



01/07/2021

Dear Councillor,

I summon you a meeting of the above Council to be held at The Reading Rooms, Church Street, Holbeach on Monday 12th July 2021 at 19:10 preceded by an Open Forum starting at 19:00. The open forum will be open to previously submitted questions only. Please submit question to the above email address or to Coubro Chambers by midday on Monday 12th July 2021.

Please note: This meeting is to be recorded. Please inform the Committee before the start of the meeting if you do not wish to be included.

Please note: There is a Covid risk-assessment in place, one provided by the venue and one by Holbeach Parish Council. There will be a QR code check-in for all attendees. Due to the venue, numbers will be restricted. Members of the public must register an interest for attendance 24 hours before the start of the meeting. Attendees will need to enter by the front door and exit the building by the rear door. Hand sanitizer will be available and surfaces will be cleaned before and after the meeting. Face coverings must be worn. Those experiencing any of the symptoms of Covid-19 should not attend this meeting.

Yours sincerely,



Jan Hearsey - Clerk

2021/2 -37 Apologies for absence and reasons given.

2021/2-38 Clerks Report

- a. Report on current vacancies
- b. Co-option of new councillor for Town Ward
- c. Correspondence received

2021/2 -39 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

2021/2- 40. Minutes of previous Meeting – To agree the notes of the meeting of 14th June 2021 as minutes.

2021/2 -41. Police, County and District Matters

- (a) Police
- (b) County
- (c) District

2021/2 -42. Highways Matters

- (a) Road Closures

2021/2 -43 Open Spaces committee:.

Report from Chairman Cllr R Flood

- a. To agree to leave the gates of the dog run at Park Road entrance unlocked on a flexible three month trial basis.
- b. To agree to give the groups that have permission to use the Park a key to open and close the vehicular access gates at Netherfield, when they are using the facility.
- c. To agree to open the walkway between the picnic area and grass area near the fitness equipment but on a weather dependent basis
- d. To agree the memorials and burials – Deputy Clerk
- e. To agree to a Facebook post explaining a proposed future project of a pump track in Carters Park
- f. To agree to approach Rradar regarding the Deeds of Carters Park.
- g To agree to investigate the possibility of changing the by-laws in the Parks
- h Asbestos report at Battlefield Lane – Four samples had been taken and three were found to be grade C asbestos. To agree to contact companies to ascertain what type of works are required and at what cost.

2021/2 -44 Planning, Properties, Emergency Planning & Speeding Committee:

Report from Chairman E McNally

- a. To agree to investigate the possibility of purchasing empty shops with flats above with borrowing from SHDC at 1.5%
- b. To agree the planning application responses as recommended by the Committee
- c. To agree to the works required on the flat roof at Coubro Chambers and to agree to go out to tender
- d. To agree to appoint two members to the emergency planning sub committee
- e. To agree to re-open Coubro Chambers to the Public on a Monday, Wednesday & Friday 10:00 to 16:00 from 19th July 2021

2021/2 -45. PR/IT Committee

Report from Chairman Cllr S Richardson

- a To agree to adopt the Vexatious Policy

- b To agree to adopt the Community engagement and communication Policy
- c To agree as recommend by the committee to publishing Councillor photos and Facebook statements
- d To agree the reviewed the social media policy as recommended by the committee
- e To agree to run a surgery one day a month where parishioners can drop in to meet councillors and ask questions, as recommended by the committee
- f To agree to offer an email address to every member of staff

2021/2 -46 Events Committee

Report from Chairman Cllr I Hutchinson

2021/2 -47 Finance Committee –

Report from t Chairman Cllr R Stevens

- a. To agree the July payments list
- b. To agree the Barclaycard payment
- c. To agree the bank reconciliation
- d. To agree the Councillor Expenses Policy
- e. To agree to appoint Bulley Davey as the Internal Auditor for 2021/2
- f. To agree to add Cllrs: S Johnson, R Stevens & P Sparkes to the Barclays Banking Mandate
- g. To agree to adopt the updated Financial Risk Assessment
- h. To agree to adopt the updated Financial Regulations
- i. To agree to adopt the Procurement Policy
- j. To agree to give the Finance Committee delegated powers to pay the Barclaycard invoice up to a value of £1000, when the date due is before the Full Council meeting

2021/2- 48 To discuss the number of Councillors required for Holbeach Parish Council

2021/22-49 To discuss and agree to investigate setting up a Youth Council for under 18's to work alongside this Council

2021/2 -50 HR, Health and Safety and Data Committee

Report by Chairman Cllr S Hutchinson

2021/2 – 51. Items for discussion and agenda item requests.

2021/2 -52. Confirm date and venue of next Parish Council Meeting

- (a) To agree to the next Parish Council Meeting date of 9th August 2021