

Dear Councillor,

I summon you to a Meeting of the HR committee to be held at Coubro Chambers on Monday 27<sup>th</sup> September 2021 at 18:00 There will be no Open Forum preceding this meeting.

Please note: This meeting is to be recorded. Please inform the Committee before the start of the meeting if you do not wish to be included.

Yours sincerely,



Jan Hearsey, Clerk

## A G E N D A

**HR-2021/2-30 Apologies for absence and reasons given.**

**HR-2021/2-31 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

**HR-2021/2-32 Minutes of previous Meeting** – To agree the notes of the meeting of 25<sup>th</sup> August 2021 as minutes.

**HR-2021/2-33 To agree a way forward in relation to a staffing matter** - Resolve to take “In Closed Session” due to the confidential nature of the matters to be discussed.

**HR-2021/2-34 To agree to appoint a subcommittee with delegated powers to deal with a staffing matter** - Resolve to take “In Closed Session” due to the confidential nature of the matters to be discussed.

**HR-2021/2-35 To agree to amend non contractual benefits for all staff** - Resolve to take “In Closed Session” due to the confidential nature of the matters to be discussed.

**HR-2021/2-36 To agree to amend the staffing structure** - Resolve to take “In Closed Session” due to the confidential nature of the matters to be discussed.

**HR-2021/2-37 To discuss staff appraisals** - Resolve to take “In Closed Session” due to the confidential nature of the matters to be discussed.



Clerk/RFO: Jan Hearsey  
Deputy Clerk: Brandi Rogan

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**HR-2021/2-38 To discuss budgets for 2022/23 - Resolve to take "In Closed Session" due to the confidential nature of the matters to be discussed.**

**HR-2021/2-39 Items for discussion and agenda item requests.**

**HR-2021/2-40 Confirm date and venue of next Meeting.**

a) To agree a venue and date.