

29/10/2021

Dear Councillor,

I summon you a meeting of the above Council to be held at The Methodist Hall, Albert Street, Holbeach on Monday 8th November 2021 at 19:00 with an Open Forum of a maximum of ten minutes.

Please note: This meeting is to be recorded. Please inform the Committee before the start of the meeting if you do not wish to be included.

Yours sincerely,



Jan Hearsey - Clerk

2021/2 -103 Apologies for absence and reasons given.

2021/2-104 Clerks Report

- a. Update on vacancy for Town Ward available for co-option at the meeting of 13/12/2021.
- b. Update on the vacancy for Hurn Ward, Drove Ward and the two vacancies for Town Ward – available for co-option
- c. Update on other venues for the monthly meetings (Deputy Clerk)
- d. Correspondence received

2021/2 -105 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

2021/2- 106 Minutes of previous Meeting – To agree the notes of the meetings of 11th October 2021 as minutes.

2021/2 -107. Police, County and District Matters

- (a) Police
- (b) County
- (c) District

2021/2 -108 Highways Matters

- (a) Road Closures

2021/2 -109 Open Spaces committee:

Report from Chairman Cllr R Flood

- a. To review the locking up contract – **To resolve to exclude the press and public under the public bodies (admission to meeting) act 1960 due to the confidential nature of the business to be transacted.**
- b. To agree to re-let the five allotments at Battlefields

2021/2 -110 Planning, Properties, Emergency Planning & Speeding Committee:

Report by Vice- Chairman Cllr P Sparkes

- a. To agree the planning application responses
- b. To agree to give the contractor keys to the Cemetery Chapels for the duration of the works.
- c. To discuss request from Parishioner at Holbeach Drove for a defibrillator
- d. To agree the three properties for inclusion in the Heritage Assets
- e. To agree to request improved signage at Saturday Bridge
- f. To discuss the parking in the High Street
- g. Update on the parking in Park Road

2021/2 -111. PR/IT Committee

Report by Chairman Cllr P Howden

2021/2 -112 Events Committee

Report from Chairman Cllr I Hutchinson

2021/2 -113 Finance Committee –

Report from the Chairman Cllr R Stevens

- a. To agree the November payments list
- b. To agree the bank reconciliation
- c. To agree the Barclaycard bill
- d. To agree the draft budgets for 2022/3
- e. To agree to the £500 for the additional SID
- f. To agree the RBL wreath and Grant

2021/2- 114 To agree that the volunteers who maintain the war memorials at Holbeach St Johns and All Saints Church are volunteers of Holbeach Parish Council.

2021/2-115 To agree that all marshals at the Remembrance Day Parade are volunteers of Holbeach Parish Council for the period of the event.

2021/2 -116 HR, Health and Safety and Data Protection Committee

Report by Chairman Cllr S Hutchinson - To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

- a) Update on pavilion works
- b) Update on asbestos in the pavilion
- c) To discuss ways of safety for the office staff
- d) To discuss and agree the salary review - **To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

2021/2 – 117. Agenda item requests.

2021/2 -118. Confirm date and venue of next Parish Council Meeting

- (a) To agree to the next Parish Council Meeting date of 13th December 2021 at 19:00 at the Methodist Hall, Albert Street –