

29/04/2022

Dear Councillor,

I summon you to the Annual meeting of Holbeach Parish Council to be held at Holbeach Methodist Hall, Albert Street, Holbeach on Monday 9th May 2022 at 19:00 there will be an open forum of 10 minutes before the start of the meeting.

Please note: This meeting is to be recorded. Please inform the Committee before the start of the meeting if you do not wish to be included.

If you require supporting documents, please email: clerk@holbeachpc.com

Yours sincerely,



Jan Hearsey - Clerk

AGENDA

2022/3 -001 To elect a Chairman of the Council

2022/3-002 To elect a Vice-Chairman of the Council

2022/3-003 Apologies for absence and reasons given.

2022/3-004 Clerk

- a. To receive a report from the Clerk
- b. Update on the vacancy for Hurn Ward (2), Drove Ward and the four vacancies for Town Ward – available for co-option
- c. Update on the election for the seat vacated by S Favell
- d. To review paperwork submitted for co-option(s) and resolve to agree to co-opt
- e. Correspondence received

2022/3-005 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

2022/3-006 Minutes of previous Meeting – To resolve to approve the notes of the meeting of 19th April 2022 as minutes.

2022/3-007. Police, County and District Matters

- (a) To receive a report from the Police
- (b) To receive a report from the County Council
- (c) To receive a report from the District Council

2022/3-008 Open Spaces committee:

- a. To receive a report from the outgoing Chairman
- b. To elect members to the Open Spaces Committee
- c. For the members of the Committee to elect a Chairman
- d. For Members of the Committee to elect a representative of the Committee to the Finance Committee
- e. To discuss and resolve a way forward with Battlefields allotments
- f. To resolve to agree the Event Notification Form to be completed by organisations/individuals who wish to use Parish Council owned/run areas
- g. To resolve to agree which members of the committee will represent them at the meeting with the Police
- h. To resolve to agree the locations for street artists
- i. To resolve to agree to allow SHDC to use Carters Park on 3rd August for an activity day
- j. To resolve to agree the terms of reference for the committee

2022/3-009 Planning, Properties, Emergency Planning & Speeding Committee:

- a To receive a report from a member of the outgoing committee
- b To elect members to the PPES Committee
- c For the members of the Committee to elect a Chairman
- d For the members of the Committee to elect a representative of the Committee to the Finance Committee
- e To resolve to agree the procedure for outside groups using the meeting room at Coubro
- f To resolve to agree to replace the lighting at Coubro
- g To resolve to agree to adopt the Emergency Plan
- h To resolve to agree the terms of reference for the committee

2022/3-010 PR/IT Committee –

- a. To receive a report from the outgoing Chairman
- b To elect members to the PR/IT Committee
- c For the members of the Committee to elect a Chairman

- d. For the members of the Committee to elect a representative of the Committee to the Finance Committee
- e. To resolve to agree the terms of reference for the committee

2022/3-011 Events Committee –

- a. To receive a report from the outgoing Chairman
- b. To elect members to the Events Committee
- c. For the members of the Committee to elect a Chairman
- d. For the members of the Committee to elect a representative of the Committee to the Finance Committee
- e. To resolve to agree the terms of reference for the committee

2022/3-012 - HR, Health and Safety and Data Protection Committee

- a. To elect members to the HR, Health & Safety and Data Protection Committee
- b. For the members of the Committee to elect a Chairman
- c. For the members of the Committee to elect a representative of the Committee to the Finance Committee
- d. To resolve to agree the terms of reference for the committee

2022/3-013 Finance Committee –

- a. To receive a report from the outgoing Chairman
- b. For the members of the Committee to elect a Chairman
- c. To resolve to agree the Financial statements and payment list
- d. To discuss and resolve to agree the way forward regarding the older Kubota mower
- e. To resolve to agree the recommendation of the Committee to purchase a zero turn mower
- f. To resolve to agree to purchase a PA system
- g. To resolve to agree the terms of reference for the committee

2022/3-014 Appointments to other bodies:

- a. Holbeach United Charities (2)
- b. Holbeach Farmer Education Foundation (4)
- c. Voluntary Car Service (1)

2022/3-015 Agenda item requests.

2022-3-016 Confirm date and venue of next Parish Council Meeting

- (a) The next Parish Council Meeting is on 13th June 2022 at 19:00 at the Village Hall, Holbeach St Johns



To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted for agenda item: 2022/3-017

2022/3-017 HR, Health and Safety and Data Protection Committee

- a. To receive the report by the outgoing Chairman Cllr S Hutchinson
- b. To resolve to agree the spend in relation to an HR issue
- c. To resolve to agree the way forward with relation to a staffing matter