



**Minutes of the meeting of Holbeach Parish Council Finance Committee Monday 4<sup>th</sup> July 2022 at 14:00 at Coubro Chambers**

	<b>In attendance</b>	<b>Apologies given</b>	<b>Absent</b>
<b>Holbeach Parish Council, Finance Committee</b>	Cllrs: R Stevens, I Hutchinson, S Hutchinson, P Howden  Clerk: Jan Hearsey	Cllr M Murfet	
<b>Public including Councillors</b>			

*Chair Cllr R Stevens opened the meeting at 14:00*

**FC-2022/3-016 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were given and accepted from Cllr M Murfet

**FC-2022/3-017 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

None

**FC -2022/3-018** It was resolved to approve as a correct record the notes of the meeting of the Finance Committee held on 6<sup>th</sup> June 2022 and to authorise the Chair to sign the official minutes

**FC-2022/3-019 Transactions for payment – It was resolved to recommend to Full Council the list of payments due for June invoices (further invoices may be added before the Full Council meeting)and to review 10 invoices at random to insure transparency**

1	L D Conway	Memorial plaques for memorial wall Hall Gate
2	Amazon	Credit for £10.34, for return of incorrect HDMI cable
3	Crusader	Traffic management Jubilee
4	Greenzone	Bins Park Road, credit for one collection as the collection was missed by the bin supplier

5	Chandlers	Pin for tow ball of Kubota for new trailer
6	One Stop	Stamps
7	Tonwood	Hose connectors for hose Carters Park
8	SHDC	Temporary Events Notice, car show
9	ShenZen	HDMI Cable
10	Vodaphone	Top up for digital screen

**FC-2022/3-020 Financial Statement – It was resolved to recommend to Full Council to approve the financial statement as at 30<sup>th</sup> June 2022, all balances being checked by Cllr R Stevens -see appendix 1**

**FC-2022/3-021 Review of outstanding receipts and monthly Budget review**

The allotment rent increases were discussed, it is difficult to know precise sizes, agenda for next Open Spaces meeting. Raise a credit note for the company who have not paid to sponsor the calendar. Hire of venues next to be kept “an eye on”. Cllr I Hutchinson pointed out that in the past, the Council visited Hurn, St Marks and St Johns once each per year. The cost of hiring these halls was more than the cost of the regular venue.

**FC-2022/3-022 To receive an update on the zero turn mower purchase**

Following agreement at the meeting on 24<sup>th</sup> June, members agreed to increase the spend to £6,995. Second hand one not economical. Suggest Open Spaces discuss the older Kubota.

**FC-2022/3-023 To discuss projects for year 2023/24**

Spreadsheet has been sent out to all committees.

**FC-2022/3-024- To discuss internal audit options for 2022/23**

Clerk to get a proper quote from LALC and to contact similar size Councils’ for recommendations

**FC-2022/3-025 To receive an update on banking**

We now have the paying in card. The only issue is that it does not show on the bank statement until 24 hours later

**FC-2022/3-026 Confirm date and venue of next Finance Committee Meeting**

(a) Monday 1<sup>st</sup> August 2022 @ 14h at Coubro Chambers

*Meeting closed at 14:39*

**Appendix 1**



01/07/2022

16:28

**Holbeach Parish Council**

**Detailed Balance Sheet - Excluding Stock Movement**

**Month 3 Date 30/06/2022**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Cemtery Ledger	2,065	
101	Sales Ledger	25	
105	VAT Control A/c	3,034	
200	Barclays Current Account	4,963	
205	Barclays Credit Card	(284)	
210	Business Saver Account	16,345	
215	CCLA Account	281,950	
	<b>Total Current Assets</b>		<b>308,099</b>
	<u>Current Liabilities</u>		
500	Creditors	9,440	
505	Other Creditors	(482)	
527	Pension Liability	482	
	<b>Total Current Liabilities</b>		<b>9,440</b>
	<b>Net Current Assets</b>		<b>298,659</b>
	<b>Total Assets less Current Liabilities</b>		<b>298,659</b>
	<u>Represented by :-</u>		
300	Current Year Fund	198,229	
310	General Reserves	24,407	
320	EMR - Tractor Fund	3,900	
321	EMR - Machinery Fund	3,400	
322	EMR - Elections	5,000	
323	EMR - Chapel Roof	32,000	
324	EMR - Playground Fund	6,140	
325	EMR - Inclusive Swing	4,198	
327	EMR Employment Res	10,000	
328	EMR Property Repairs	6,800	
329	EMR Training	150	
330	EMR Tree Survey	2,000	
331	EMR Jubilee Garden	809	
332	EMR Safe Repairs	880	
334	EMR Fire Alarm	745	
	<b>Total Equity</b>		<b>298,659</b>