

26<sup>th</sup> July 2021

Dear Councillor,

I summon you to a Meeting of the Finance Committee on Monday 2<sup>nd</sup> August 2021 at 18:00 at Coubro Chambers. There will be an open forum of ten minutes.

Please note: This meeting is to be recorded. Please inform the Committee before the start of the meeting if you do not wish to be included.



Jan Hearsey, Clerk/RFO

## **A G E N D A**

### **FC-2021/2-37 Apologies and reasons given**

**FC-2021/2 -38 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

### **FC -2021/2- 39 Minutes of the previous meeting**

To agree the notes of the meeting of 5<sup>th</sup> July 2021 as minutes.

**FC-2021/2 – 40 Transactions for payment – To agree to recommend to Full Council the list of payments due for July invoices**

**FC-2021/2 – 41 Credit card statement – To agree to recommend to Full Council to pay this month's Barclaycard invoice**

**FC-2021/2 - 42 Bank reconciliation – To agree to recommend to Full Council to approve the bank reconciliation as at 31<sup>st</sup> July 2021**

**FC-2021/2-43 Review of June payments & outstanding receipts and monthly Budget review**

**FC-2021/2 – 44 Review 10 transactions at random to insure transparency.**

**FC-2021/2 – 45 To review and agree to recommend to Full Council the Procurement procedure for spending under £250**

**FC-2021/2 -46 To agree to sign the direct debit mandate for British Telecom**

**FC-2021/2 – 47 To agree to recommend to Full Council to carry out stock checks in all departments**

**FC-2021/2 – 48 To agree to carry out fixed asset reviews**

**FC-2021/2 – 49 To discuss and agree to change the accounts for electricity and water into the name of the user at Holbeach Bank**

**FC-2021/2 – 50 To discuss and agree to pay Bulley Davey for tax investigation “insurance”**

**FC-2021/2 – 51 To agree to pay the Countryside Charity £36 for annual membership**

**FC-2021/2 – 52 Items for discussion and agenda item requests.**

**FC-2021/2 -53 Confirm date and venue of next Finance Committee Meeting**  
(a) Monday 6<sup>th</sup> September 2021 @ 18h at Coubro Chambers