



02/08/2022

NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council to be held at Holbeach Hurn Village Hall on Monday 8th August 2022 at 19:00 at which the under mentioned business will be transacted.

There will be a public forum for a maximum of 10 minutes when members of the public may ask questions or make short statements to the Council.

A maximum further 10 minutes will be set aside for the meeting to receive tabled reports of the Police and elected Members of Lincolnshire County Council and South Holland District Council

Please note: This meeting is to be recorded. Please inform the Committee before the start of the meeting if you do not wish to be included.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

Yours sincerely,



Jan Hearsey – Clerk

AGENDA

2022/3-052 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

2022/3-053 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

2022/3-054 To resolve to approve as a correct record the notes of the meetings of the Council held on 11th July 2022 and 21st July 2022 and to authorise the Chair to sign the official minutes.

2022/3-055 Clerks report

- a) To receive a report from the Clerk
- b) To receive an update on vacancies
- c) To receive an update on the election process for the seat vacated by S Favell



2022/3-056 Open Spaces Committee

- a) To receive the report from the Chair of the committee – see appendix 1
- b) To resolve to agree the use of Carters Park for the Medieval Event on 1st & 2nd July 2023 and to resolve to agree the submitted paperwork
- c) To resolve to agree the submitted paperwork for the Food Festival in Carters Park
- d) To resolve to agree a way forward with the slide in Carters Park

2022/3-057 Planning, Properties, Emergency Planning and Speeding Committee

- a) To receive the report from the Chair of the committee – appendix 2
- b) To resolve to agree the planning responses:
 - H09-0690-22 - Erection of rear extension – retrospective
<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0690-22>
 - H09-0740-22 Extensions & Alterations
<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0740-22>
 - H09-0307-22 Residential development REVISED
<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0307-22>
- c) To resolve to agree a response to The Outer Dowsing Offshore Wind consultation – appendix 2a
- d) To resolve to agree a response to The Town & Parish Survey – appendix 2b

2022/3-058 – PR/IT Committee

- a) To receive the report from the Chair of the committee - see appendix 3

2022/3-059 – Events Committee

- a) To receive the report from the Chair of the committee – see appendix 4

2022/3-060- Finance Committee

- a) To receive the report from the Chair of the Committee – see appendix 5
- b) To resolve to agree the recommendation of the committee the way forward with the older Kubota
- c) To resolve to agree the cost of training course for Open Spaces team member
- d) To resolve to agree to authorise the payments for July 2022 and to note the income for July 2022 of £3662.00
- e) To note the Bank balances as of 31st July 2022, figures to be provided at the meeting:
- f) To discuss and resolve to agree the phone system at Coubro Chambers
- g) To resolve to agree an amendment to the Procurement Policy

2022/3-061 – To discuss and resolve to agree participation on the Pride of South Holland Awards -appendix 6

2022/3-062 -To discuss and resolve to agree participation in the Lincolnshire Strong Voices project – appendix 7

2022/3-063 – Confirmation of date and venue of the next Parish Council meeting



- a) The next meeting of the Parish Council will be on 12th September 2022 at the Methodist Church Hall, Albert Walk, Holbeach

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

2022/3-064 To discuss and resolve to agree the prices for the CCTV

2022/3-064 HR, Health and Safety and Data Committee

- a) To receive the report from the Chair of the committee
- b) To discuss and resolve to agree the update regarding a staffing matter

All documentation relating to this agenda will be published with the official minutes.

Appendix 1

Report Clerks Report – There has been some use of disposal BBQs in the Park and considerable graffiti. There are four new benches in the Jubilee Garden. Love Parks week is 29th July to 5th August.

Carters Park – Jubilee Garden official opening 27th August. Remaining budget is sufficient to cover electrical connection and stage area. Agreed to trial varnish and pellet topping to benches to reduce graffiti.

Activate on 3rd August.

Slide is now in situ however assessment needed due to concerns over safety.

Cemeteries – Church meeting to discuss future plans for closed church yard. HPC to identify two dates in the year for a general tidy up and also to encourage volunteers in the town. Date to be arranged for overhaul of planted area during summer holidays. Long term maintenance over Hall Gate was discussed. HPC and junior Choir to look into ECO Church and Gods Acre.

Allotment waiting list greatly reduced .and rent increases agreed for October 2023. Signage was also agreed to source quotes.

Holbeach Bank – Replacement swing equipment has been received and fitted.

Projects – Discussion on projects for 2023/24 – sandpit area, football tennis net and contacting Holbeach Hurn re play equipment. Bids for UK Share Prosperity fund to be submitted September/October.

Appendix 2

PPES REPORT

At our last meeting the responses to all the planning application received were agreed and it was agreed that moving forward the council will only respond to applications if we have a comment or an objection to make.

The SID locations will remain the same until later in the month when a location in Holbeach St Marks and Park Rd will be used.

It was agreed to contact the police and Bakkovar about concerns raised about the speeding through the village and surrounding roads by parishioners. It was also agreed to ask LCC to consider a 20-mph zone in the village near the school.



It was agreed to talk to SHDC regarding the planning permission and listed building consent regarding extending the permission. It was also agreed that refurbishment of the chapels would be the main project for the committee in the next financial year.



Appendix 2a



The Planning Inspectorate
Yr Arolygiaeth Gynllunio

Environmental Services
Central Operations
Temple Quay House
2 The Square
Bristol, BS1 6PN

Customer: 0303 444 5000
Services: outerdowsingoffshorewind@planninginspectorate.gov.uk
e-mail: ginspectorate.gov.uk

Your Ref:

Our Ref: EN010130-000032-220802

Date: 02 August 2022

Dear Sir/Madam

**Planning Act 2008 (as amended) and The Infrastructure Planning
(Environmental Impact Assessment) Regulations 2017 (the EIA Regulations)
– Regulations 10 and 11**

**Application by GTR4 Limited, trading as Outer Dowsing Offshore Wind (the
Applicant) for an Order granting Development Consent for the Outer Dowsing
Offshore Wind (the Proposed Development)**

**Scoping consultation and notification of the Applicant's contact details and
duty to make available information to the Applicant if requested**

The Applicant has asked the Planning Inspectorate on behalf of the Secretary of State for its opinion (a Scoping Opinion) as to the information to be provided in an Environmental Statement (ES) relating to the Proposed Development.

You can access the report accompanying the request for a Scoping Opinion via our website:

<http://infrastructure.planninginspectorate.gov.uk/projects/east-midlands/outer-dowsing-offshore-wind-generating-station/>

Alternatively, you can use the following direct link:

<http://infrastructure.planninginspectorate.gov.uk/document/EN010130-000037>

The Planning Inspectorate has identified you as a consultation body which must be consulted before adopting its Scoping Opinion. The Planning Inspectorate would be grateful therefore if you would:

<https://infrastructure.planninginspectorate.gov.uk>





- Inform the Planning Inspectorate of the information you consider should be provided in the ES; or
- Confirm that you do not have any comments.

If you consider that you are not a consultation body as defined in the EIA Regulations please let us know.

The Planning Inspectorate on behalf of the SoS is entitled to assume under Regulation 10(11) of the EIA Regulations that you do not have any comments to make on the information to be provided in the ES, if you have not responded to this letter by **30 August 2022**. The deadline for consultation responses is a statutory requirement and cannot be extended. Please note that your response will be appended to the Scoping Opinion and published on our website consistent with our openness policy. Any consultation response received after **30 August 2022** will not be included within the Scoping Opinion but will be forwarded to the Applicant for information and will be published on our website as a late response.

In order to support the smooth facilitation of our service, we strongly advise that any responses are issued via the email identified below rather than by post. Responses to the Planning Inspectorate regarding the Scoping Report should be sent by email to outerdowsingoffshorewind@planninginspectorate.gov.uk.

Once complete, you will be able to access the Scoping Opinion via our website, using the following link: <https://infrastructure.planninginspectorate.gov.uk/projects/east-midlands/outer-dowsing-offshore-wind-generating-station/?ipcsection=docs>

As the Planning Inspectorate has been notified by the Applicant that it intends to prepare an ES, we are also informing you of the Applicant's name and address:

GTR4 Limited, trading as Outer Dowsing Offshore Wind
c/o 10 Upper Bank Street
18th Floor
London
E14 5BF
contact@outerdowsing.com

You should also be aware of your duty under Regulation 11(3) of the EIA Regulations, if so requested by the Applicant, to make available information in your possession which is considered relevant to the preparation of the ES.

If you have any queries, please do not hesitate to contact us.

Yours faithfully

Marie Shoesmith

Marie Shoesmith
Senior EIA Advisor
on behalf of the Secretary of State

This communication does not constitute legal advice.
Please view our [Privacy Notice](#) before sending information to the Planning Inspectorate.

infrastructure.planninginspectorate.gov.uk





Appendix 2b

Town and Parish Council Information Gathering Exercise

Name of Town / Parish	
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Name of Contact	
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Do you wish to be kept up to date with this review?	Yes / No
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You are requested to email completed forms by 30 September 2022 to: scrutiny@lincolnshire.gov.uk

(1) Does the Council have any evidence or information on your town centre that you would wish to share? For example, this could cover:



- changes over the last five years, including the effects of the pandemic;
- any information you have on the number and percentage of vacant town centre units; and
- in addition to retail, topics such as education, leisure, entertainment, tourism or any other services.

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(2) Are there any initiatives or events that your council has promoted or has planned to stimulate activity or increase the footfall in your town or parish centre? Please provide brief details or any link or references to further information.

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(3) In addition to anything in (2) above, are there any examples of good practice or other activities or events that have stimulated activity in your town centre?

(4) Is there anything else you would wish to highlight?

Please email completed surveys by 30 September 2022 to:

scrutiny@lincolnshire.gov.uk

If you require any further information on the review or this survey, please contact:



Appendix 3

A total of 30 entries for the Calendar photo competition were received by the closing date. Cllr Stevens and the Assistant clerk to contact the judges to arrange a date. Cllr Howden to update on printing costs.

The next open Forum is at 6pm at Holbeach Hurn Village Hall prior to the full council meeting on 8th August. The clerk to invite LCC, Anglian Water and Cllr Tracey Carter, as requested by a parishioner, to an open meeting to discuss the sink hole in Boston Road. A freedom of information request has been made on the costings of work incurred so far.

Our budget for 2023/24 was discussed and will include the sum of £5000 for further development of CCTV in Carters Park and a sum for next year's Calendar competition if this year is successful.

The committee will present to full council recommendations for the installation of CCTV in Park Road Cemetery and Carters Park.

We have been informed that HPC own half of the notice board in Holbeach Hurn so full council agendas can now be posted there. Some remedial work is evidently required. Cllr Howden to look into the costs involved.

The Youth Council meeting will now hopefully be held in September.

Date of the next meeting is 24th August at 11am at Coubro Chambers.

Cllr Peter Howden

Chair

Appendix 4

EVENTS REPORT JULY

The car show was a huge success with approximately 2000 people attending throughout the day. We have received some really positive comments from the public and exhibitors and we are already starting to plan for next year. We would like to thank everyone that supported the event and especially Holbeach Primary Academy, Royals Gym and the ATC.

The official opening of the Jubilee Garden will take place on Saturday 27th August. We will also be running the next yard sale on the same day.

We have had confirmation that we have the road closure for the Remembrance Parade which will take place at 2pm on Sunday 13th Nov. We will now start to contact local groups and schools with the details.



We are starting to plan the Christmas event which will take place on Saturday 3rd December. We hope to be able to share more details about this next month.

Appendix 5

Chair of Finance Report 1st August 2022

Normal monthly proceedings were carried out as per normal.

We agreed to carry out the biannual asset & inventory review in August.

It was agreed by the committee to purchase asset tags for the cemetery, the electrical connection for the Jubilee Garden. We also discussed the various options for the Kubota subject to a check with the insurance company & agreed to purchase a new phone system to replace the current system.

It was agreed that following the anti-social behaviour that subject to full council approval that CCTV would be installed in Carters Park first.

I would personally like to thank Karen for producing all the required documentation needed for her first Finance meeting.

Appendix 6

Caring Neighbour

The Caring Neighbour Award will be presented to someone who is a caring & considerate figure in their neighbourhood. In this category we are looking for people who go out of their way to help others in their community in any number of ways, such as with chores, shopping or getting out and about, or simply just being there for a friendly chat or cup of tea.

Service with a Smile

Looking for someone who has provided an outstanding service in the community, not just a brief smile, someone who likes to help others, go out of their way to do more to help the customer, being polite and smiling with them.

The Young Achiever Award

The Young Achiever Award recognizes those young people in the community who have excelled in school, Sport, business & working on community projects. Judges will be looking for young people who are a role model in the local community.

Senior Citizen

This award looks to recognize those who are of an elderly age, who have strived to continue to help others in their community. This could be someone who continues to work hard within an organization, a person who takes time out of their busy schedule and provides care for someone.

Charity Worker

Hundreds of people across South Holland give up their time to work for a host of good causes. This award recognizes those people/groups who either dedicate their time to charity work, by fundraising or volunteering, some working as a team and not seeking recognition.

Community Hero

In every community there are those who strive to help others & continuously act out of human kindness. These volunteers give up their time & energy to help others in their hour of need, either by helping with fundraising, set up a new community group or simply being someone who makes a difference by helping others.

Volunteer of the year

Thousands of volunteers in our area provide help, which is vital, without recognition. These people give up their time & often put their personal lives on hold to improve the lives of others. In every community there are those who strive to help others & act purely out of human kindness.

Special Achievement

This Award is for someone or a community group that have outstanding contributions over several years. This could include continued fundraising & commitment to a cause or someone who has helped to make South Holland a better place to live, work or relax through their continuing efforts over many years.

Community Sports Group

This Award is for a community group that has shown excellence in sport taking time to provide and organize friendly competitive activities and teamwork bringing together people of different abilities from across the community to get active and enjoy sport.

Local Charity Champion Award

This Award is for a registered South Holland Charity organization, (not a national charity), The charity needs to describe its objective and how long it has been registered, it also



needs to tangibly demonstrate how it uses its funds to support its local community, describe how it fund raises and the number of people that are

involved in running the charity (volunteers/paid employees), it also needs to describe its long-term goal.

Appendix 7

The Police and Crime Commissioner has previously commissioned Leaders Unlocked to undertake the Youth Commission, an engagement activity that allowed young people to raise concerns and local issues. Resulting recommendations raised by young people were shared with the Police and Crime Commissioner, Lincolnshire Police and partnership agencies.

The Stronger Voices Project, led by the Office of the Police and Crime Commissioners Safer Together Team will develop further the work of the Youth Commission by engaging with 11-21 years olds who live in Lincolnshire; empowering them to speak in an environment where they feel comfortable to raise local issues openly.

Lincolnshire Strong Voices will be running hour long FREE sessions every two months within your community which will aim to;

- Give young people a voice raising policing and crime issues from their communities
- Challenge & inform the work of the PCC
- Challenge & inform the work of Lincolnshire Police
- Help to make your community a Happier, Healthier and Safer Place to Live!

We are running core group sessions in the following districts;

- North Kesteven
- South Kesteven
- Lincoln
- West Lindsey
- East Lindsey (Coast and Wolds)
- Boston and South Holland

We would like you to encourage young people within your parish to partake in these sessions.



We are also offering for a number of Town and Parish Councils and Community Groups across the county the opportunity to hold their own Strong Voices sessions, you would need to recruit the young people from your community. The Safer Together Team will then facilitate the session outlined below in the table.

Introduction	5 Minutes	What is Strong Voices
Speak up	15 Minutes	What are the issues in your area?
Change up	15 Minutes	What changes do you want to see?
Listen up	15 Minutes	Who needs to make the changes?
Sign up	10 Minutes	Become a part of Strong Voices

Please note the sessions will be on a first come first served basis due to maximum capacity within the team.

Following each session, feedback will be gathered, and a report will be shared with the community, the OPCC, Lincolnshire Police and Partners.

The Strong Voices project is a great opportunity for young people in Lincolnshire to make a difference to the community around them by influencing real change. It is also a great addition to their CV's, University and College Applications, as well as being a fantastic overall project, letting young people be involved in actual change.

If you would like some more information about the Strong Voices Programme, or would like to express your interest, please email the Safertogetherteam@lincs.police.uk