

**Minutes of the meeting of Holbeach Parish Council PR/IT committee Tuesday 31st May 2022 at 14:00**

	<b>In attendance</b>	<b>Apologies given</b>
<b>Holbeach Parish Council, PR/IT Committee</b>	Cllrs: P Howden, M Murfet, S Hutchinson & R Stevens  Assistant Clerk: Karen Baxter	
<b>Public including Councillors</b>		

*Chair Cllr P Howden opened the meeting at 14:08*

**PR-2022/3-01 Apologies for absence and reasons given.**

**PR-2022/3-02 Minutes from previous meeting-**

It was **resolved** to agree the notes of the meeting of the 6<sup>th</sup> May 2022 as Minutes.

**PR-2022/3-03 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

**PR-2022/3-04 To receive an update on the photography competition for a Holbeach Calendar**

There have been no further entries and the deadline has been extended to 31<sup>st</sup> July. Councillors and their families are invited to send in entries, but these will not be included in the judging. Costings were discussed and will be finalised at the next meeting. Cllr S Hutchinson to promote on social media after the Jubilee Celebrations. Photos to be taken of the Beacon Lighting and Jubilee Events.

**PR-2022/3-05 To receive an update on the Youth Council**

Clerk to contact UAH to arrange a visit towards the end of June to see how the Council operates.

**PR-2022/3-06 To receive an update on press releases**

A press release will be sent of the Jubilee Events and Lighting of the Beacon.

A press release of the trees being presented to the schools will be sent once this has been done.

A newsletter in the Village Voice to go out with updates on the Noticeboard and Defibrillator, forthcoming events, calendar, the forums, yard sales and the opening of the Jubilee Garden.

**PR-2022/3-07 To receive an update on the notice board for Holbeach Drove**

The noticeboard is now in place and posters have been displayed.

**PR-2022/3-08 To receive an update on HPC Forums and to resolve to agree the next one**

The next forum is on 16<sup>th</sup> June at Market Hill from 11:00 – 13:00.

A forum aimed at recruiting to be held on Monday 11<sup>th</sup> July from 17:30 – 18:30 before the Full Council meeting at the Methodist Church for the general public to find out what happens at the Parish Council. This is to be advertised in the press and at various places.

The forum in August will be at St Marks.

**PR-2022/3-09 To receive an update on the Holbeach Drive defibrillator**

Cllr P Howden has ordered the defibrillator and is waiting for delivery, which may take some time.

**PR/IT-2022/3-10 To receive an update on the digital screen**

The digital screen is up and running. Businesses have been in contact to advertise on there. The slabs around the base are to be made safe.

**PR/IT-2022/3-11 To resolve to agree purchase of SIM card contract and update on screen**

It was **resolved** to agree to purchase a SIM card on Smarty3 contract.

**PR/IT-2022/3-12 Update on anti-virus**

Cllr R Stevens to send out the update for the antivirus for the tablets

**PR-2022/3-13 Items for discussion and agenda item requests.**

Updates on the following:-  
Calendar Competition  
Youth Council  
Press Releases  
Defibrillator  
Open Forum  
Drive and managing access logistics

**PR-2022/3-14 Confirm date and venue of next PR and IT committee Meeting**

(a) It was **resolved** that the next meeting will be on Thursday 30<sup>th</sup> June at 16:30 pm and then meetings will be bi-monthly

*Meeting closed at 14:54*

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Signed Chair.....Date.....