Holbeach PARISH COUNCIL
Clerk/RFO: Jan Hearsey

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NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council HR, H&S and Data Protection Committee to be held at Coubro Chambers, 11 West End, Holbeach, PE12 7LW on Thursday 22nd October 2026 at 17:00 at which the under mentioned business will be transacted.

Recording is permitted during the public meeting, but not before it starts or after it is formally closed. Please stop recording when the meeting ends.

Yours sincerely
Jan Hearsey
Jan Hearsey Clerk/RFO

HR26/7-037 Apologies

1. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

HR26/7-038 Declarations of Interest

1. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

HR26/7-039 Minutes

1. To resolve to agree to approve the draft notes of the meeting of: 2nd October 2026 and to authorise the Chair to sign the official Minutes

HR26/7-040 Staffing Matters

1. To resolve to agree to advertise for the vacant position of Groundskeep

HR26/7-041 Budgets 2027-28

1. To review and resolve to agree the draft Committee budget for 2027-28

HR26/7-042 **Exclusion of the Press and Public**

To resolve to move into closed session and exclude the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters.

HR26/7-043 **Staffing Matters**

1. To resolve to agree the TOIL for the Clerk

HR26/7-044 **Salaries budgets 2027-28**

1. To resolve to agree the Salaries budget for 2027-28