

26th August 2021

Dear Councillor,

I summon you to a Meeting of the Finance Committee on Monday 6th September 2021 at 18:00 at Coubro Chambers. There will be an open forum of ten minutes.

Please note: This meeting is to be recorded. Please inform the Committee before the start of the meeting if you do not wish to be included.



Jan Hearsey, Clerk/RFO

A G E N D A

FC-2021/2-54 Apologies and reasons given

FC-2021/2 -55 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

FC -2021/2- 56 Minutes of the previous meeting

To agree the notes of the meeting of 2nd August 2021 as minutes.

FC-2021/2 – 57 Transactions for payment – To agree to recommend to Full Council the list of payments due for August invoices and to review 10 transactions at random to insure transparency

FC-2021/2 – 58 Credit card statement – To agree to recommend to Full Council to pay this months Barclaycard bill

FC-2021/2 - 59 Bank reconciliation – To agree to recommend to Full Council to approve the bank reconciliation as at 31st August 2021

FC-2021/2-60 Review of July payments & outstanding receipts and monthly Budget review

FC-2021/2 – 61 To agree to obtain quotations for the refurbishment of the pavilion in Carters Park

FC-2021/2 -62 To agree to recommend to Full Council to purchase a post hole borer

FC-2021/2 – 63 To agree to recommend to Full Council to purchase a new office chair for the Deputy Clerk

FC-2021/2 – 64 To agree the payment arrangements should the RFO be unavailable

FC-2021/2 – 65 Update on budgets for 2022/3

FC-2021/2 – 66 To agree to pay the Countryside Charity £36 for annual membership

FC-2021/2 -67 To discuss and agree to fund Councillor attendance at the LALC conference & AGM

FC-2021/2 – 68 Items for discussion and agenda item requests.

FC-2021/2 -69 Confirm date and venue of next Finance Committee Meeting

(a) Monday 4th October 2021 @ 18h at Coubro Chambers