

**Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee,
Monday 18th July 2022 at 16:30 at Coubro Chambers, Holbeach**

	In attendance	Apologies given
Holbeach Parish Council, Open Spaces Committee	Cllrs: M Murfet, I Hutchinson & S Lewis Clerk: Jan Hearsey	Cllr P Howden
Public including Councillors	Cllrs: S Hutchinson	

Chair Cllr M Murfet opened the meeting at 16:30

2022/3-035 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted from Cllrs: P Howden & R Flood

2022/3-036 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllrs: M Murfet & I Hutchinson declared a non-pecuniary interest to agenda item 2022/3-042 (b). Cllr S Lewis declared a pecuniary interest to agenda item 2022/3-041 (d).

2022/3-037 It was resolved to approve as a correct record the notes of the meetings of the Council held on 20th June 2022 and to authorise the Chair to sign the official minutes.

2022/3-038 Clerks report

- a) To receive a report from the Clerk – see appendix 1

2022/3-039 Carters Park

- a) To receive an update on the Jubilee Garden from the Chair of the Events committee Cllr I Hutchinson – Cllr I Hutchinson reported that the only outstanding job was to have the electricity connected. They currently have £744.31 remaining of the £3,000 budget plus the £600. If the £600 is not needed maybe it could be used for another project
- b) It was **resolved** to agree the proposal regarding the roses in Carters Park
- c) It was **resolved** to agree to varnish a picnic bench and use pellets to stop graffiti as a trial
- d) It was **resolved** to agree the situation with the hedge by the doctors surgery and to write and explain that our staff cannot go onto their land and they are within their rights to cut back what is overgrowing in their side

- e) It was **resolved** to agree to give permission to SHDC communities team to place a banner on the railing of Carters Park at the Boston Road entrance and the Park Road entrance. It was noted that organisations should considered all aspects of what they require when making their initial proposals

2022/3-040 Netherfield

2022/3-041 – Cemeteries

- a) To receive the report from the meeting with the Church – see appendix 2
- b) It was **resolved** to agree the future plans for the Closed Churchyard as the area needs to be sustainable as possible so to consider the type of planting, look at water butts/IBC containers (may/may not need faculty). Contact Church to arrange a day to get together to tackle the areas and volunteers will need to be volunteers of the Parish Council
- c) It was **resolved** to agree additional ways to mark grave spaces to initially trial the existing asset tags we have and see if they are suitable and will withstand the weather
- d) It was resolved to agree the long term maintenance at Hall Gate cemetery – as Cllr S Lewis declared a pecuniary interest in this agenda item and the committee would be not quorate without his vote, this agenda item cannot be recorded.

2022/3-042 – Allotments

- a) To receive an update on the waiting list – Offer the new plots and free for first 12 months due to the condition of the plots
- b) To receive an update on Battlefields allotments – awaiting further information from the Landlord
- c) It was **resolved** to agree to remove the word percentage from the agenda item. It was **resolved** to agree the increase for allotment rents as £164 per acre for Plank Hook, Bass Site, Callows and Northons Lane and £150 per acre for Dog Drove. Battlefields increase by 10%
- d) It was **resolved** to agree the allotment signage to get quotes and have a QR code for our allotment rules and regulations.

2022/3-043- Holbeach Bank

- a) It was **resolved** to agree the swing seat replacement price as the company with the lowest price subject to clarification on sizes

2022/3-044- Nature Reserve

- a) To receive an update from the Nature Reserve Working Party – there was no update as the working party had not met. Cllr M Murfet will get an update for the next Full Council meeting

2022/3-045- Work scheduling

- a) It was discussed and **resolved** to agree the programme for play equipment maintenance – that the team tackle the amber listed equipment first
- b) It was **resolved** to agree to remove the wreaths from the war memorial and that Cllr M Murfet will do this
- c) It was **resolved** to agree the way forward with the rose garden at Hall Gate and to add to the work schedule – that the team will visit on a fortnightly basis and carry out maintenance and spraying as required. Add the broken hose to the works schedule
- d) It was **resolved** to agree the jobs for lad who caused ASB in that we contact the parents and suggest that the lad assists with the Churchyard day
- e) It was **resolved** to agree the work schedule – see appendix 3

2022/3-046- Police report

- a) It was discussed and resolve to agree the recommendations of the Police report – there is some elements of the report that are not correct. We will cut back some areas. Look into the rolling bar system for the tractor shed. PR/IT committee looking into CCTV

2022/3-047 Projects

- b) To discuss projects for 2023/24 – need to make priorities on what we want to achieve, i.e. sandpit area, metal tennis net etc. Members to put proposals together and report back to the committee. We can support groups. Contact Holbeach Hurn and raise concerns over their play equipment and ask about the donated basketball hoop
- c) To discuss projects for the UK Shared Prosperity Fund –Cllr S Hutchinson explained the scheme. Cllr M Murfet suggested a skate park, he will contact Ashwood Homes. Suggested multi sports at Netherfield. Bids are needed by September/October. Report back to the next meeting

2022/3-048 – Confirmation of date and venue of the next Open Spaces meeting

The next meeting of the committee will be on Monday 15th August 2022 at 14:00 at Coubro Chambers

Meeting closed at 18:36

Signed Chair.....Date.....

Appendix 1

Clerks Report - open spaces 18/07/22

Carters Park -

Slide – There are some issues relating to the installation. Cllr Isobel Hutchinson is in contact with the supplier, as it was, she who dealt with them originally. Meeting on Thursday to check progress

Some use of disposable BBQ's in the park.

Three of the new benches are in the Jubilee garden area

Love Parks Week is back, taking place from 29 July to 5 August, giving people across the country the chance to shout about their wonderful green spaces.

Whether it's walking the dog, picnicking with friends, or pushing our little ones on a playground swing, our parks give our communities, our children, and our pets a vital space to play, grow, and bond.

Love Parks Week is set up to celebrate and support the efforts of volunteers and workers up and down the country to maintain and protect our green spaces.

It provides a week of action for parks to run events in their local area.

The campaign will run in partnership with Regatta and is made possible thanks to players of the People's Postcode Lottery.

Some damage to equipment which appears to have been deliberate. Member of the public hurt themselves.

Cemeteries –

An issue with unauthorised vase on a grave which has caused maintenance issues, monumental Mason notified and removal requested

Cllrs Sophie Hutchinson and Rick Stevens are working on a cemetery plan of Park Road

Email received re weeds in roadway and rose garden at Hallgate. Roadway was sprayed immediately following this email

Allotments –

As of today now 3 plots to let at Plank Hook

Re rubbish pile – awaiting response from allotment holder

Clerk meeting with OS team to mark out former plot 1b today so verbal report

Only one rent still outstanding. Letter sent chasing this.

We now have name of farmer who is sub letting the allotments

Netherfields

Phone call received from member of public Sunday evening to ask if bbq's were allowed and informed no



Appendix 2

Meeting with Church

- The parish council will identify 2-3 dates a year for a general tidy-up, weed etc. (above and beyond normal weekly maintenance) of the churchyard. Once the dates have been identified I will encourage members of the congregation and it could be opened to wider volunteers within the town. This would be led by the parish council, as we work together to keep the special place that is All Saints Churchyard.
- Sherine and a PCC representative will meet with members of the Parish Council/Open Spaces committee every 6 months to discuss any upcoming events, any particular issues and to encourage good communication and collaboration.
- They would be happy to work with the Junior choir on exploring the eco-church and God's acre possibilities for developing the church yard as a place of quiet, rest and encouraging bio-diversity.
- Whilst there is no set time or date for those who trim and mow the grass if at all possible 9.30-10am on a Wednesday morning will be avoided due to the service that takes place each week then. To will liaise with the Deanery with regards to any other services we might have in the diary.

Appendix 3

Work schedule - red = do now/ amber = non urgent/green = when there is free time

Red	Amber	Green
Grass cutting		play equipment general-cleaning
Grills toilet doors		
Amber list play equipment	Inclusive swing	
Spray Park Road cemetery		
Tree in churchyard	Clean tennis courts	Nature reserve general tidy up
Take scrap to scrap yard	Tree Holbeach Surgery	
	Fortnightly visits to Hall Gate	Cedar P/R
Replace hose Hall Gate		Bird boxes
Risk assessments		Trees
Paperwork		Hedge Hol st Johns memorial

If you wish to change the priority of the order, please contact the office first