960.00		960.00
Total of Invoices Due (PFK)						960.00	0.00	960.00
Poundland [PL]								
06/08/2022	060822		Soap & sun cream		13/09/2022	10.00		10.00
Total of Invoices Due (PL)						10.00	0.00	10.00
Platinum Cleaning [PLA001]								
31/08/2022	126		Cleaning Coubro		13/09/2022	184.00		184.00
Total of Invoices Due (PLA001)						184.00	0.00	184.00
Post Office Ltd [PO1]								
01/08/2022	180822		Postage		13/09/2022	160.00		160.00
Total of Invoices Due (PO1)						160.00	0.00	160.00
ROSPA								
12/08/2022	65384		Slide Carters Park inspection		13/09/2022	474.00		474.00
Total of Invoices Due (ROSPA)						474.00	0.00	474.00
Shop Fitting Shop [SFS]								
26/08/2022	28325		Grass mats		13/09/2022	115.74		115.74
Total of Invoices Due (SFS)						115.74	0.00	115.74
Steve Hornsby [SH]								
28/08/2022	124439		Lock repair bowls club		13/09/2022	80.00		80.00
Total of Invoices Due (SH)						80.00	0.00	80.00
SHDC [SHDC2]								
10/08/2022	015012		Temp events notice		13/09/2022	21.00		21.00
Total of Invoices Due (SHDC2)						21.00	0.00	21.00
South Holland Vokuntary Car Service [SHVCS]								
05/08/2022	AH0001-22/23		Voluntary car service grant		13/09/2022	3,485.00		3,485.00



09/09/2022

Holbeach Parish Council

Page 4

15:24

Invoices Due for Payment by 30 September 2022

For Purchase Ledger

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref	Invoice Detail	Authorise Ref	Date Due	Amount	Discount To Claim	Net Amount due
Total of Invoices Due (SHVCS)						3,485.00	0.00	3,485.00
Spalding Cleaning [SPA001]								
01/08/2022	290722		Windows Coubro		13/09/2022	23.00		23.00
26/08/2022	260822		Window cleaning Coubro		13/09/2022	23.00		23.00
Total of Invoices Due (SPA001)						46.00	0.00	46.00
Safety Supply Co [SSC]								
22/08/2022	8746955		Boots litter icker		13/09/2022	32.28		32.28
Total of Invoices Due (SSC)						32.28	0.00	32.28
Staff [ST1]								
23/09/2022	2309221		Staff salaries Sept 22		22/09/2022	7,474.40		7,474.40
Total of Invoices Due (ST1)						7,474.40	0.00	7,474.40
Tesco								
11/08/2022	11082022		Water & squash		13/09/2022	11.80		11.80
20/08/2022	20082022		Tea, coffee etc		13/09/2022	20.10		20.10
Total of Invoices Due (TESCO)						31.90	0.00	31.90
Tonwood [TON001]								
14/08/2022	3113912		Padlocks and keys		13/09/2022	39.46		39.46
31/08/2022	3113958		Wasp killer		13/09/2022	20.99		20.99
Total of Invoices Due (TON001)						60.45	0.00	60.45
ToolChimp [TOO]								
19/08/2022	194718		Padlocks		13/09/2022	114.63		114.63
23/08/2022	6075		Padlocks		13/09/2022	554.50		554.50
Total of Invoices Due (TOO)						669.13	0.00	669.13
Wave								
05/08/2022	10857831		Water Hall Gate		13/09/2022	-17.19		0.00
10/08/2022	10876505		Water - Carters Park		10/08/2022	842.14		824.95
10/08/2022	10877982		Water Park Road		10/08/2022	25.21		25.21
Total of Invoices Due (WAVE)						850.16	0.00	850.16
West End Garage [WEG]								
31/08/2022	11998		Fuel August		13/09/2022	178.55		178.55
Total of Invoices Due (WEG)						178.55	0.00	178.55



09/09/2022

Holbeach Parish Council

Page 5

15:24

Invoices Due for Payment by 30 September 2022

For Purchase Ledger

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref	Invoice Detail	Authorise Ref	Date Due	Amount	Discount To Claim	Net Amount due
Workplace Stuff [WKPL]								
25/08/2022	11059		Fuel cabinet		13/09/2022	431.99		431.99
Total of Invoices Due (WKPL)						431.99	0.00	431.99
Total of Invoices Due (Purchase Ledger)						23,257.45	0.00	23,257.45
TOTAL OF INVOICES DUE (ALL LEDGERS)						23,257.45	0.00	23,257.45

Appendix 5b

Date: 01/09/2022

Holbeach Parish Council

Page 1

Time: 11:19

Bank Reconciliation Statement as at 31/08/2022 for Cashbook 1 - Barclays Current Account

User: 6121.J.HEARSEY

Bank Statement Account Name (s)	Statement Date	Page	Balances
Barclays Current account	31/08/2022		2,988.72
			2,988.72
Unpresented Cheques (Minus)		Amount	
		0.00	
			0.00
			2,988.72
Receipts not Banked/Cleared (Plus)			
04/08/2022 100819		720.00	
04/08/2022 100819		200.00	
04/08/2022 100819		20.00	
04/08/2022 100819		20.00	
18/08/2022 100819		140.00	
23/08/2022 100819		190.00	
25/08/2022 100819		200.00	
31/08/2022 100819		0.16	
			1,490.16
			4,478.88
Balance per Cash Book is :-			4,478.88
Difference is :-			0.00



Date: 01/09/2022 Holbeach Parish Council Page 1
Time: 11:23 Bank Reconciliation Statement as at 31/08/2022 User: 6121.J.HEARSEY
for Cashbook 3 - Business Saver Account

Bank Statement Account Name (s)	Statement Date	Page	Balances
Business Saver Account	22/08/2022		1,025.39
Barclays (Ring Fenced Funds)	30/06/2022		3,999.00
			<u>5,024.39</u>
Unpresented Cheques (Minus)		Amount	
		0.00	
			<u>0.00</u>
			5,024.39
Receipts not Banked/Cleared (Plus)			
		0.00	
			<u>0.00</u>
			5,024.39
		Balance per Cash Book is :-	5,024.39
		Difference is :-	0.00

Date: 01/09/2022 Holbeach Parish Council Page 1
Time: 11:25 Bank Reconciliation Statement as at 31/08/2022 User: 6121.J.HEARSEY
for Cashbook 4 - CCLA Account

Bank Statement Account Name (s)	Statement Date	Page	Balances
CCLA Account	31/07/2022		267,280.79
			<u>267,280.79</u>
Unpresented Cheques (Minus)		Amount	
08/08/2022 trf Barclays Current Account		10,000.00	
			<u>10,000.00</u>
			257,280.79
Receipts not Banked/Cleared (Plus)			
		0.00	
			<u>0.00</u>
			257,280.79
		Balance per Cash Book is :-	257,280.79
		Difference is :-	0.00

Appendix 6

There were some minor staffing issues which were being resolved and members were requested to ensure the chain of command was followed.

