

20/09/2022

**NOTICE IS HEREBY GIVEN** and Members are summoned to attend a meeting of Holbeach Parish Council, PR & IT Committee to be held at Coubro Chambers, Holbeach on Tuesday 27<sup>th</sup> September 2022 at 11:00 at which the under mentioned business will be transacted.

There will be a public forum for a maximum of 10 minutes when members of the public may ask questions or make short statements to the Committee.

Please note: This meeting is to be recorded. Please inform the Committee before the start of the meeting if you do not wish to be included.

Yours sincerely,



Jan Hearsey, Clerk

## A G E N D A

### **PR-2022/3-47 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

**PR-2022/3-48 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

**PR-2022/3-49 To resolve to approve as a correct record the notes of the meeting of the Committee held on 24<sup>th</sup> August 2022 and to authorise the Chair to sign the official minutes**

### **PR-2022/3-50 Clerks report**

- a) To receive a report from the Clerk

### **PR-2022/3-51 Calendar Competition**

- a) To review and resolve to agree the calendar proof for printing – if received

### **PR-2022/3-52 Press releases**

- a) To receive an update on press releases

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**PR-2022/3-53 HPC Forums**

- a) To resolve to agree the next one

**PR-2022/3-54 Budget for 2023/24**

- a) To discuss and resolve to agree to recommend the provisional draft Budget to the Finance Committee

**PR-2022/3-55 Confirm date and venue of next PR and IT committee Meeting**

- (a) To agree a venue and date