

03/10/2022

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend a meeting of Holbeach Parish Council to be held at Methodist Hall, Albert Street, Holbeach on Monday 10<sup>th</sup> October 2022 at 18:45 at which the under mentioned business will be transacted.

There will be a public forum for a maximum of 25 minutes when members of the public may ask questions or make short statements to the Council.

A maximum further 10 minutes will be set aside for the meeting to receive tabled reports of elected Members of Lincolnshire County Council and South Holland District Council

Please note: This meeting is to be recorded. Please inform the Committee before the start of the meeting if you do not wish to be included.

If you require supporting documents, please email: [clerk@holbeachpc.com](mailto:clerk@holbeachpc.com) or call into the office or telephone.

Yours sincerely,



Jan Hearsey – Clerk

## AGENDA

### **2022/3-077 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

**2022/3-078 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

**2022/3-079 To resolve to approve as a correct record the notes of the meetings of the Council held on 26<sup>th</sup> September 2022 and to authorise the Chair to sign the official minutes.**

### **2022/3-080 Clerks report**

- a) To receive a report from the Clerk
- b) To receive an update on vacancies

### **2022/3-081 Open Spaces Committee –**



- a) To receive the report from the Chair of the committee – see appendix 1
- b) To resolve to agree the Holly Cutting Tender
- c) To receive an update on the slide and to resolve to agree the way forward

### **2022/3-082 Planning, Properties, Emergency Planning and Speeding Committee**

- a) To receive the report from the Chair of the committee – appendix 2
- b) To resolve to agree the planning responses:
  - H09-0851-22 Residential Development - Erection of Pair of Semi-Detached Houses - <https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0851-22&from=planningSearch>
  - H09-0913-22 Residential Development - Erection of 6 Houses - <https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0913-22&from=planningSearch>
  - H09-0845-22 Erection of 100 dwellings with associated parking, roads and drainage - <https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0845-22&from=planningSearch>
  - H09-0948-22 Extension & alterations - <https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0948-22>
- c) To resolve to agree for all Councillors to sign the documentation from Mossop & Bowser to register the properties
- d) To receive an update regarding the cemetery chapels and resolve to agree the next step

### **2022/3-083 – PR/IT Committee -**

- a) To receive the report from the Chair of the committee – no report

### **2022/3-084 – Events Committee**

- a) To receive the report from the Chair of the committee – see appendix 3
- b) To resolve to agree that the marshals for Remembrance & the Christmas Fair will be volunteers of the Council
- c) To resolve to agree the recommendation of the committee the spend of £2,500 on the Christmas Fayre

### **2022/3-085- Finance Committee**

- a) To receive the report from the Chair of the Committee – see appendix 4
- b) To resolve to agree to authorise the payments for September 2022 and to note the income for September 2022 £4,706.67 and to agree the spend of £40 for flowers for HM The Late Queen Elizabeth II under s.137
- c) To note the Bank balances as of 30<sup>th</sup> September 2022, as: Account ending **4844** £2,945.89      Account ending **5394** £14,208.89  
Account ending **01PC** £232,527.58

- d) To review the provisional draft committee budgets as recommended by the Finance committee
- e) To resolve to agree to purchase a wreath from the Royal British Legion at a cost of £24.99 under s.137
- f) To resolve to agree the Grant Application from the Royal British Legion Holbeach St Marks
- g) To resolve to agree the recommendation of the committee to add the Deputy Clerk to the Barclays Bank mandate

### **2022/3-086 – Meeting dates 2023**

- a) To resolve to agree the meeting dates and venues for 2023 – see appendix 5

### **2022/3-087 – Confirmation of date and venue of the next Parish Council meeting**

- a) The next meeting of the Parish Council will be on 14<sup>th</sup> November 2022 at the Methodist Church Hall, Albert Walk, Holbeach

**To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

### **2022/3-088 HR, Health and Safety and Data Committee**

- a) To receive the report from the Chair
- b) To discuss and resolve to agree the update regarding a staffing matter(s)

*All documentation relating to this agenda will be published with the official minutes.*

### **Appendix 1**

Open Spaces Chair report

A way forward with the slide was discussed and recommended to full council. Maintenance of the bowls club was discussed and will be revisited after investigation of costs. Cutting back of trees bordering our sites will be scheduled.

It was agreed about the location of two new rows in Park Road for cremation internment's.

Purchase of a stake and banding machine and new composting area at battlefield allotments to be looked into.

It was discussed to advertise the allotment vacant plots, it was agreed to purchase signage and a gate for Battlefields was discussed as a next year project.

It was agreed that the vehicle gate at Netherfields be locked off for the winter following forcing it open issues.



Two tender formats for grass cutting were recommended to full council.

Following the in-depth tree report it was discussed to put out the tree work to tender.

It was recommended that a parishioner from Holbeach Hurn contact the playing field committee re ongoing mole issues in the first instance and to advise about the grant scheme if needed.

Quotes were discussed for the next financial years open spaces projects and both the project funding and proposed budgets were discussed and recommended to the finance committee in preparation to going forward to full council.

A way forward re the repair of the kubota was discussed and recommended to full council.

## **Appendix 2**

PPES report

Unfortunately we were unable to meet in September but we will be meeting this week on Wednesday 5th Oct.

Work is due to restart on the chapels this week and we also have a meeting with the conservation officer to discuss our future plans.

We are due to meet regarding the Emergency Plan that we drew up earlier in the year . This will happen on 13th Oct and any details that need to be added will be done ready to bring back to full council.

The bowls club will be vacating at the end of this month but we are working with them and hope to come up with a suitable plan so they can still continue to use the space as a club but also allow other groups or members of the public to use the space.

## **Appendix 3**

EVENTS REPORT

Most of the letters have gone out to organisations inviting them to the remembrance parade on 13th Nov. We have had another meeting with the RBL and the church and things are progressing well. Final details will be discussed at our next meeting.

The Xmas Fayre is coming together and there has been lots of interest from stall holders. Posters will be going out in the next few days along with letters to the businesses informing them of what we have planned. We are also sending out letters to all the schools explaining how the children can be involved in the event. We will be doing a press release in the



coming weeks and more information will be posted on Facebook promoting what is happening on the day.

At our last meeting we discussed the possibility of a Farmer's market. We all felt this would be something the public would be interested in and we will be looking into the possibility of progressing this idea in the coming months.

Finally can I please ask that any councillors that are available on 13th Nov and 3rd Dec to let the clerk know so we can start to work out the stewards for these events. If any members of the public are interested in helping then also please get in touch with the clerk.

#### Appendix 4

##### Finance Chair Report

A sample of the months invoices were checked and all was correct. The RFO pointed out the increase of electric prices.

It was suggested to approach the other member of finance to enquire if he would be included in the banking mandate.

The preliminary draft budgets were reviewed, and these suggestions will go back to the committees.

#### Appendix 5

##### 2023 meeting dates

Dates and times of meetings for the 2023 calendar year

<b>Date</b>	<b>Venue</b>
Monday 16 <sup>th</sup> January 2023	Methodist Hall, Albert Walk
Monday 13 <sup>th</sup> February 2023	Methodist Hall, Albert Walk
Monday 13 <sup>th</sup> March 2023	Methodist Hall, Albert Walk
Tuesday 11 <sup>th</sup> April 2023	Methodist Hall, Albert Walk
Monday 15 <sup>th</sup> May 2023	Methodist Hall, Albert Walk
Monday 12 <sup>th</sup> June 2023	Holbeach Hurn Village Hall



Monday 10 <sup>th</sup> July 2023	Holbeach St Marks Village Hall
Monday 14 <sup>th</sup> August 2023	Holbeach St Johns Village Hall
Monday 11 <sup>th</sup> September 2023	Methodist Hall, Albert Walk
Monday 9 <sup>th</sup> October 2023	Methodist Hall, Albert Walk
Monday 13 <sup>th</sup> November 2023	Methodist Hall, Albert Walk
Monday 12 <sup>th</sup> December 2023	Methodist Hall, Albert Walk