



04/07/2022

NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of Holbeach Parish Council to be held at The Methodist Church, Albert Walk, Holbeach on Monday 11th July 2022 at 19:00 at which the under mentioned business will be transacted.

There will be a public forum for a maximum of 10 minutes when members of the public may ask questions or make short statements to the Council.

A maximum further 10 minutes will be set aside for the meeting to receive tabled reports of the Police and elected Members of Lincolnshire County Council and South Holland District Council

Yours sincerely,



Jan Hearsey - Clerk

AGENDA

2022/3-036 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

2022/3-037 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

2022/3-038 To resolve to approve as a correct record the notes of the meetings of the Council held on 13th June 2022 and 24th June 2022 and to authorise the Chair to sign the official minutes

2022/3-039 Clerks report

- a) To receive a report from the Clerk
- b) To receive an update on vacancies
- c) To receive an update on the election process for the seat vacated by S Favell

2022/3-040 Open Spaces Committee – To co-opt interested members to the committee

- a) To receive the report from the Chair of the committee – see appendix 1
- b) To receive an update following the meeting with Church representatives regarding the Churchyard



- c) To discuss and resolve to agree the way forward regarding Battlefields allotments and the Farmer Education Foundation
- d) To discuss and resolve to agree the way forward regarding Ashwood Homes land to the rear of Park Road cemetery
- e) To resolve to agree the use of Carters Park by a religious group

2022/3-041 Planning, Properties, Emergency Planning and Speeding Committee to co-opt interested members to the committee

- a) To receive the report from a member of the committee – appendix 2
- b) To resolve to agree the planning responses:
 - Amendment 2 boundary/storage -
<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0307-22&from=planningSearch>
 - Proposed Signage -
<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0620-22&from=planningSearch>
 - Single storey extension & alterations -
<https://planning.sholland.gov.uk/OcellaWeb/planningDetails?reference=H09-0633-22&from=planningSearch>
- c) To resolve to agree the consultation of street names re the land rear of 29 Oakwood Glade as Francis Close, Cyprus Close, Elder Street, Silver Close, Elm Drive, Sycamore Close.
- d) To discuss and resolve to agree the way forward with the Cemetery Chapels roof following the temporary halt of work
- e) To discuss and resolve to agree the consultation for the Lincolnshire Minerals and Waste Local Plan

2022/3-042 – PR/IT Committee

- a) To receive the report from the Chair of the committee -see appendix 3

2022/3-043 – Events Committee

- a) To receive the report from the Chair of the committee – see appendix 4
- b) To discuss and resolve to agree to enter a float in the Spalding Flower parade on Saturday 6th May 2023
- c) To discuss and resolve to agree the detail of street art in Carters Park (location previously agreed under minute reference 2022/3-008 (h))

2022/3-044- Finance Committee

- a) To receive the report from the Chair of the Committee – see appendix 5
- b) To resolve to agree to authorise the payments for June 2022 and to note the income for June 2022 of £5,819



- c) To note the Bank balances as at 31st May 2022 as follows:
Account ending **4844** £3,000.00 Account ending **5394** £16,344.80
Account ending **01PC** £281,950.25

2022/3-045 UK Shared Prosperity Funding

- a) To receive a report from Cllr S Hutchinson

2022/3 046 – Confirmation of date and venue of the next Parish Council meeting

- a) The next meeting of the Parish Council will be on Monday 8th August 2022 at a venue to be agreed

To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted – agenda items: 2022/3-046 & 2022/3-047

2022/3 -047 HR, Health and Safety and Data Committee

- a) To receive the report from the Chair of the committee

2022/3-048 – To resolve to agree the cost of the lighting in Clerks and Assistant Clerks office

All documentation relating to this agenda will be published with the official minutes

Appendix 1

Open Spaces Chair report

Carters Park

The sandpit area, in that it will remain closed for the foreseeable future with a sign on and it will be looked into as a project for 2023/24. The cost of a metal tennis net for tarmac area outside the tennis courts will be investigated as a project for 2023/24
The cost of a new sign for the entrance to Carters Park will be investigated.

Cemeteries

A meeting with the Vicar, Faculty and councillors is taking place on Friday 8th July.

Allotments

Cllrs M Murfet & I Hutchinson and the Clerk will carry out inspections on those deemed to require improvement on 9th August

The former plot 1b Battlefields will be split into 6 if feasible

The rubbish pile at Battlefields will be offered as an extension to plot number G48 at no cost for this year.

The allotment holders at Battlefields will have a representative that will liaise with the Open Spaces Committee

Nature reserve



A working party was formed to look into improvements, it will be lead by Cllr M Murfet, Cllr R Flood and four members of the public
Holbeach Bank
A sign will be purchased saying “dogs must be on leads” sign
Permission is to be sought of the Crown Estate to site two picnic benches at Holbeach Bank and to ask them for an update regarding the container

Appendix 2

PPES REPORT JULY

At the meeting held on 29th June the committee agreed the planning responses for all the planning applications received and also agreed the consultation for Phase 2 of the development adjacent to Fen Rd.

The locations for the SID 's were agreed for the following month which will be Hallgate and Foxes Lowe Rd. The locations for further placement points in High St, Church St and Park Rd were discussed and the suggested locations will be forwarded to LCC for approval. It was agreed that Councillor Steve Lewis will work with Councillor Peter Bowden to place the SID 's each month.

The clerk had chased LCC regarding Saturday Bridge junction and they will be sending out an engineer to look at the location in the near future, it was agreed to ask for the details of this visit so mm beds can be in attendance if possible.

It was agreed that the office would be responsible for the emergency plan supported by members.

Following the increase in costs of energy it was agreed to monitor the situation at Coubro and discuss the situation again later in the year. It was also agreed to ask all tenants to provide evidence of PAT testing for all electrical items used within their rooms.

The committee agreed to defer the item regarding costs of replacing lighting in the clerk's office to full council which is on the agenda for this month's meeting.

Appendix 3

PR/It report

We have had one further entry for our calendar photography competition and we will be readvertising on Facebook to try and gain some more entries.

The car show posters have been placed on all HPC notice boards. Press releases to include the recent ASB behavior in Carters Park and Park Rd Cemetery, our next HPC Forum at 17.30 on 11th July. The next forum in August will be either in St Marks or Hurn Ward.

Agendas for full council meetings to be placed on notice boards in all wards.

CCTV is being investigated for Carters Park and Park Rd Cemetery. We agreed to purchase our own notice boards for St Johns and Hurn wards one permission has been sought.

Our budget for 2023/24 will be discussed at our next meeting.

Our next meeting is on 24th August at Coubro Chambers at 11am.

Appendix 4



EVENTS REPORT JULY

At our last meeting the jubilee event was discussed and feedback given on the ways we could improve events moving forward. The committee felt that the event went well considering the resources we had but we're happy to look at all ideas to improve future events.

The car show is fast approaching and all the paperwork has been approved by SAG. The information packs are being sent out to exhibitors this week and we currently have approx 200 vehicles attending and are now running a reserves list as we are full. UAH have kindly agreed to us using their field for visitor parking which gives direct pedestrian access to the field at Holbeach Primary Academy. We will need as many stewards as possible on the day so if anyone is able to help at all please let the clerk know the details of times you will be available.

The jubilee garden was discussed and the works needed to complete it were agreed. The official opening will take place on Saturday 27th August at 2pm. We hope to have someone from Taylor's to open it as they have been very generous in donating a large amount of bulbs. It will be an informal event with members invited to come and bring a picnic at an open mic session for anyone that wishes to perform on the newly created stage.

We are planning to have yard sales on 31st July and 27th August.

Ideas for the Christmas event were discussed and we will be contacting local groups and schools in early September to ask them if they wish to take part. We plan to have stalls and activities during the afternoon followed by some form of parade through the High St to finish in the church yard for Carole's around the tree. We will be discussing this in more detail at our next meeting.

Appendix 5

Chair of Finance report 4th July 2022

The normal monthly activities were carried out and all was found to be correct.

The Clerk has spent some time configuring the Rialtas software which will enable HPC to have a better understanding of budget control.

It was confirmed that the zero turn mower has been reserved from Chandlers. The other options available would not have given value for money.

A discussion regarding the older Kubota where the consensus was that HPC would benefit if it was sold in its current condition.

We briefly discussed next year's budget and ask that the other committee's start planning any projects for the next financial year.