

Minutes of the meeting of Holbeach Parish Council PR & IT committee Friday 7th January 2022 at 16:30

	In attendance	Apologies given
Holbeach Parish Council, PR/IT Committee	Cllrs: S Favell, M Murfet, S Hutchinson & R Stevens Clerk: Jan Hearsey	Cllr P Howden
Public including Councillors		

In the absence of the Chairman of the Committee Cllr P Howden, Members proposed, seconded and agreed that Cllr S Favell would chair this meeting.

Meeting opened at 16:30

PR-2021/2-40 Apologies for absence and reasons given.

Apologies were received from Cllr P Howden, which were proposed, seconded and agreed

PR-2021/2-41 Minutes from previous meeting-

It was resolved to **not agree** the notes of the meeting of the 9th December 2021 as Minutes.

PR-2021/2-42 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

PR-2021/2-43 To receive an update on the photography competition for a Holbeach Calendar

Between 5/6 businesses have responded, a press release has been done plus a piece in the Village Voice. Put on Spotted Holbeach, and our website. Cllr M Murfet to do a poster for the notice boards. Clerk to send Members copy of the press release of 16/12/21

PR-2021/2-44 To receive an update on press releases

New councillors; calendar; what each committee is doing, something is needed every other week. Perhaps the Council Chairman could do a "Happy New Year" from HPC

PR-2021/2-45 To receive an update on the Youth Council meeting

The Deputy Clerk to liaise with Cllrs S Hutchinson and P Howden to arrange a meeting

PR-2021/2-46 To receive an update on the Christmas card delivery

Very positive feedback. Upscale for next year and start earlier.

PR-2021/2-47 To resolve to how to place Councillor bio's on the website and to draft a press release regarding this.

It was **resolved** to have a page for each councillor and once this is online to put out a press release.

PR-2021/2-48 To resolve to agree the details of the Thursday market

It was proposed, seconded and **agreed** to amend the agenda item to: **To resolve to agree the details to meet the public and hold surgeries.**

It was **resolved** to hold a Saturday surgery starting 15th January from 10:00 to 12:00. Always two Councillors minimum. For the first meeting Cllrs: R Stevens, M Murfet & S Hutchinson. Do a press release

PR-2021/2-49 To resolve to agree where to advertise Councillors vacancies

It was **resolved** to put the poster on notice boards, Tesco, shops, the community board in Chosen, maybe the shops in the villages.

PR-2021/2-50 To resolve to discuss and agree the fees for Freedom of Information requests

It was **resolved** that the first two hours are free and looking at digital records is free after that it is at £25 per hour to a maximum of £450

PR-2021/2- 51 Items for discussion and agenda item requests.

To look at reducing Councillor numbers
Update on Youth Council
Update on Calendar
Feedback from Surgery

PR-2021/2-52 Confirm date and venue of next PR and IT committee Meeting

(a) It was **resolved** that the next meeting will be on Tuesday 1st February 2022 at 16:30 at Coubro Chambers

Meeting closed at 17:01

Chairman's signature.....Date.....