

28th June 2021

Dear Councillor,

I summon you to a Meeting of the Finance Committee on Monday 5th July at 18:00 at Coubro Chambers. There will be no open forum.

Please note: This meeting is to be recorded. Please inform the Committee before the start of the meeting if you do not wish to be included.

Please note: There is a Covid risk-assessment in place. There will be a QR code check-in for all attendees. Due to the venue, numbers will be restricted. Members of the public must register an interest for attendance 24 hours before the start of the meeting. Attendees will need to enter the room by the rear door in Back Lane Holbeach and exit the building by the side door in West End. Hand sanitizer will be available and surfaces will be cleaned before and after the meeting. Face coverings must be worn. Those experiencing any of the symptoms of Covid-19 should not attend this meeting.



Jan Hearsey, Clerk/RFO

A G E N D A

FC-2021/2-21 Apologies and reasons given

FC-2021/2 -22 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items

FC -2021/2- 23 Minutes of the previous meeting

To agree the notes of the meeting of 14th June 2021 as minutes.

FC-2021/2 – 24 Transactions for payment – To agree to recommend to Full Council the list of payments due for June invoices

FC-2021/2 – 25 Credit card statement – To agree to recommend to Full Council to pay this month's Barclaycard invoice

FC-2021/2 - 26 Bank reconciliation – To agree to recommend to Full Council to approve the bank reconciliation as at 30th June 2021

FC-2021/2-27 Review of May payments & outstanding receipts and monthly Budget review

FC-2021/2 – 28 To review and agree to recommend to Full Council the Financial Risk Assessment and Financial Regulations

FC-2021/2 -29 To agree to sign the direct debit mandate for Utility bidder for electricity at Coubro Chambers

FC-2021/2 – 30 To agree to recommend to Full Council the Procurement Policy and to amend Standing Orders to reflect this.

FC-2021/2 – 31 To agree to recommend to Full Council to reappoint Bulley Davey as the Council's internal auditor for 2021-2

FC-2021/2 – 32 To agree to recommend to Full Council for the Finance Committee to authorise the Barclaycard payment when the due date conflicts with the Full Council meeting, to avoid late payment fees

FC-2021/2 – 33 To review this year's budgets and start to work on 2022/23 budget plan.

FC-2021/2 – 34 To agree to review 10 transactions per month at random to insure transparency.

FC-2021/2 – 35 Items for discussion and agenda item requests.

FC-2021/2 -36 Confirm date and venue of next Finance Committee Meeting
(a) Monday 2nd August 2021 @ 18h at Coubro Chambers