Holbeach PARISH COUNCIL
Clerk/RFO: Jan Hearsey

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Minutes of the meeting of Holbeach Parish Council HR, H & S and Data Protection Committee on Friday 2nd October 2026 at 12:00 at Coubro Chambers, 11 West End

Those present :

Chair : Cllr P Howden
Councillors : Cllr P Foyster, Cllr A Haslett
Officers : Mrs J Hearsey - Clerk/RFO

* Attended remotely

Meeting opened at
12:00

HR26/7-032 Apologies

1. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting. None

HR26/7-033 Declarations of Interest

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items. None

HR26/7-034 Minutes

1. It was **resolved** to agree to approve the draft notes of the meeting of: 7th September 2026 and to authorise the Chair to sign the official Minutes

HR26/7-035 Exclusion of the Press and Public

It was **resolved** to move into closed session and exclude the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters.

HR26/7-036 **Staffing Matters**

1. To resolve to agree the that the Deputy Clerk role will be full time, 37 hours per week.It was proposed, seconded and **agreed** to amend the agenda item and it was **resolved** to agree too keep the role as part-time 21 hours per week and to recommend a candidate to Full Council

Meeting closed at
12:05

Signed Chair

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Date

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