



**Coubro Chambers**

**11 West End**

**HOLBEACH**

**Spalding**

**Lincs.**

**PE12 7LW**

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**Clerk: David Boyce, RFO: Chris Seymour**

Dear Councillor,

I summon you to a Meeting of the above Council to be held at Methodist Church Meeting Room, Albert Walk, Holbeach on Monday 10<sup>th</sup> February 2020 commencing at 19:10 preceded by the Open Forum at 19:00.

Yours sincerely,

*David Boyce*

## **AGENDA**

### **1. Apologies**

### **2. Declarations of Interest**

### **3. Minutes of previous Meetings – 13<sup>th</sup> January 2020**

### **4. Clerks report**

- (a) Report current vacancies
- (b) To receive written applications for the offices of Parish Councillor and to co-opt candidates to fill the existing vacancy

### **5. To appoint a new vice chairman**

### **6. Police and County Matters**

- (a) Police matters
- (b) District matters
- (c) County matters

### **7. Highways Matters (Clerk)**

- (a) Road closures

### **8. Allotments (Cllr Graham Rudkin)**

- (a) Chairman of Allotments Report

**9. Carters Park, Stukeley Grounds and Parish Playing Field (Cllr Kelly Wilson)**

- (a) Chairman of Parks and Playing Fields Report
- (b) To appoint a CCTV champion
- (c) To discuss the locking and unlocking arrangements for the Parish Council
- (d) To appoint representatives to negotiate and execute a lease for Stukeley Grounds
- (e) To agree to resurface the tennis court
- (f) To agree the Netherfields opening day and communication

**10. Cemeteries – All Saints, Park Road and Hallgate (Cllr Carol Rudkin)**

- (a) To appoint a new chair of cemeteries
- (b) Chairman of Cemeteries and Closed Churchyard's Report
- (c) Cemetery Chapels report
- (d) Memorial inscriptions and burial reserved plots for approval
- (e) To appoint a cemetery chapels representative
- (f) To agree a scattering of ashes process (Clerk)
- (g) To agree on a letter of support for the Cemetery Chapels following successful planning permission receipt.

**11. Fishpond Lane Nature Reserve (Cllr Tony Lomax)**

- (a) Chairman of Nature Reserve report

**12. Holbeach Bank Playing Field (Cllr Eddie McNally)**

- (a) Chairman of Holbeach Bank Playing Fields Report

**13. Planning Applications (Cllr Eddie McNally)**

- (a) Chairman of Planning's Report
- (b) To appoint another member to the planning working party
- (c) To pursue the purchase of a commercial property

**14. Properties (Cllr Isobel Hutchinson)**

- (a) Chairman of Properties Report
- (b) To agree the essential maintenance item for 4a High Street

**15. Financial statement and presentation of payments for approval (Cllr Geoff Donley)**

- (a) Chairman of Finance Report including recommendations of Finance Working Party of 3<sup>rd</sup> February 2020
- (b) Financial Statement

**16. VE and VJ day celebrations (Cllr Evelyn Penney)**

**17. To invite councillors to training (Cllr Tony Lomax)**

**18. Staffing Matters – resolve to take in Closed Session**

- (a) To appoint two new members to the HR working party

**19. Any other business by leave of Chairman (Cllr Tony Lomax)**

**20. Agenda items for next Meeting**

**21. Confirm date and venue of next Parish Council Meeting**

March 9<sup>th</sup>, 2020 at the Methodist Church Hall, Albert Walk, Holbeach. Following the Annual Parish Meeting. (therefore there will be no Open Forum)