



**Minutes of the meeting of Holbeach Parish Council Events Committee, Thursday 23<sup>rd</sup> June 2022 at 14:30**

	<b>In attendance</b>	<b>Apologies given</b>
<b>Holbeach Parish Council, Events Committee</b>	Cllrs: I Hutchinson, S Hutchinson P Howden, R Stevens  Clerk: Jan Hearsey Work experience student	
<b>Public including Councillors</b>	Cllr T Wiltshire	

**Public open forum:**

Cllr T Wiltshire felt that the Jubilee Day event was inadequate and poorly organised. He felt that the committee had not tried to work with local organisations to make a better event. He said he had been spoken to by a few parishioners.

The committee responded to say that they had reached out to all local organisations, and it is a case of why will they not work with us? The office had not received any negative comments, there was one on Facebook from someone who had missed the wheelbarrow race. The committee explained a lack of volunteers always makes event organisation difficult.

*Chair Cllr I Hutchinson thanked Cllr T Wiltshire and opened the meeting at 14:42*

**EC- 2022/3-013 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

**EC- 2022/3-014 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

None

**EC- 2022/3-015 It was resolved to approve as a correct record the notes of the meetings of the Council held on 23<sup>rd</sup> May 2022 and to authorise the Chair to sign the official minutes**

**EC-2022/3-016 To receive a debrief on the Jubilee Events**

Cllr R Stevens gave an update on the young person who broke their arm on the bouncy castle and suggested that we ask the operators in future to ensure sufficient volunteers. Cllr



P Howden commented that negative comments are always from the same people who have a grudge against the council. The committee feels the events went very well.

### **EC-2022/3-017 To receive an update on the Car Show**

This weekend go through all the applications, now full and composing list of reserves. Met with school at venue. Meet up again with Royal Gym. Set up on the Saturday, on the Sunday need to direct exhibitors etc in. Toilets are organised. Can use UAH for parking. Ask for donations from stall holders, sponsor from last year will do again and cover raffle prizes for track days. Need to cover cost of trophies (£48). Get some signs to direct traffic off of the A17 (£8.95 per sign) no more a total of £100. Clerk applied for Temporary Events Notice and will do the Event Notification Form and complete the risk assessment. Have a meeting with the volunteers on the Friday before. Disabled parking in front of school. Cllr I Hutchinson to draft and press release and send to PR/IT committee.

### **EC-2022/3-018 To receive an update on the Remembrance Parade**

Waiting to hear back from LCC re road closure and RBL re their new committee. Spoken to Vicar and will confer again as we have confirmation of timings

### **EC-2022/3-019 Jubilee Garden**

- a) It was **resolved** to agree the format of the opening as follows: Saturday 27<sup>th</sup> August from 14:00 to no later than 19:00. Have a picnic in the park/family fun day with open mic. Bouncy castle etc. Street art supervised on fence a possibility (take to **Full Council**) Invite, Taylors to open the garden at 14:00 and also invite beneficiary's son. Need the PA system. The Crown has contacts for music Cllr S Hutchinson to liaise with them. Speak to all local pubs. Clerk to apply for TEN's
- b) It was discussed and **resolved** to agree the works required to finish the project as follows: 2 x tonne limestone , Clerk to organise – Cllr S Hutchinson to organise AstroTurf. Clerk to organise prices for connecting up electricity. Cllr P Howden to look into prices for bench around tree. Signs alerting public to open water displayed already. Tanks require edging. £1,400 left in budget. May be bring back the logs but they will need securing.

### **EC-2022/3-020 It was discussed and resolved to agree the details of the Christmas Event as follows:**

Clerk to apply for road closure. Event within the churchyard. Shops need to be open, stalls but not selling items that shops sell. Horse & Groom mulled wine. Spek to church re parade and carols around the tree. Liaise with Cllr Nick Worth re lighting the tree. Church lights? Speak to the church re the Christmas Fair at the same time. Go out to groups, perhaps have a snow machine. Aware of a local business doing Santa. Ask schools to take part, maybe they could make lanterns. Contact schools in September. Clerk to do letters to businesses, letters to go out late August, early September.

### **EC-2022/3-021 Update on the purchase of a PA system**

Assistant Clerk has found some, need one for background music and announcements, needs to be battery operated. Look at what is available.

**EC- 2022/3-022 Confirm date and venue of next Events committee Meeting**

(a) It was **agreed** that the next meeting will be on Wednesday 20<sup>th</sup> July at 14:00 at Coubro Chambers

*Meeting closed at 15:26*

Signed Chair.....Date.....