

Minutes of the meeting of Holbeach Parish Council PR/IT committee Friday 1st April 2022 at 17:00

	In attendance	Apologies given
Holbeach Parish Council, PR/IT Committee	Cllrs: P Howden, M Murfet, S Hutchinson & R Stevens Clerk: Jan Hearsey Assistant Clerk: Karen Baxter	
Public including Councillors		

Chairman Cllr P Howden opened the meeting at 17:03

PR-2021/2-78 Apologies for absence and reasons given.

None

PR-2021/2-79 Minutes from previous meeting-

It was **resolved** to agree the notes of the meeting of the 2nd March 2022 as Minutes.

PR-2021/2-80 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

PR-2021/2-81 To receive an update on the photography competition for a Holbeach Calendar

There have been 12 photos submitted, some of these are duplicates. So far, we have £250.00 in sponsorship. We have had no feedback from schools. Cllr S Hutchinson is going to put on Facebook again. Cllr P Howden is going to put posters up in Holbeach St Johns and will also ask other businesses. The Clerk will do press release but will need the judges permission first. Cllrs P Howden, S Hutchinson and M Murfet will also discuss at the luncheon they are attending on 3rd April 2022.

PR-2021/2-82 To receive an update on the Youth Council

No progress has been made since the last meeting. The Clerk to contact Sam Graper to invite her to bring along students to a committee meeting (not Full Council) or to be held in school if that is the better option.

PR-2021/2-83 To receive an update on press releases

There is only the Elections to draft which is to be put on the Full Council agenda as an update. We need a press release to encourage new members to join the Council, this needs to be worded correctly to inspire people to join as we have various spaces. The Clerk can update at the next meeting any interest.

We can update on the digital screen with how many vacancies and poster.
To put a press release in the June issue of the Village Voice covering the Defibrillator and information of how this was purchased etc and the Car Show 24th July can go in again.

PR-2021/2-84 To receive an update on the notice board for Holbeach Drove

The notice board which we received was for an internal wall not external, this can be returned and will be reimbursed. Cllr P Howden will source a new one. All agreed to purchase as the cost is the same that was already agreed.

PR-2021/2-85 To receive an update on last HPC Forum and to resolve to agree the next one

All the PR & IT Committee are going on Sunday 3rd April to Holbeach St Johns to their luncheon.

It was **resolved** that the next HPC forum would be held in Tesco's foyer on Thursday 21st April from 10-2pm where we will also advertise Tesco's involvement in the Photography competition. The Clerk will contact them to ask permission.

PR-2021/2-86 To receive an update on the Holbeach Drive defibrillator

Funds have been received from SHDC and earmarked for the purchase of the defibrillator. This will cover the cost as we can claim the VAT. Cllr P Howden will contact Lincolnshire Lives and confirm with The Clerk which is the best one to purchase.

The Clerk to get 2 quotes for installation.

The Clerk will write to Cllr Redgate to thank him and photos with details will be put in the press when it has been installed.

PR/IT-2021/2-87 To receive an update on the digital screen

The screen hasn't been installed yet as the cement has not set but this is being resolved. Cllr S Hutchinson has sent back the media player as it does not have 4G which they will now install and return. Cllr S Hutchinson has sent to SHDC the work that has been done so far. It will have a basic page of Events, a home page of What's On, a Town map with directions and photos of local businesses. It will be useful to build into an app.

A sim card has been purchased which is used when loading up dates and a review of usage will be made at the meeting to see what we require in future and to see what we want to add on.

PR-2021/2- 88 Items for discussion and agenda item requests.

To agree a way forward on how to proceed with the SIM and future content.

PR-2021/2-89 Confirm date and venue of next PR and IT committee Meeting

(a) It was **resolved** that the next meeting will be on Thursday 5th May at 17:00

Meeting closed at 17:34

Signed Chairman.....Date.....